

# NOVA | Northern Virginia Community College



Northern Virginia Community College (NOVA)

## 2025 Annual Security Report



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### A Message from the Chief of Police



Dear Members of the NOVA Campus Community,

At NOVA, we work every day to provide an outstanding education in a safe environment. We have a dedicated staff of highly trained safety and security professionals who take preventive measures, rapid response capabilities, tools and equipment, and safety-oriented education and training to empower the NOVA community.

Please review the important safety and security information in this report. It represents NOVA's commitment to your wellbeing and safety.

NOVA's Police Department, Office of Emergency Management and Safety, Title IX Office, Office of Wellness and Mental Health, and many others ensure the campus learning environment is safe and secure, so the College can serve the region by providing access, service, and continuous learning. We are here to serve you, but we need your help to do that most effectively. Our goal of creating the safest most secure learning community is only possible when we work collaboratively. Therefore, I ask you to take a proactive approach toward your safety and toward helping others. You can assist simply by reporting unusual, concerning, or suspicious activities or behaviors, and we will make every effort to protect your confidentiality. Reporting an incident does not necessarily result in someone getting into trouble and often gives the Police and other College entities the opportunity to provide assistance to a person in need.

NOVA is proactive in promoting safety and preventing crime. This report outlines many outreach programs and initiatives designed to protect, educate, and empower the NOVA community. Familiarize yourself with the resources available to assist you. As an active member of our community, we solicit your assistance and suggestions in responding to crime and safety issues on campus.

If you have any questions, or would like more information regarding campus safety and security, or this report, contact me at 703.764.5074 or visit the College Police and Emergency Management websites at <http://www.nvcc.edu/police/index.html> <https://www.nvcc.edu/emergency/>

Brian Harris  
Chief of Police  
Northern Virginia Community College

## About NOVA

Since 1965, Northern Virginia Community College has offered a world-class education at an affordable price. NOVA is the largest supplier of talent in Northern Virginia and one of the largest community colleges in the United States, comprised of more than 80,000 students and 3,400 faculty and staff members. We welcome students of all ages from all backgrounds with the ultimate goal of ensuring every student succeeds, every program achieves, and every community prospers.

Whether it is your first time to college or you are returning to complete a degree, pursue continuing education or change the direction of your career, there is a place for everyone at NOVA. We offer over 100 associate's degree and certificate programs, including distance learning programs through NOVA Online and continuing education courses through Workforce Development. Located near Washington, D.C., the College includes six campuses.

Our commitment to inclusive excellence is one of our core values – at NOVA, you can come as you are and become who you want to be. At NOVA, you can choose an educational path that works for you; whether you're interested in an information technology or cyber security career, you want to help patients as a respiratory therapist or health technician, or you dream of building the infrastructure and technologies that shape daily life as an engineer.

## Our Mission

Northern Virginia Community College provides equitable access to affordable and exceptional higher education and workforce programs, transforming the lives of our students and advancing opportunity in our community

## Our Vision

To be a learning-centered organization that promotes student success.

## Our Core Values

Care is demonstrated at NOVA through a culture of compassion where success and well-being are prioritized in our commitment to developing authentic relationships and providing resources to foster a supportive and thriving community.

Excellence is demonstrated at NOVA through our high quality and cutting-edge programs; innovative, talented and experienced faculty and staff; and strong and effective relationships with employer and university partners—all to ensure our students are ready for graduation, transfer and high-demand careers.

Inclusion is demonstrated at NOVA through our intentional commitment to welcoming, supporting and engaging diverse people and perspectives so that a sense of belonging is cultivated throughout our college community.

Integrity is demonstrated at NOVA through adherence to principles and actions that foster accountability, honesty and trustworthiness; commitment to truth and fairness is ensured by ethical, equitable and professional behavior, and prioritizing the needs of students and the community we serve.

Respect is demonstrated at NOVA through treating each other with courtesy and dignity, acknowledging and valuing differing ideas and perspectives, affirming the uniqueness of every individual and being mindful of personal boundaries.

### College Governance

#### *Virginia Community College System (VCCS)*

The Virginia Community College System is the agency responsible for the administration and supervision of the system of community colleges in the Commonwealth of Virginia under the authority of the State Board for Community Colleges.

The Chancellor is the VCCS chief executive officer and serves as the secretary of the State Board for Community Colleges. The chancellor is appointed by the State Board for Community Colleges.

The Chancellor is responsible for formulating such rules and regulations and providing such assistance in the office of the Chancellor as necessary to support the performance of the chancellor's duties. The state board prescribes these duties, in addition to those duties otherwise prescribed by law. At its discretion, the State Board also approves the appointment by the Chancellor of such agents and employees as may be needed by the Chancellor and the VCCS to implement all assigned functions, duties, and powers.

#### *NOVA Organizational Chart:*

[Organizational Charts | Northern Virginia Community College](#)

*VCCS Website:*

[www.vccs.edu](http://www.vccs.edu)

#### *Northern Virginia Community College Board*

The Northern Virginia Community College Board is a local advisory board, made up of eleven members. These members represent the nine jurisdictions that support the College: the counties of Arlington, Fairfax, Loudoun and Prince William; and the cities of Alexandria, Fairfax, Falls Church, Manassas and Manassas Park. The College Board has delegated authority from the State Board over local matters and advises the State Board on the College's curriculum, facilities, and finances.

#### *Administrative Council*

The Administrative Council consists of the President's immediate executive staff. The Council reviews matters concerning College policy and administrative procedures and makes appropriate recommendations to the President. The Administrative Council is composed of the following standing members:

- President, Chair
- Vice President, Academic Affairs and Chief Academic Officer
- Vice President, Finance & Administration
- Associate Vice President, Human Resources
- Vice President, IET and College Computing
- Vice President, Student Affairs
- Vice President for Strategy, Research, and Workforce Innovation
- Chief of Staff
- Provost (each NOVA campus)

*Educational Foundation*

Established in 1979, the Northern Virginia Community College Educational Foundation supports more than 200 college scholarships and academic programs. The foundation raises private financial support to augment programs and existing services and to attract funds to develop new courses and programs. For more information visit: <http://www.nvcc.edu/foundation/>

*Violence Prevention Committee*

In accordance with VCCS and § 23-9.2:10 of Virginia Code., NOVA established the Violence Prevention Committee. The governing board of NOVA shall determine a violence prevention committee structure on campus composed of individuals charged with education on and prevention of violence on campus. Each violence prevention committee shall include representatives from student affairs, law enforcement, human resources, counseling services, residence life, and other constituencies as needed and shall consult with legal counsel as needed. Each violence prevention committee develops a clear statement of purpose, membership, and leadership. Such statement is published and made available to the campus community.

*Student Conduct and College Safety Committee*

The Student Conduct and College Safety Committee is a collaborative body that serves as a cornerstone of NOVA's efforts to maintain a learning and working environment grounded in a shared commitment to care, excellence, inclusion, integrity and respect. This committee is composed of faculty members, staff and students working together to articulate, learn, listen and respond collaboratively to concerns regarding student behavior and conduct.

The Student Conduct and College Safety Committee complements the existing student conduct process by providing an ongoing opportunity for employees and students to provide feedback to those responsible for the student conduct process with a goal of continuous improvement. The committee's charge does not extend to reviewing, investigating or adjudicating student conduct issues. The committee may request aggregate reports summarizing the number and frequency of student conduct cases, provided that the reports do not reveal any student private personal information. The committee is convened and charged to work toward shared goals of engaging in open communication and active listening in pursuit of strengthening NOVA's learning and working environments. It provides a vehicle for members of the NOVA community to voice their perspectives on the college's approach to maintaining a positive, safe and supportive learning and working environment.

The Student Conduct and College Safety Committee will be chaired by the Vice President of Student Affairs and a Teaching Faculty member elected by the College Senate. Members will include a campus dean of student success; director of student rights and responsibilities; coordinator for student integrity and conduct; director of the office of wellness and mental health; a representative of the police department; a representative of the Title IX office; a representative from human resources; one faculty or staff representative selected by each Campus Forum Council; one member from the Senate's Instructional and Student Services Committee; one member from the Personnel Services Committee; and three student representatives selected by the Student Government Council. All committee members must be committed to ensuring that all discussions model respect, integrity, inclusion and care, and that actions of individual members or the committee do not violate VCCS or NOVA



policies/procedures or legal requirements. Members who do not meet this commitment will be removed from the committee.

The committee will meet at least once per semester, fall and spring, with the frequency of the meetings determined by committee consensus. As with all standing committees, the Student Conduct and College Safety Committee must post its agendas and minutes to the NOVAnet Committees site on SharePoint. At the end of each semester, based upon its work, the committee will prepare a report of recommendations for improvement to college processes to be shared with the President, College Senate, Student Government Council and college faculty and staff.

## Clery Act Information

NOVA is committed to providing the campus community and visitors with the safest and most secure environment possible. NOVA encourages campus community members to remain aware of personal safety and work cooperatively with the campus to ensure the security of all.

NOVA follows all applicable state and federal reporting laws to ensure a safe campus required by the Crime Awareness and Campus Act of 1990, better known as the “Clery Act” which is contained in section 485 of the Higher Education Act, codified at 20 U.S.C. § 1092. The Police Department collects selected crime statistics, prepares an annual security report containing the collected crime statistics for the preceding three (3) years, and makes this report available prominently on the NOVA website not later than October 1<sup>st</sup> annually. Data are collected from College Police logs, Campus Security Authorities (CSAs), Department of Human Resources, the Office of System Counsel for NOVA, the Office of Student Rights & Responsibilities, the Office of Wellness and Mental Health, the Office of Emergency Management, the Title IX Office, and local police in jurisdictions that adjoin our campuses or other local, state, federal, or foreign jurisdictions where the College conducts non-Campus classes and educational activities. NOVA includes in the Annual Security Report crime statistics which include all Clery crimes reported to any CSA.

Reportable offenses for Clery Act purposes are:

- Criminal homicide, including murder and both negligent and non-negligent manslaughter
- Sexual offenses which include rape, criminal sexual contact (fondling), incest, and statutory rape
- Robbery
- Aggravated assault
- Burglary
- Motor vehicle theft
- Arson
- Hate crimes and any associated larceny, simple assault, intimidation, or vandalism/destruction of property
- Arrests and/or disciplinary referrals for liquor law violations, drug law violations, or illegal weapons possession
- Domestic violence
- Dating violence
- Stalking
- Hazing

On January 3, 2025, the Federal Government enacted the “Stop Campus Hazing Act”. NOVA’s compliance to the Stop Campus Hazing Act is facilitated by several departments and divisions within the institution. The Office of Student Conduct and Responsibility, via the student code of conduct, prohibits hazing as defined by the law. The Office of Wellness and Mental Health provides resources, education, and support for Anti-Bullying and Hazing at NOVA, which can be found at the following link:

<https://www.nvcc.edu/about/offices/wellness/resources.html>. The NOVA College Police

Department via the Clery training found at the following link:

<https://www.nvcc.edu/dist/files/sites/student-life/college-safety/2025-clery-training.pdf> provides training to everyone including faculty, staff, and students on NOVA's initiatives to Stop Campus Hazing. The current NOVA policy on hazing is being developed in conjunction with VCCS and system council. Once the policy is finalized there will be a college wide announcement prior to publication.

As required by law, this ASR report, which is available free of charge in printed or electronic format, provides information about security on campus including: campus community crime statistics, institutional policies on campus security, alcohol and drug use policies, the reporting of crimes, sexual assault, sexual harassment, and crime prevention. This report also provides phone numbers of helpful community resources. A map with directions to each NOVA campus or center can be found at: <https://www.nvcc.edu/campuses/index.html>. Keep this useful reference information where it can be easily located.

All current students and employees are notified of the availability of the report through an email announcement, various police publications, student, faculty and staff orientations, and closed-circuit TV announcements. In addition, the Annual Security Report is made available on-line to prospective students and College employees. The most recent Annual Security Report is available online at the College's Clery Compliance homepage, <https://www.nvcc.edu/student-life/college-safety/security-reports.html>. Past copies are also available at the above link. Copies of all reports in printed form can be requested from the Chief of Police by calling 703.764.5000 or emailing [NOVAPolice@nvcc.edu](mailto:NOVAPolice@nvcc.edu). There is no charge for these reports.

## Crime Prevention

### Keeping NOVA Safe

NOVA works hard to ensure the safety and security of the College community. However, students and employees must take ultimate responsibility for their own safety and their personal belongings. NOVA regulations prohibit all of the Clery crimes and Violence Against Women's Act (VAWA) related crimes of dating violence, domestic violence, sexual assault, and stalking upon College property.

Common sense precautions are the most effective means of maintaining personal security. Here are some practical suggestions:

- Remain alert, pay attention to your surroundings; be cautious when using devices that make it difficult to hear or see people around you
- Although the campuses are safe, students and staff are encouraged to walk in pairs or groups after dark. Students may request a police escort on College property by calling Police Dispatch at 703.764.5000.
- Use the lighted paths and sidewalks on campus; avoid walking in the wooded areas where you cannot be seen.
- Park in well lighted areas, and check the inside of your vehicle before entering it.
- Telephones in campus classrooms, offices, and other selected locations are equipped with "panic buttons" which, when activated, result in an immediate notification to police dispatch

and the resulting appropriate police response. Note: These phones are slowly being transitioned away from across the college.

- Valuable personal property should not be brought on campus. If you choose to bring valuable property onto campus, secure it out of sight in an automobile or keep it with you at all times. Books, book bags, backpacks, electronic equipment and purses are targets for theft. If possible, engrave your property with a unique identifier. The College is not responsible for lost personal property.
- Carry only the credit cards and cash you need for the day.
- Avoid ATM transactions while alone at night.
- Consider carrying a small flashlight and whistle with you.
- Do not leave laptops, mobile phones, or other personal items unattended at any time, even when closing your eyes for a quick nap.
- Notify the College Police, campus security, or a college staff member of any individual who appears not to have legitimate business on campus or whose actions arouse suspicion or concern.
- Know the 24/7 phone number of the college police **703.764.5000**. Program it into your cell phone. Remember, call 911 in an emergency.
- Sign up for NOVA Alert and download the FREE LiveSafe mobile safety app.

All members of our College community must work together, as NOVA continues to enhance an environment in which students, employees and visitors are safe and secure.

### Staying Informed about Safety

NOVA's Clery information is easily assessable to the public at any time at the following link:

<https://www.nvcc.edu/police/clery/index.html>. The associated Clery information below is available at the easy to use on-line location.

- Daily Crime Log
  - List the daily criminal incidents reported to Campus Police and their status
- Clery reportable crime definitions and associated information
- Crime Alerts
- Annual Security Report
  - From 2019 through 2025
- Additional resources
  - Links to U.S. Federal Clery resources
  - Links to NOVA specific Clery guidance documents
- Clery Act Training
  - NOVA's Clery Act Compliance Training for Supervisors
  - NOVA's Clery Act Training Presentation for Everyone

In addition, during 2023/2024/2025 NOVA continued its safety and security education and outreach campaign for NOVA faculty, staff, and students. The initiative included a multi-departmental approach with courses and seminars taught by the Police, Office of Wellness and Mental Health, the Office of

Emergency Management and Safety (OEMS), the Office of Student Rights & Responsibilities, and the Title IX office. The departments provided outreach in several different venues and formats to maximize attendance. Through this combined effort NOVA conducted presentations that included programming for ongoing prevention and awareness campaigns that addressed active shooter response, staying safe on campus and in public, gangs, illegal drug use, sexual assault and how to diffuse toxic verbal situations.

Below is a list of specific safety-and security-orientated training and events at NOVA that were provided in 2023/2024/2025.

- *New Student/Employee Orientation (A, B, R)*
- *On-line Safety Training Videos (OA, PP)*
- *Crimes Against Women (A, B, PP, R)*
- *Campus Safety (A, B, PP, R)*
- *Staying Safe on the Street (A, B, PP, R)*
- *Sexual Assault Awareness Training (OA)*
- *Faculty Staff Welcome Back (A, R)*
- *Active Shooter Response Training (A, R)*
- *Clery Act Awareness Training (A, B, OA)*
- *Domestic Violence (A, B, OA, PP, R)*
- *Victims' Rights (A, B, OA, PP, R)*
- *Substance Abuse (A, OA, PP)*
- *Drug, Alcohol Awareness (A, B, PP)*
- *Sex Trafficking (A, B, OA, PP, R)*
- *Alcohol Awareness Day (A, OA)*
- *Sexual Harassment (A, B, OA, PP, R)*
- *All Hazards Training (A, OA, PP, R)*
- *Warden Training (A, B, OA, PP, R)*
- *Safety Seminar (A, B, OA, PP, R)*
- *DEA Drug Take Back (A, OA, PP)*
- *Conduct Code (A, OA)*
- *Perils of College Drinking Culture (A, OA)*
- *Drunk Driving Awareness Demonstration (A, OA)*
- *College Success Skills (A, OA, PP, R)*
- *Identity Theft Prevention (A, OA)*
- *Child Safety Seat Inspection (A, OA)*
- *Vehicle VIN Etching (A, PP, R)*
- *Drug/Substance Abuse Training (A, OA)*
- *Dealing with Difficult People (B, R)*
- *Evacuation Training (A, OA, PP)*
- *Dealing with Mental Health Issues*
- *Self-Defense Considerations*
- *Emergency Alert Technologies (A, OA, R)*
- *AIDS Awareness Day (A, OA, PP, R)*
- *On-Line CSA Clery Training (A, B, OA, PP)*
- *Bystander Intervention (A, B, OA, PP, R)*
- *Texting and Driving (A, OA, R)*
- *National Night Out (A)*
- *Staying Safe in the Classroom (A, OA, PP, R)*
- *Sexual Violence Awareness & Prevention: A Title IX Training for Students (A, OA, PP, R)*
- *Alcohol and Drug Awareness Program (A, OA, PP, R)*
- *Staying Safe in the Classroom (A, OA, R)*
- *Staying Safe Using Uber and Lyft (A, OA, R)*
- *Human Trafficking (A, OA, PP, R)*
- *Everything You Ever Wanted to Know About the Police (but were afraid to ask) (A)*
- *Vector Solutions- CCIP*
- *Safe Passage Home (A, OA, PP, R)*
- *NEW2NOVA Presentations (A, B)*
- *Required NOVA Title IX Training (A, B, OA, PP, R)*
- *MVP HR Policy & Law – Civility in the Workplace (A, OA, PP)*
- *Virginia State Employee Safety and Disaster Awareness Training (A, OA)*
- *DCJS – Civilian Response to Active Shooter Events (CRASE) (A)*

- NOVA – HR Policy: Alcohol & Other Drug Policy 2020 (A, OA, PP, R)

(Key Below)

VAWA requires institutions to provide definitions of their awareness programs, bystander intervention, ongoing prevention, primary prevention programs, and risk reduction programs. The above trainings have been categorized according to the letter designations below. All of the trainings listed above encompass NOVA's initiative to promote awareness of specific hazards and reduce risk as well as provide available prevention techniques in reducing and preventing crimes.

- (A) Awareness Programs: Community-wide or audience-specific programming, initiatives, and strategies that increase audience knowledge and share information and resources to prevent violence, promote safety, and reduce perpetration
- (B) Bystander Intervention: Safe and positive options that may be carried out by an individual or individuals to prevent harm or intervene when there is a risk of dating violence, domestic violence, sexual assault, or stalking
- (OA) Ongoing Awareness Campaigns: Programming, initiatives, and strategies that are sustained over time and focus on increasing understanding of topics relevant to and skills for addressing dating violence, domestic violence, sexual assault, and stalking, using a range of strategies with audiences throughout the institution
- (PP) Primary Prevention Programs: Programming, initiatives and strategies informed by research or assessed for value, effectiveness, or outcome that are intended to stop dating violence, domestic violence, sexual assault, and stalking before they occur through the promotion of positive and healthy behaviors that foster healthy, mutually respectful relationships and sexuality, encourage safe bystander intervention, and seek to change behavior and social norms in healthy and safe directions
- (R) Risk Reduction: Options designed to decrease perpetration and bystander inaction, and to increase empowerment for victims in order to promote safety and to help individuals and communities address conditions that facilitate violence

## Reporting a Crime

Anyone may report a crime, suspicious activity, concerning behavior or an emergency, 24 hours a day, seven days a week.

- ✓ **To report a crime, suspicious activity, or concerning behavior call police dispatch at **703.764.5000**.**
- ✓ **For immediate police assistance, dial 911.**

**A NOVA police officer, security officer, and/or outside police officer are available to respond.**

All NOVA students, staff, faculty, bystanders, and guests who witness or are victims of a crime or who are involved in an emergency are encouraged to call police dispatch or 911 for assistance. If you call 911, dispatchers at the local dispatch center will notify the college's police dispatch immediately and police will respond as soon as possible.

Students, staff, faculty, bystanders, and guests who witness or are victims of a crime on a NOVA campus, its adjacent public areas, and property under NOVA control are also encouraged to make a formal Clery report. This may be done in person to any NOVA officer, at any campus police office, by calling Dispatch, or by using NOVA form 105-174: <https://www.nvcc.edu/forms/pdf/105-174.pdf>. Many of these crime reports will be included in the College's Annual Security Report.

Confidential crime reports can be submitted by victims, perpetrators, witnesses, and third parties by filling out the NOVA form 105-174. All related crimes which are Clery reportable incidents or crimes are included within the Annual Security Report.

NOVA expressly prohibits retaliation by the institution, or any of its officers, employees or agents against any individual exercising his or her Clery rights or responsibilities.

## LiveSafe

In our continuing commitment to the highest level of campus safety, NOVA makes available at no charge a mobile safety app called LiveSafe. The LiveSafe App improves communication between students, faculty, staff, bystanders and NOVA Police, and can facilitate emergency response in critical situations. Our goal is to work with you to help build a safer campus.

The LiveSafe app allows you to:

- Report tips to or request emergency services anonymously from NOVA Police.
- Send your location to NOVA Police.
- Let friends or family, approved by you, monitor your movements, so you never have to walk alone.
- Share your concerns and suggestions with NOVA Police.
- Have critical safety information at your fingertips.

Getting the app is fast, easy and FREE!

- Visit the iTunes or Google Play store and download the LiveSafe app (blue shield icon).
- Choose NOVA from the list of schools.

- Fill in your name and contact info, so Dispatch can reach you in the event of an emergency.
  - <https://www.nvcc.edu/student-resources/technology/mobile-apps.html>

### Panic Dialers

The telephones in campus classrooms, offices, and other selected locations are equipped with “panic dialers.” By activating the panic dialer, a message that assistance is needed at that telephone’s location is automatically sent to the College Police. Activation of the panic dialer from on-campus telephones will generate an immediate police response, even if the activation was accidental. In an emergency, dial 9-1-1 and do not use the panic dialer. Note: the college is slowly transitioning away from these Cisco phones; availability of the panic dialer function is dependent upon location.

### Crime Alerts

Alerts to the College community about a crime that is occurring or has occurred and which poses a significant threat to safety are also posted on the College website. The most recent alerts are available at: <https://www.nvcc.edu/student-life/college-safety/police/crime-alerts.html>

### Reporting a Concern

At NOVA, you can report concerns via the internet. The below sites allow you to share important information regarding incidents happening in the NOVA Community. The following link: <https://www.nvcc.edu/about/offices/wellness/report.html> will bring you to the Office of Wellness and Mental Health’s website where you can submit the following associated reports.

### Report an Academic Integrity Violation

This report will be forwarded to the Academic Dean, Associate Dean and Instructor of the affected class. Use this form to report an academic integrity violation in a course, including online courses, on a placement test, or SDV ABLE exam. Academic violations include cheating, plagiarism and facilitating academic dishonesty.

General classroom misbehavior is considered a violation of the Student Code of Conduct. If you have questions about whether a behavior is considered a violation, please see the Code of Student Conduct. Academic Integrity Violation link:

[https://cm.maxient.com/reportingform.php?NorthernVirginiaCC&layout\\_id=5](https://cm.maxient.com/reportingform.php?NorthernVirginiaCC&layout_id=5)

### Report a Student Conduct Violation (Non-Academic Integrity)

This report will be forwarded to the Office of Student Rights and Responsibilities.

Student Code of Conduct violations include such behavior as stealing, disruptive behavior, use of alcohol or drugs on campus, infliction or threat of bodily harm, etc. If you have questions about whether a behavior is considered a violation, please see the Code of Student Conduct further within this document.

Student Conduct Violation link:

[https://cm.maxient.com/reportingform.php?NorthernVirginiaCC&layout\\_id=50](https://cm.maxient.com/reportingform.php?NorthernVirginiaCC&layout_id=50)



**Report Sexual Misconduct (Title IX)**

This report will be forwarded to the Title IX Office.

Sexual Misconduct includes sexual harassment, sexual assault, sexual exploitation, dating violence, domestic violence, and stalking. The College also prohibits retaliation. These forms of Sexual Misconduct are considered forms of sex discrimination under College policy.

If you have questions about whether a behavior is considered a violation, please review NOVA's Sexual Misconduct Policy and/or contact the Title IX Office at [titleix@nvcc.edu](mailto:titleix@nvcc.edu) or 703-323-2262.

Sexual Misconduct link:

[https://cm.maxient.com/reportingform.php?NorthernVirginiaCC&layout\\_id=30](https://cm.maxient.com/reportingform.php?NorthernVirginiaCC&layout_id=30)

**Report a Student Needing Assistance (Non-Conduct)**

This report will be forwarded to the Office of Wellness and Mental Health.

Use this form to make a self-report or to report a student who is struggling with academic, personal, emotional difficulties, or who may be exhibiting behaviors that cause concern for their well-being and/or the well-being of others.

Examples include significant changes in attitude or personality, unusual or bizarre behavior, deteriorating physical appearance.

Student Needing Assistance link:

[https://cm.maxient.com/reportingform.php?NorthernVirginiaCC&layout\\_id=10](https://cm.maxient.com/reportingform.php?NorthernVirginiaCC&layout_id=10)

**Title IX Pregnant and Parenting Accommodations Request**

Title IX prohibits discrimination on the basis of sex—including pregnancy and related conditions—in educational programs and activities that are eligible for federal funding. This means that the College must give all students who might be, are, have been pregnant, and their partners the same access to school programs and educational opportunities that other students have. Thus, the College is obligated to provide the following academic adjustments, accommodations, and support:

Absences due to medical symptoms of pregnancy or any related medical conditions must be excused for as long as the student's medical providers say it is necessary for them to be absent. When the student returns to school, they must be reinstated to the status they held before their leave. Faculty who base grades on class attendance cannot penalize a pregnant or parenting student for their absence and must allow the student to earn back the credit from the classes missed.

Students may be provided with a larger workspace, access to a designated lactation room, or allowed frequent trips to the restroom.

Students who are pregnant or dealing with any pregnancy-related conditions must be permitted to continue their off-campus work, including internships and career rotations. The College cannot require a doctor to approve the continuation of these activities unless a note is required of all students with a medical condition.

These rules supersede any department or instructor-based policies regarding allowable numbers of absences or ability to make up missed work.

Any student, faculty member or dean who needs information or assistance with arranging academic adjustments or other support should contact the Title IX Coordinator at [titleix@nvcc.edu](mailto:titleix@nvcc.edu) or 703.323.2262.

Pregnant and Parenting Accommodation Request link:

[https://cm.maxient.com/reportingform.php?NorthernVirginiaCC&layout\\_id=31](https://cm.maxient.com/reportingform.php?NorthernVirginiaCC&layout_id=31)

### **Ombuds Assistance Request**

Confidential Student Ombuds Services (SOS). To file a request for Ombuds Services send an email to [OMBUDS@nvcc.edu](mailto:OMBUDS@nvcc.edu) (it must be filled out by the student requesting the service).

#### **Ombuds Mission Statement**

The mission of Student Ombuds Services at Northern Virginia Community College is to provide confidential, independent, impartial, and informal conflict and dispute resolution services for students in a community that values respectful dialogue, fair practices, and mutual understanding. Student Ombuds Services informs College leaders, through annual reporting, about general trends that warrant review or further consideration of policies and procedures for the benefit of the College community.

#### **What is an Ombudsperson?**

An Ombudsperson or Ombuds, from the term Ombudsman, is a confidential\*, impartial, independent, and informal resource within the College, designated to assist the student body in managing and resolving conflicts and other types of organizational concerns. \*Conversations are confidential unless there appears to be imminent risk of harm or danger to the student and/or another person.

#### **Role of the Student Ombudsperson**

The Student Ombuds Services at NOVA provides all students with a safe place to bring questions and concerns about the College's policies and/or procedures.

The Student Ombuds Services assist students by considering all sides of an issue in an impartial and objective way and advises the student on how to best resolve the problems.

Ombuds Assistance Request link:

<https://www.nvcc.edu/student-rights/student-ombuds-services/index.html>

### **Office of Employee Ombuds**

The Office of the Ombuds serves as a confidential, neutral, and independent resource for employees at Northern Virginia Community College. The Office of the Ombuds assists employees by providing information and collaboratively developing strategies and options that address concerns or challenges in productive and positive ways. This could include providing informal conflict resolution and problem-solving services, facilitating communication and collaboration, and making appropriate referrals to other resources when necessary. Moreover, the role maintains the highest level of confidentiality and independence, as aligned with the professional standards of practice and code of ethics of the International Ombuds Association (IOA). The role supplements but does not replace existing college policies and procedures for conflict/grievance resolution.

The Office of the Ombuds is designed to promote NOVA's mission and values by providing the college community with the resources needed to identify and address concerns informally and proactively. The Ombuds do NOT advocate or promote efforts to encourage or support policy violations, insubordination or any other behavior that is contrary to the Commonwealth of Virginia's Standards of Conduct, VCCS Code of Ethics, or any state or federal law.

### Report a Threat Assessment

Campus safety at NOVA is a shared responsibility, relying on referrals from students, employees, and visitors to ensure a secure and enriching environment. NOVA's multi-disciplinary Threat Assessment Team, formed in compliance with Virginia Code 23.1-805, includes representatives from student affairs, law enforcement, human resources, and counseling services.

The Threat Assessment Team's mission is to assess whether an individual may pose a threat of violence to themselves, others, or the NOVA community. The team provides guidance, recommends interventions, and promotes coordinated communication throughout the review process.

By identifying and assessing concerning behaviors from students, employees, visitors, and others, the team makes informed recommendations to help prevent incidents. Through their guidance and coordination, they support NOVA's commitment to maintaining a safe, secure, and productive learning environment across all campuses.

Threat Assessment link: [https://cm.maxient.com/reportingform.php?NorthernVirginiaCC&layout\\_id=2](https://cm.maxient.com/reportingform.php?NorthernVirginiaCC&layout_id=2)

## College Police

The NOVA Police Department is a full-service police agency. All NOVA police officers are fully trained, certified by the Commonwealth's Department of Criminal Justice Services, and sworn. They receive initial and on-going training at the Northern Virginia Criminal Justice Training Academy in all aspects of law enforcement. Their jurisdiction covers all property owned and controlled by NOVA, including its streets, sidewalks and highways immediately adjacent to each campus. All police officers are sworn to preserve the public peace, protect life and property, and enforce and uphold the laws of the Commonwealth of Virginia. They have authority to carry firearms, conduct criminal investigations, and make arrests.

NOVA's police officers routinely patrol the campus on foot, by vehicle, and on bicycle. NOVA patrol officers respond to all police, fire and medical emergency calls. Our police investigate criminal matters on campus, and work closely with local, state, and federal authorities as appropriate to ensure safety. To facilitate a close working relationship with federal, state and local jurisdictions, the NOVA Police Department trains and conducts exercises on the campuses and centers with officers from other jurisdictions to ensure personnel are acquainted and familiarized with various NOVA locations and operations. Additionally, NOVA Police certified instructors have provided firearms, communications, driving, bicycle, control tactics, and active shooter response training and support to local police academies and other agencies.

NOVA Police monitor and document criminal activity with assistance of local police agencies where NOVA has non-campus College activities. The NOVA Police Department works regularly with these agencies as well as others when situations merit:

- |                                     |                                          |
|-------------------------------------|------------------------------------------|
| -Virginia State Police              | -Fairfax County Police Department        |
| -Alexandria City Police Department  | -Loudoun County Sheriff Department       |
| -United States Secret Service       | -Federal Bureau of Investigations        |
| -U.S. Department Of Education       | -U.S. Department Of Homeland Security    |
| -Arlington County Police Department | -Prince William County Police Department |
| -U.S. Park Police                   |                                          |

From 11 p.m. until 7 a.m., NOVA campuses are closed but patrolled by Virginia certified campus security officers, who are either NOVA employees or outsourced security. In addition to having state certification, these security officers are trained to respond to the needs and requirements of the NOVA College environment and work under the supervision of the NOVA Police Department. These security officers report regularly to NOVA's dispatch center during their patrols and relay all incidents and submit daily reports to campus police supervisors. All NOVA security officers follow detailed post orders describing their position objectives and responsibilities. They receive regular training to maintain their proficiency and certification.

The NOVA Police Department has a signed Mutual Aid Agreement (MAA) with the Virginia Department of State Police as required by *Virginia Code § 23-234* in the investigation of any felony sexual assault, medically unattended death, or any death resulting from an incident occurring at facilities or upon lands owned or operated by Northern Virginia Community College or in the response, investigation of, or prevention of any other crimes. A copy of the MAA can be reviewed at the following link <https://www.nvcc.edu/dist/files/sites/student-life/college-safety/VSP-NOVA-PD-MOU-2016.pdf>.

The NOVA Police Department has signed Mutual Aid Agreements (MAA) with Alexandria City Police Department, Arlington County Police Department, Fairfax County Police Department, Loudoun County Sheriff's Office, and the Prince William County Police Department as required by *Virginia Code § 23-9.2:15, 23-9.2:16, 23-9.2:17* which requires that colleges establish Mutual Aid Agreements to define and establish procedures and practices for cooperation between the above listed law enforcement agencies and Northern Virginia Community College as provided for by § 23-234 of the *Code of Virginia*, in the investigation of any felony sexual assault, medically unattended death or any death resulting from an incident occurring on property owned or controlled by the Northern Virginia Community College or on public property within the campus or immediately adjacent to and accessible from the campus.

### **Campus Security Authorities (CSA)**

At NOVA, crimes may also be reported to a Campus Security Authority (CSA). The Clery Act generally defines a CSA as any campus personnel who has significant responsibility for student and campus activities. Therefore, crime occurrences can be reported to employees, known as Campus Security Authorities (CSAs), who have a legal obligation to file a report of suspected criminal and Clery reportable activity with the NOVA Police Department to ensure statistical inclusion of all crimes as specified by the Clery Act in the College Annual Security Report. These crimes can also be reported anonymously using the Campus Security Authority Jeanne Clery Act Statistics Incident Report (Form 105-174) which can be found at the following link: <https://www.nvcc.edu/forms/pdf/105-174.pdf>.

Reportable crimes are those crimes that occur on or near college property, including on-campus property, property immediately adjacent to the campus, and off-campus (Non-Campus) property owned or controlled by the College.

CSA's include:

- Campus police department or campus security department personnel, including contracted security
- Any individual/individuals who have responsibility for campus security but who do not constitute a campus police or campus security department, such as individuals responsible for monitoring entrances onto institutional property
- Any individual/organization specified in an institution's statement of campus security policy as an individual or organization to which students and employees should report criminal offenses
- An official of an institution who has significant responsibility for student and campus activities

All NOVA faculty and staff are identified as CSA's per the NOVA Clery Policy. Pastoral and Professional Counselors are encouraged to still report incidents of crimes using the NOVA Clery report form 105-174. Pastoral and Professional Counselors are exempt from being CSA's. Pastoral counselor is defined as a person, who is associated with a religious order or denomination, is recognized by that religious order or denomination as someone who provides confidential counseling, and is functioning within the scope of that recognition as a pastoral counselor. Note: NOVA has no pastoral or professional counselors.

- Professional counselor: A person whose official responsibilities include providing mental health counseling to members of the college community and who is functioning within the scope of his or her license or certification. This definition applies even to professional counselors who are not employees of the institution, but are under contract to provide counseling at the institution.
- AT NOVA, academic counselors are not considered professional counselors as defined by Clery and therefore they are CSA's.

## NOVA Clery Crime Statistics

This report's statistics were reported from January 1, 2024 until December 31, 2024. These statistics were collected from College Police records, Campus Security Authorities (CSA) representatives, selected College offices, including Human Resources, as well as local, state, federal, and foreign jurisdictional law enforcement agencies. They represent occurrences/incidents which occurred on Campus and College grounds, public sidewalks and roadways adjacent to the campus property, and non-campus locations under NOVA's control during 2024 and include all crime statistics reported to any CSA.

The Department of Education requires that NOVA publish an Annual Security Report (ASR). In the ASR the Department of Education requires the following be used to classify and record Clery reportable crimes.

- The Federal Bureau of Investigation (FBI), Uniform Crime Reporting (UCR) Handbook is used for definitions of offenses for Murder, Rape, Robbery, Aggravated Assault, Burglary, Motor Vehicle Theft, Arson, Drug Abuse Violations, Liquor Law Violations, and Weapons Violations.
- Beginning in 2013 Dating Violence, Domestic Violence, and Stalking the meaning given such terms in section 40002(a) of the Violence Against Women Act of 1994 (42 U.S.C. 13925(a)).
- The National Incident-Based Reporting System (NIBRS) is used for the definitions of Criminal Sexual Contact (Fondling), Incest, and Statutory Rape.
  - Note: On June 23, 2025, the FBI updated NIBRS to replace the term "Fondling" with "Criminal Sexual Contact"
- The UCR Hate Crime Data Collection Guidelines and Training Manual are used for definitions of all hate crimes.
- Federal H.R. 5646 Stop Campus Hazing Act, enacted on January 3, 2025 is used for the definition of hazing.
- Clery Act reporting DOES NOT require disclosure of all other sexual related offenses, e.g. sexual harassment, voyeurism and incident exposure.
- Offenses are counted on the basis of calls for service, complaints and investigations.
- Findings of courts, coroners, jury, prosecutorial decisions and student judicial boards are NOT a basis for counting Clery Act crimes.
- The Clery Act does not require initiating an investigation or disclosing identifying information about the victim for the statistics included within this ASR.

The reported crimes are cataloged using the Hierarchy Rule which governs when the offender/perpetrator commits multiple offenses in the same incident. When this occurs, the hierarchy rule is used when counting multiple offenses. The hierarchy rule requires the most serious offense be counted when more than one offense was committed during a single incident. A single incident means the offenses must be committed at the same time and place; and that the time interval and distance between the offenses were insignificant. Not all crimes committed in the same incident are counted with the statistics; only the most serious per the hierarchy rule. The hierarchy rule does not apply to incidents of Arson, Hate Crimes, Domestic Violence, Dating Violence, Stalking, or Weapons, Drug, and Alcohol Violations. In addition, Violence Against Women Reauthorization Act of 2013 (VAWA) also made

an exception to the hierarchy rule when a sexual assault and murder occur in the same incident. Both crimes will be statistically recorded for that year's ASR.

More information and specific definitions for each Clery crime can be found at the following web address: <https://www.nvcc.edu/student-life/college-safety/police/clery-act/reportable-crimes.html>

## NOVA Clery Geography

The Department of Education requires criminal statistical data to be included within the Annual Security Report from four distinct Clery geographic locations (On-Campus, Non-Campus, Public Property, and Residential Housing). NOVA normally has to comply with three reportable statistical locations since the institution does not have On-Campus dorms or On-Campus student housing. The Annual Security Report for 2025, which will include statistics for the 2022, 2023, and 2024 calendar years, will include the Clery geographic locations as described below. NOVA's specific Clery geography can be found at the following link: <https://www.nvcc.edu/student-life/college-safety/police/clery-act/geography.html>.

- **On-Campus:** The Department of Education provides two separate three-prong tests to determine if locations should be considered On-Campus.
  - The institution owns or controls them;
  - They are reasonably contiguous to one another (or within one mile) and
  - They directly support or relate to the institution's educational purposes and
    - The institutions owns but does not control them;
    - They are frequently used by students; and
    - They are used to support the institution's educational purposes
      - Examples of On-campus Property include our campuses like Loudoun Campus and the Annandale Campus as well as NOVA's Centers like Signal Hill (Signal Hill closed in June 2024) and the Reston Center.
- **Public Property:** public property, including thoroughfares, streets, sidewalks, and parking facilities, that is within the campus, or immediately adjacent to and accessible from the campus.
  - For example, the sidewalk as you step off campus property across the street, median, street, and onto the sidewalk on the other side of the street is included within public property statistics.
- The Department of Education uses two definitions for Non-Campus Clery Geography
- **Non-Campus:** Any building or property owned or controlled by a student organization that is officially recognized by the institution; or any building or property owned or controlled by an institution that is used in direct support of, or in relation to, the institution's educational purposes, is frequently used by students and is not within the same reasonably contiguous geographic area of the institution.
- **Non-Campus:** The second definition includes the following:
  - Is owned or controlled by the institution;
  - Supports or is used for the institution's educational purposes;
  - Is frequently used by students; and



- Is not considered part of the core campus
  - Examples of Non-Campus Properties include activities associated with: Global Studies, student athletics, student clubs, and off-campus physical education classes.

## Campus / Center Maps & Directions

Maps and directions associated with NOVA's locations can be found at:

<https://www.nvcc.edu/about/maps.html>.

## Alexandria Campus Crime Statistics

5000 Dawes Avenue, Alexandria, VA. 22311

<https://www.nvcc.edu/alexandria/index.html>

Incident Reported	2024	2024	2024	2024	2023	2023	2023	2023	2022	2022	2022	2022
	On-Campus	Non-Campus	Public Property	Un-founded	On-Campus	Non-Campus	Public Property	Un-founded	On-Campus	Non-Campus	Public Property	Un-founded
Murder	0	0	0	0	0	0	0	0	0	0	0	0
Negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0
Rape	0	0	0	0	0	0	0	0	0	0	0	0
Fondling	0	0	0	0	0	0	0	0	0	0	0	0
Incest	0	0	0	0	0	0	0	0	0	0	0	0
Statutory Rape	0	0	0	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0	0	0	1	0	0	0
Burglary	0	0	0	0	0	0	0	0	0	0	0	0
Motor Vehicle Theft	2	0	1	0	2	0	0	0	0	0	1	0
Arson	0	0	0	0	0	0	0	0	1	0	0	0
Hazing	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Hate Crimes or Incidents***	1	0	0	0	1	0	0	0	2	0	0	0
Domestic Violence	0	0	0	0	0	0	0	1	0	0	0	0
Dating Violence	3	0	0	0	1	0	0	0	0	0	0	0
Stalking	3	0	0	0	4	0	0	0	0	0	0	0
Alcohol Arrest	1	0	0	0	0	0	0	0	0	0	0	0
Drug Arrest	0	0	0	0	0	0	0	0	0	0	0	0
Weapon Arrest	0	0	0	0	0	0	0	0	1	0	0	0
Alcohol Referral	1	0	0	0	0	0	0	0	0	0	0	0
Drug Referral	0	0	0	0	0	0	0	0	0	0	0	0
Weapon Referral	0	0	0	0	0	0	0	0	0	0	0	0

\*The individual crimes information for 2024 incorporated into the above statistics are listed below.

**NOVA Title IX:**

Case#	Location	Date	Description	Clery Geography
20240696		12-04-2024	Stalking	On-Campus

**Northern Virginia Community College Police Department:**

Case#	Location	Date	Description	Clery Geography
2024-000285		3-29-2024	Stalking	On-Campus
2024-000285		3-29-2024	Dating Violence (3)	On-Campus
2024-000153		7-6-2024	Motor Vehicle Theft	On-Campus
2024-000344		12-1-2024	Stalking	On-Campus
2024-000300		11-7-2024	Motor Vehicle Theft	Public Property
2024-000267		10-12-2024	Motor Vehicle Theft	On-Campus
2024-000212		9-8-2024	Alcohol Referral	On-Campus
2024-000211		9-6-2024	Alcohol Arrest	On-Campus
2024-000184		8-27-2024	Hate Crime (Intimidation/ Race)	On-Campus

## Annandale Campus Crime Statistics

8333 Little River Turnpike, Annandale, VA. 22003

<https://www.nvcc.edu/annandale/index.html>

Incident Reported	2024	2024	2024	2024	2023	2023	2023	2023	2022	2022	2022	2022
	On-Campus	Non-Campus	Public Property	Un-founded	On-Campus	Non-Campus	Public Property	Un-founded	On-Campus	Non-Campus	Public Property	Un-founded
Murder	0	0	0	0	0	0	0	0	0	0	0	0
Negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0
Rape	1	0	0	0	0	0	0	0	0	0	0	0
Fondling	0	0	0	0	1	0	0	0	0	0	0	0
Incest	0	0	0	0	0	0	0	0	0	0	0	0
Statutory Rape	0	0	0	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0	0	0	1
Aggravated Assault	0	0	0	0	0	0	0	0	1	0	0	0
Burglary	1	0	0	0	0	0	0	0	0	0	0	0
Motor Vehicle Theft	0	0	0	0	1	0	0	0	0	0	0	0
Arson	1	0	0	0	0	0	0	1	0	0	0	0
Hazing	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Hate Crimes or Incidents***	0	0	0	0	0	0	0	0	3	0	0	0
Domestic Violence	0	0	1	0	0	0	0	0	0	0	0	0
Dating Violence	1	0	0	0	1	0	0	1	3	0	0	0
Stalking	1	0	0	0	3	0	0	0	4	0	0	0
Alcohol Arrest	0	0	0	0	4	0	0	0	0	0	0	0
Drug Arrest	0	0	0	0	4	0	0	0	0	0	0	0
Weapon Arrest	0	0	0	0	0	0	0	0	0	0	0	0
Alcohol Referral	0	0	0	0	0	0	0	0	0	0	0	0
Drug Referral	0	0	0	0	1	0	0	0	0	0	0	0
Weapon Referral	0	0	0	0	0	0	0	0	0	0	0	0

\*The individual crimes information for 2024 incorporated into the above statistics are listed below.

**NOVA Title IX:**

<u>Case#</u>	<u>Location</u>	<u>Date</u>	<u>Description</u>	<u>Clery Geography</u>
20231340		4-18-2024	Stalking	On-Campus

**Fairfax County Police Department:**

<u>Case#</u>	<u>Location</u>	<u>Date</u>	<u>Description</u>	<u>Clery Geography</u>
Little River Turnpike Duplicate of 2024-000058		2-27-2024	Domestic Violence	Public Property

**NOVA College Police Department:**

<u>Case#</u>	<u>Location</u>	<u>Date</u>	<u>Description</u>	<u>Clery Geography</u>
2024-000220		9-10-2024	Dating Violence	On-Campus
2024-000189		8-19-2024	Arson	On-Campus
2024-000133		5-15-2024	Burglary	On-Campus
2024-000081		3-21-2024	Rape	On-Campus
2024-000058		2-27-2024	Domestic Violence	Public Property

## Loudoun Campus Crime Statistics

46683 Campus Drive, Sterling, VA. 20164

<https://www.nvcc.edu/loudoun/index.html>

Incident Reported	2024	2024	2024	2024	2023	2023	2023	2023	2022	2022	2022	2022
	On-Campus	Non-Campus	Public Property	Un-founded	On-Campus	Non-Campus	Public Property	Un-founded	On-Campus	Non-Campus	Public Property	Un-founded
Murder	0	0	0	0	0	0	0	0	0	0	0	0
Negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0
Rape	0	0	0	0	0	0	0	0	0	0	0	0
Fondling	0	0	0	0	1	0	0	0	0	0	0	0
Incest	0	0	0	0	0	0	0	0	0	0	0	0
Statutory Rape	0	0	0	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0	0	0	0
Aggravated Assault	2	0	0	0	0	0	0	0	0	0	0	0
Burglary	0	0	0	0	1	0	0	0	0	0	0	0
Motor Vehicle Theft	0	0	0	0	0	0	0	0	0	0	0	0
Arson	0	0	0	0	1	0	0	0	0	0	0	0
Hazing	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Hate Crimes or Incidents***	0	0	0	0	2	0	0	0	0	0	0	0
Domestic Violence	0	0	0	0	0	0	0	0	0	0	0	0
Dating Violence	0	0	0	0	1	0	0	0	0	0	0	0
Stalking	3	0	0	0	4	0	0	0	1	0	0	0
Alcohol Arrest	0	0	0	0	0	0	0	0	0	0	0	0
Drug Arrest	0	0	1	0	0	0	0	0	0	0	0	0
Weapon Arrest	0	0	0	0	0	0	0	0	0	0	0	0
Alcohol Referral	0	0	0	0	0	0	0	0	0	0	0	0
Drug Referral	0	0	0	0	0	0	0	0	0	0	0	0
Weapon Referral	0	0	0	0	0	0	0	0	0	0	0	0

\*The individual crimes information for 2024 incorporated into the above statistics are listed below.

**NOVA Title IX:**

<u>Case#</u>	<u>Location</u>	<u>Date</u>	<u>Description</u>	<u>Clery Geography</u>
20240567		11-22-2024	Stalking	On-Campus

**Loudoun County Sheriff's Office :**

<u>Case#</u>	<u>Location</u>	<u>Date</u>	<u>Description</u>	<u>Clery Geography</u>
Potomac View & S. Cottage		2-10-2024	Narcotics Violation	Public Property

**Northern Virginia Community College Police Department:**

<u>Case#</u>	<u>Location</u>	<u>Date</u>	<u>Description</u>	<u>Clery Geography</u>
2024-000274		10-17-2024	Aggravated Assault	On-Campus
2024-000086		3-25-2024	Stalking (2)	On-Campus
2024-000106		4-17-2024	Aggravated Assault	On-Campus

## Manassas Campus Crime Statistics

6901 Sudley Rd., Manassas, VA. 20109

<https://www.nvcc.edu/manassas/index.html>

Incident Reported	2024	2024	2024	2024	2023	2023	2023	2023	2022	2022	2022	2022
	On-Campus	Non-Campus	Public Property	Un-founded	On-Campus	Non-Campus	Public Property	Un-founded	On-Campus	Non-Campus	Public Property	Un-founded
Murder	0	0	0	0	0	0	0	0	0	0	0	0
Negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0
Rape	0	0	0	0	0	0	0	0	0	0	0	0
Fondling	0	0	0	0	1	0	0	0	0	0	0	0
Incest	0	0	0	0	0	0	0	0	0	0	0	0
Statutory Rape	0	0	0	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0	0	0	0	0	0	0
Burglary	0	0	0	0	0	0	0	0	0	0	0	0
Motor Vehicle Theft	0	0	0	0	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0	0	0	0	0
Hazing	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Hate Crimes or Incidents***	0	0	0	0	0	0	0	0	0	0	0	0
Domestic Violence	0	0	0	0	0	0	0	0	0	0	0	0
Dating Violence	0	0	0	0	0	0	0	0	0	0	0	0
Stalking	1	0	0	0	0	0	0	0	1	0	0	0
Alcohol Arrest	0	0	0	0	0	0	0	0	0	0	0	0
Drug Arrest	0	0	0	0	1	0	0	0	0	0	0	0
Weapon Arrest	0	0	0	0	0	0	0	0	0	0	0	0
Alcohol Referral	0	0	0	0	0	0	0	0	0	0	0	0
Drug Referral	0	0	0	0	0	0	0	0	0	0	0	0
Weapon Referral	0	0	0	0	0	0	0	0	0	0	0	0

\*The individual crimes information for 2024 incorporated into the above statistics are listed below.



**Northern Virginia Community College Police Department:**

<u>Case#</u>	<u>Location</u>	<u>Date</u>	<u>Description</u>	<u>Clery Geography</u>
2407010033		7-1-2024	Stalking	On-Campus

## Medical Campus Crime Statistics

6699 Springfield Center Drive, Springfield, VA. 22150

<https://www.nvcc.edu/medical/index.html>

Incident Reported	2024	2024	2024	2024	2023	2023	2023	2023	2022	2022	2022	2022
	On-Campus	Non-Campus	Public Property	Un-Founded	On-Campus	Non-Campus	Public Property	Un-Founded	On-Campus	Non-Campus	Public Property	Un-Founded
Murder	0	0	0	0	0	0	0	0	0	0	0	0
Negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0
Rape	0	0	0	0	0	0	0	0	0	0	0	0
Fondling	0	0	0	0	0	0	0	0	0	0	0	0
Incest	0	0	0	0	0	0	0	0	0	0	0	0
Statutory Rape	0	0	0	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0	0	0	0	0	0	0
Burglary	0	0	0	0	0	0	0	0	0	0	0	0
Motor Vehicle Theft	0	0	0	0	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0	0	0	0	0
Hazing	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Hate Crimes or Incidents***	0	0	0	0	0	0	0	0	0	0	0	0
Domestic Violence	0	0	0	0	0	0	0	0	0	0	0	0
Dating Violence	0	0	0	0	0	0	0	0	0	0	0	0
Stalking	0	0	0	0	0	0	0	0	1	0	0	0
Alcohol Arrest	0	0	0	0	0	0	0	0	0	0	0	0
Drug Arrest	0	0	0	0	0	0	0	0	0	0	0	0
Weapon Arrest	0	0	0	0	0	0	0	0	0	0	0	0
Alcohol Referral	0	0	0	0	0	0	0	0	0	0	0	0
Drug Referral	0	0	0	0	0	0	0	0	0	0	0	0
Weapon Referral	0	0	0	0	0	0	0	0	0	0	0	0

\* There were no reportable crimes for 2024 at the Medical Education Campus.

## Woodbridge Campus Crime Statistics

2645 College Drive, Woodbridge, VA. 22191

<https://www.nvcc.edu/woodbridge/index.html>

Incident Reported	2024	2024	2024	2024	2023	2023	2023	2023	2022	2022	2022	2022
	On-Campus	Non-Campus	Public Property	Un-founded	On-Campus	Non-Campus	Public Property	Un-founded	On-Campus	Non-Campus	Public Property	Un-founded
Murder	0	0	0	0	0	0	0	0	0	0	0	0
Negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0
Rape	0	0	0	0	0	0	0	0	0	0	0	0
Fondling	0	0	0	0	0	0	0	0	0	0	0	0
Incest	0	0	0	0	0	0	0	0	0	0	0	0
Statutory Rape	0	0	0	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0	0	0	0	0	0	0
Burglary	1	0	0	0	0	0	0	0	0	0	0	0
Motor Vehicle Theft	0	0	0	0	0	0	0	0	0	0	0	0
Arson	1	0	0	0	0	0	0	0	0	0	0	0
Hazing	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Hate Crimes or Incidents***	0	0	0	0	0	0	0	0	0	0	0	0
Domestic Violence	0	0	0	0	0	0	0	1	0	0	0	0
Dating Violence	1	0	0	0	0	0	0	0	0	0	0	0
Stalking	1	0	0	1	0	0	0	0	2	0	0	0
Alcohol Arrest	0	0	0	0	0	0	0	0	0	0	0	0
Drug Arrest	0	0	0	0	0	0	0	0	0	0	0	0
Weapon Arrest	0	0	0	0	0	0	0	0	0	0	0	0
Alcohol Referral	0	0	0	0	0	0	0	0	0	0	0	0
Drug Referral	0	0	0	0	0	0	0	0	0	0	0	0
Weapon Referral	0	0	0	0	0	0	0	0	0	0	0	0

\* The individual crimes information for 2024 incorporated into the above statistics are listed below.

**Northern Virginia Community College Police Department:**

<u>Case#</u>	<u>Location</u>	<u>Date</u>	<u>Description</u>	<u>Clery Geography</u>
2024-000316		11-20-2024	Burglary	On-Campus
2024-000095		3-28-2024	Stalking (Unfounded)	On-Campus
2024-000071		3-7-2024	Stalking	On-Campus
2024-000071		3-7-2024	Dating Violence	On-Campus
2024-000342		12-6-2024	Arson	On-Campus

## 7630 Little River Turnpike (Brault Annex / Pitney Bowes Building) Crime Statistics

7630 Little River Turnpike, Annandale, VA. 22003

\*\*\*Note the Brault Annex closed in September of 2022.

Incident Reported	2024	2024	2024	2024	2023	2023	2023	2023	2022	2022	2022	2022
	On-Campus	Non-Campus	Public Property	Un-founded	On-Campus	Non-Campus	Public Property	Un-founded	On-Campus	Non-Campus	Public Property	Un-founded
Murder	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0	0
Negligent Manslaughter	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0	0
Rape	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	2	0	0
Fondling	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	1	0	0
Incest	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0	0
Statutory Rape	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0	0
Robbery	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0	0
Aggravated Assault	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0	0
Burglary	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0	0
Motor Vehicle Theft	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0	0
Arson	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0	0
Hate Crimes or Incidents***	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	1	0	0
Domestic Violence	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0	0
Dating Violence	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0	0
Stalking	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	1	0	0
Alcohol Arrest	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0	0
Drug Arrest	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	3	0	0
Weapon Arrest	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0	0
Alcohol Referral	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	6	0	0
Drug Referral	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	8	0	0
Weapon Referral	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0	0

\*\*\* The Brault Annex closed in September of 2022.

## Quantico Marine Corps Base Crime Statistics

Lifelong Learning Education Center, 3088 Roan Street, Quantico, VA. 22134

<http://www.nvcc.edu/military/contact.html>

Incident Reported	2024	2024	2024	2024	2023	2023	2023	2023	2022	2022	2022	2022
	On-Campus	Non-Campus	Public Property	Un-founded	On-Campus	Non-Campus	Public Property	Un-founded	On-Campus	Non-Campus	Public Property	Un-founded
Murder	0	0	0	0	0	0	0	0	0	0	0	0
Negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0
Rape	0	0	0	0	0	0	0	0	0	0	0	0
Fondling	0	0	0	0	0	0	0	0	0	0	0	0
Incest	0	0	0	0	0	0	0	0	0	0	0	0
Statutory Rape	0	0	0	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0	0	0	0	0	0	0
Burglary	0	0	0	0	0	0	0	0	0	0	0	0
Motor Vehicle Theft	0	0	0	0	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0	0	0	0	0
Hazing	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Hate Crimes or Incidents***	0	0	0	0	0	0	0	0	0	0	0	0
Domestic Violence	0	0	0	0	0	0	0	0	0	0	0	0
Dating Violence	0	0	0	0	0	0	0	0	0	0	0	0
Stalking	0	0	0	0	0	0	0	0	0	0	0	0
Alcohol Arrest	0	0	0	0	0	0	0	0	0	0	0	0
Drug Arrest	0	0	0	0	0	0	0	0	0	0	0	0
Weapon Arrest	0	0	0	0	0	0	0	0	0	0	0	0
Alcohol Referral	0	0	0	0	0	0	0	0	0	0	0	0
Drug Referral	0	0	0	0	0	0	0	0	0	0	0	0
Weapon Referral	0	0	0	0	0	0	0	0	0	0	0	0

\* There were no reportable crimes for Quantico for 2024.

## Joint Base Myers-Henderson Hall Crime Statistics

239 Sheridan Avenue, Building 417, Fort Myer, VA. 22211

1555 Southgate Rd., Building 29, Arlington, VA. 22214

<http://www.nvcc.edu/military/contact.html>

Incident Reported	2024	2024	2024	2024	2023	2023	2023	2023	2022	2022	2022	2022
	On-Campus	Non-Campus	Public Property	Un-founded	On-Campus	Non-Campus	Public Property	Un-founded	On-Campus	Non-Campus	Public Property	Un-founded
Murder	0	0	0	0	0	0	0	0	0	0	0	0
Negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0
Rape	0	0	0	0	0	0	0	0	0	0	0	0
Fondling	0	0	0	0	0	0	0	0	0	0	0	0
Incest	0	0	0	0	0	0	0	0	0	0	0	0
Statutory Rape	0	0	0	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0	0	0	0	0	0	0
Burglary	0	0	0	0	0	0	0	0	0	0	0	0
Motor Vehicle Theft	0	0	0	0	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0	0	0	0	0
Hazing	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Hate Crimes or Incidents***	0	0	0	0	0	0	0	0	0	0	0	0
Domestic Violence	0	0	0	0	0	0	0	0	0	0	0	0
Dating Violence	0	0	0	0	0	0	0	0	0	0	0	0
Stalking	0	0	0	0	0	0	0	0	0	0	0	0
Alcohol Arrest	0	0	0	0	0	0	0	0	0	0	0	0
Drug Arrest	0	0	0	0	0	0	0	0	0	0	0	0
Weapon Arrest	0	0	0	0	0	0	0	0	0	0	0	0
Alcohol Referral	0	0	0	0	0	0	0	0	0	0	0	0
Drug Referral	0	0	0	0	0	0	0	0	0	0	0	0
Weapon Referral	0	0	0	0	0	0	0	0	0	0	0	0

\*There were no reportable crimes for Joint Base Meyers-Henderson Hall for 2024.

## Fort Belvoir Crime Statistics

Darden Education Center, Building 1017 9625 Belvoir Rd., Ft. Belvoir, VA. 22060

<http://www.nvcc.edu/military/contact.html>

Incident Reported	2024	2024	2024	2024	2023	2023	2023	2023	2022	2022	2022	2022
	On-Campus	Non-Campus	Public Property	Un-founded	On-Campus	Non-Campus	Public Property	Un-founded	On-Campus	Non-Campus	Public Property	Un-founded
Murder	0	0	0	0	0	0	0	0	0	0	0	0
Negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0
Rape	0	0	0	0	0	0	0	0	0	0	0	0
Fondling	0	0	0	0	0	0	0	0	0	0	0	0
Incest	0	0	0	0	0	0	0	0	0	0	0	0
Statutory Rape	0	0	0	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0	0	0	0	0	0	0
Burglary	0	0	0	0	0	0	0	0	0	0	0	0
Motor Vehicle Theft	0	0	0	0	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0	0	0	0	0
Hazing	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Hate Crimes or Incidents***	0	0	0	0	0	0	0	0	0	0	0	0
Domestic Violence	0	0	0	0	0	0	0	0	0	0	0	0
Dating Violence	0	0	0	0	0	0	0	0	0	0	0	0
Stalking	0	0	0	0	0	0	0	0	0	0	0	0
Alcohol Arrest	0	0	0	0	0	0	0	0	0	0	0	0
Drug Arrest	0	0	0	0	0	0	0	0	0	0	0	0
Weapon Arrest	0	0	0	0	0	0	0	0	0	0	0	0
Alcohol Referral	0	0	0	0	0	0	0	0	0	0	0	0
Drug Referral	0	0	0	0	0	0	0	0	0	0	0	0
Weapon Referral	0	0	0	0	0	0	0	0	0	0	0	0

\*There were no reportable crimes for Fort Belvoir in 2024.



## Reston Center Crime Statistics

1821 Michael Faraday Drive, Reston, VA 20190

<http://www.nvcc.edu/reston/index.html>

Incident Reported	2024	2024	2024	2024	2023	2023	2023	2023	2022	2022	2022	2022
	On-Campus	Non-Campus	Public Property	Un-founded	On-Campus	Non-Campus	Public Property	Un-founded	On-Campus	Non-Campus	Public Property	Un-founded
Murder	0	0	0	0	0	0	0	0	0	0	0	0
Negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0
Rape	0	0	0	0	0	0	0	0	0	0	0	0
Fondling	0	0	0	0	0	0	0	0	0	0	0	0
Incest	0	0	0	0	0	0	0	0	0	0	0	0
Statutory Rape	0	0	0	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0	0	0	0	0	0	0
Burglary	0	0	0	0	0	0	0	0	0	0	0	0
Motor Vehicle Theft	0	0	0	0	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0	0	0	0	0
Hazing	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Hate Crimes or Incidents***	0	0	0	0	0	0	0	0	0	0	0	0
Domestic Violence	0	0	0	0	0	0	0	0	0	0	0	0
Dating Violence	0	0	0	0	0	0	0	0	0	0	0	0
Stalking	0	0	0	0	0	0	0	0	0	0	0	0
Alcohol Arrest	0	0	0	0	0	0	0	0	0	0	0	0
Drug Arrest	0	0	0	0	0	0	0	0	0	0	0	0
Weapon Arrest	0	0	0	0	0	0	0	0	0	0	0	0
Alcohol Referral	0	0	0	0	0	0	0	0	0	0	0	0
Drug Referral	0	0	0	0	0	0	0	0	0	0	0	0
Weapon Referral	0	0	0	0	0	0	0	0	0	0	0	0

\*There were no reported incidents at the Reston Center for 2024.

## NOVA Online/Fairfax Crime Statistics

3922 Pender Drive, Fairfax, VA. 22030

<http://www.nvcc.edu/eli/index.html>

Incident Reported	2024	2024	2024	2024	2023	2023	2023	2023	2022	2022	2022	2022
	On-Campus	Non-Campus	Public Property	Un-founded	On-Campus	Non-Campus	Public Property	Un-founded	On-Campus	Non-Campus	Public Property	Un-founded
Murder	0	0	0	0	0	0	0	0	0	0	0	0
Negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0
Rape	0	0	0	0	0	1	0	0	0	0	0	0
Fondling	0	0	0	0	0	0	0	0	0	0	0	0
Incest	0	0	0	0	0	0	0	0	0	0	0	0
Statutory Rape	0	0	0	0	0	0	0	0	0	0	0	0
Robbery	0	1	0	0	0	0	0	0	0	0	0	0
Aggravated Assault	1	1	0	0	0	0	0	0	0	0	0	0
Burglary	0	0	0	0	0	0	0	0	0	0	0	0
Motor Vehicle Theft	0	0	0	0	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0	0	0	0	0
Hazing	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Hate Crimes or Incidents***	0	0	0	0	0	0	0	0	0	0	0	0
Domestic Violence	0	1	0	0	0	0	0	0	0	0	0	0
Dating Violence	0	0	0	0	0	0	0	0	0	0	0	0
Stalking	0	0	0	0	0	0	0	0	0	0	0	0
Alcohol Arrest	0	0	0	0	0	0	0	0	0	0	0	0
Drug Arrest	0	5	0	0	0	0	0	0	0	0	0	0
Weapon Arrest	0	1	0	0	0	0	0	0	0	0	0	0
Alcohol Referral	0	0	0	0	0	0	0	0	0	0	0	0
Drug Referral	0	0	0	0	0	0	0	0	0	0	0	0
Weapon Referral	0	0	0	0	0	0	0	0	0	0	0	0

\* The individual crimes information for 2024 incorporated into the above statistics are listed below

**Fairfax County Police Department:**

<u>Case#</u>	<u>Location</u>	<u>Date</u>	<u>Description</u>	<u>Clery Geography</u>
CCI Apartment 9451 Lee Hwy (AKA Route 29)		1-31-2024	Robbery	Non-Campus
CCI Apartment 8281 Willow Oaks Corporate Dr.		3-4-2024	Aggravated Assault Domestic Violence	Non-Campus Non-Campus
CCI Apartment 9451 Lee Hwy (AKA Route 29)		2024 Spring Semester	Drug Arrest (4)	Non-Campus
CCI Apartment 9451 Lee Hwy (AKA Route 29)		2024 Spring Semester	Weapons Violation Arrest	Non-Campus
CCI Apartment 8281 Willow Oaks Corporate Dr.		2024 Spring Semester	Drug Arrest	Non-Campus

**Northern Virginia Community College Police Department:**

<u>Case#</u>	<u>Location</u>	<u>Date</u>	<u>Description</u>	<u>Clery Geography</u>
2024-000159		7-10-2024	Aggravated Assault (Bomb Threat)	On-Campus

## Policies and Regulations

### Emergency Notifications/Timely Warning Notices

NOVA is committed to the safety and well-being of its faculty, staff, students, and guests to the College. In compliance with the Higher Education Act of 1965, as amended, and Section 23-9.2:11 of the Code of Virginia, the College implemented a comprehensive communications system operating around the clock to provide prompt warning notifications and alerts of immediate threats to the health and safety of the campus community. This system employs various methods, including but not limited to: email notices, audible phone message systems, cellular text messages, college website updates, and desktop alerts.

### Timely Warning Notices

Timely warnings are provided in the event of a reported crime, either on campus or off, that, in the judgment of the NOVA Chief of Police, or a designee, constitutes an ongoing or continuing serious threat to the College community. The warnings (and updates) are generally written by the Chief of Police or a designee and are typically distributed via email to anyone who has an nvcc.edu email address or via one of the alert notification technologies depending upon the incident specifics. The campus police make every effort on a case-by-case basis to provide a timely warning to the campus community whenever a situation arises that constitutes an on-going or potential threat and necessitates notification. It is college policy to post these notices on the college website and / or make notifications to faculty, students, and staff via email. The NOVA Alerts text messaging system may be used depending on the nature of the incident as well as scrolls upon the flat panels. The Timely Warning Policy is available at

<https://www.nvcc.edu/policies/>

If, for instance, a reportable crime occurs but the suspect is arrested, there may no longer be an ongoing threat to the College community and a warning may not be disseminated. Timely warnings may also be posted for other crime classifications, as deemed necessary. For a more in-depth explanation on who at NOVA is responsible for confirming an emergency or dangerous situation, determining the appropriate segment to receive notification, determining content of notification, and who initiates the notification systems used in Timely Warnings and Emergency Notifications please review the *Crisis Communications Protocols* which can be found at the following link: [Crisis Communications Protocol Plan Link](#)

### Emergency Response and Evacuation

Effective and efficient response and communication are essential components of any emergency plan, as well as testing the emergency response and evacuation procedures. NOVA is committed to testing the procedures at least annually and publicizing its procedures in conjunction with the test.

Members of the NOVA Community are notified on an annual basis, via email, that they are required to notify the Northern Virginia Community College Police Department (NOVA Police) or outside law enforcement agencies (via 911) of any situation or incident that involves a significant emergency or danger that may pose an immediate or on-going threat to the health and safety of students and/or employees on Campus. NOVA Police and/or outside law enforcement agencies respond to such situations to assess the potential threat and summon the necessary resources to mitigate, investigate, and/or document any situation that may pose a significant emergency or danger. In addition, NOVA

Police and outside law enforcement respond to such incidents to determine if the situation does in fact, pose an immediate threat to the community. If an immediate threat does exist Federal Law requires that the institution immediately notify the campus community or the appropriate segments of the community that may be affected.

Ensuring the safety of students, faculty, staff, and visitors is a top priority. Knowing how to respond in an emergency is essential. The Office of Emergency Management and Safety coordinates the College [Emergency Action Plan](#) , which is available to faculty and staff through NOVA's SharePoint page. It provides emergency response information to faculty and staff for various types of emergency situations. Additionally, faculty can also access classroom-specific emergency preparedness information and readiness checklists on NOVA's SharePoint page at [Faculty Emergency Preparedness](#) .

Students, visitors, and other members of the College community can find recommended emergency response procedures on NOVA's website at [Emergency Preparedness](#). Students receive information about evacuation and shelter-in-place procedures during the first week of classes each semester and throughout the semester. The Office of Emergency Management and Safety provides faculty with several resources to assist them with delivering this information to students: a syllabus insert and PowerPoint presentation, which includes information about NOVA Alert, Fire, Tornado, Earthquake, Emergency Communication, and basic emergency preparedness. In addition, faculty are encouraged to show students the College Safety Video, available at: <https://youtu.be/Y6Mp5MMKBTo>. The video provides valuable information about registering for NOVA Alerts (<http://alert.nvcc.edu>).

The College [Crisis Communication Protocols](#) is a collaborative effort of the Office of Emergency Management and Safety, College Police, and the Office of Communications and Enrollment Marketing. It provides information on NOVA's crisis communication practices and procedures.

### **Testing Emergency Response and Evacuation Procedures**

The Office of Emergency Management and Safety conducts drills and exercises each year to test the emergency response and evacuation procedures. NOVA publishes a summary of its emergency response and evacuation procedures in conjunction with at least one drill or exercise each calendar year as required by Virginia Executive Order #41.

Emergency evacuation fire drills are required and mandated by the Virginia Statewide Fire Prevention Code, Chapter 4. The 2008 Higher Education Opportunity Act requires testing of the College emergency response and evacuation procedures. NOVA complies with the provisions of the aforementioned Code and Federal Statute.

A fire evacuation drill is conducted annually for all required facilities and quarterly for all assembly buildings. The evacuation drills are designed to prepare building occupants for an organized evacuation in case of an emergency and are used to educate and train occupants on issues specific to their building. During the drill, occupants practice drill procedures and familiarize themselves with the location of exits, assembly locations, and the sound of the fire alarm. In addition to educating the occupants of each building about the evacuation procedures during the drills, the process also provides the College an opportunity to test the operation of fire alarm or related emergency notifications system components.

NOVA participates in the annual Statewide Tornado Drill, which is designed to promote awareness of tornado and severe weather response procedures. Additionally, each October, NOVA participates in the Great Southeast Shakeout Earthquake Drill. This drill is designed to promote awareness of earthquake response procedures. NOVA also conducts two Alert Notification Drills annually to test all or a portion of the alert notification systems.

All drills are monitored by College Police, the Office of Emergency Management and Safety Coordinators, Campus Administration Leaders and Building / Floor Wardens to evaluate egress, behavioral patterns, as well as evacuation efficiency and expedience. Afterwards, a survey is disseminated to request feedback and recommendations for improvement and to assess and evaluate emergency plans and capabilities.

### **Crisis Communications Protocols**

The *Crisis Communication Protocols* plan provides information on NOVA emergency communication plans and procedures. It serves as the primary tool for implementing communication related activities to crisis situations. It has been developed to provide guidance to college officials in regards to delivering an effective, efficient, timely and comprehensive message before, during, and after emergency situations.

An immediate notification will be issued when the NOVA Police Department or another Responsible NOVA Authority (see Section 2.1 of the *Crisis Communications Protocols* for a list of Responsible NOVA Authorities) has confirmed that an emergency situation poses an immediate threat to the life, safety or security of the campus community. The NOVA Police Department Senior Officer on Duty, Campus Police Dispatcher (for weather alerts), or another Responsible NOVA Authority will authorize the timely warning or emergency notification based on the operational guidelines in the *Crisis Communications Protocols*. In addition, NOVA will, without delay, and taking into account the safety of the community, determine the content of the notification and initiate the notification system, unless issuing a notification will, in the professional judgment of responsible authorities, compromise efforts to assist a victim or to contain, respond to or otherwise mitigate the emergency. NOVA Police and/or OEMS potentially in concert with the Responsible NOVA Authority that may also be involved, will determine the content of the message and will use some or all of the systems described below to communicate the threat to the NOVA Community or to the appropriate segment of the community. Some or all of these methods of communication may be activated in the event of an immediate threat to the NOVA Campus Community.

The Office Communications and Enrollment Marketing manages, directs, and disseminates supplemental non-emergency communications to the appropriate audiences, including students, parents of students, faculty, staff, the news media, the surrounding community, and individuals and/or organizations outside the campus community.

The following link is for the *Crisis Communications Protocols* [Crisis Communication Protocols](#).

In the event of a serious incident that poses an immediate threat to members of the NOVA community, the College has various systems in place for communicating the information quickly. Some or all of the

methods of communication listed below may be used in the event of an immediate threat to the NOVA campus community. These methods of communication include:

1. **Campus Visual Message System (Digital Displays).** Emergency messages can be displayed on flat panel screens strategically located throughout each campus and in some centers. The messages can be locally or centrally controlled. This will allow messages to be displayed in common areas i.e., hallways, eating areas, etc. The digital displays may also be used to scroll a banner/ticker across the screen for shorter messages for longer time periods.
2. **Text Messaging Service (NOVA Alert).** NOVA has partnered with Rave Mobile Safety to deliver emergency alerts and notifications to students, faculty and staff via email and/or text alerts. Log in to [NOVA Alert](#) to manage your account - including verifying your current information and adding additional email addresses and/or cell phone numbers.

All students and employees are automatically enrolled in NOVA Alert. Students are enrolled with their email.VCCS.edu email addresses. Employees are enrolled with both their VCCS.edu and NVCC.edu email addresses. If your cell phone number is listed in NOVAConnect (either as a student or in HRMS as an employee), it will also be added to your NOVA Alert account. If it is not in NOVAConnect and you wish to add your cell phone number, or if you want to add additional email addresses, you should login to NOVA Alert and update your information. NOVA Alert is updated weekly throughout the term.

Please Note: The system requires that your primary email (called the Registered Email) be your VCCS email account. However, you can add any other email addresses you would like to have receive an alert. All of the email addresses listed in NOVA Alert will receive alerts, not just the registered email account.

If you have questions regarding your login, please contact the IT Help Desk by phone at 703-426-4141 or [visit our web site](#) for more information.

3. **Computer Alerts (Pop-Up Messages).** The College is able to send an emergency alert to every computer connected to the College computer network. This will allow emergency messages to be sent to classrooms where the instructor is using the computer, to all the students in computer labs, and to all the faculty and staff in their offices. This is an important capability since students are often told to turn off their cell phones during class.
4. **Automated or Live Broadcast.** Campus emergency messages can be broadcast directly into any college Cisco IP phone on a campus and emergency calls can be made from phones that have been installed college wide. The activation of this system can be local (campus) or college-wide.
5. **NOVA Website.** Emergency messages can be put on the NOVA website at [www.nvcc.edu](http://www.nvcc.edu) quickly from any location. There is an alert at the top of the page that appears when an emergency message is posted under "Important Information." The large picture can be changed to allow text when additional information is so urgent that it needs to appear on the home page. Text can be added to the "Closings"

page or additional pages can quickly be added and updated as needed. In addition, the “News” page can be updated remotely. When monitoring the web-pages for information it is recommended that the user occasionally refresh the web-page for the most current information when actively monitoring an incident. After Timely Warning are issued, updates to events may also be located on the webpage in the Crime Alerts page.

6. **Digital Social Media.** Emergency messages can be sent through NOVA mobile, X, Facebook, and other social media services.

7. **Cable Television.** Emergency messages can be put on the college’s Cable-TV channel from remote locations. The NOVA Channel appears on the Cox and Comcast systems in Fairfax County and Alexandria and on Verizon FiOS 24 hours a day, 7 days a week. It is available in the other jurisdictions on a more limited daily schedule.

8. **College E-mail.** During emergencies, E-mail can be sent College-wide to all employees and students. Separate distribution lists are also maintained for each campus. Students, Staff, and Faculty are encouraged to check their emails regularly for messages.

9. **Local News Media.** The College Public Information Office sends press releases and makes calls to local media. Because of the transient nature of its population, the College depends heavily on broadcast media to notify students, faculty, and staff of emergencies before or during their commutes.

10. **Flyers/Flat Panel Scrolls.** Flyers with similar information as published for NOVA’s “alerts” can be printed out and posted across various locations such as doorway entrance areas and bulletin boards to ensure notification of the College community or placed on the flat panels as a scroll.

Procedures for emergency communication are outlined in the Crisis Communications Protocols plan.

Note: all technologies may not be available at all NOVA locations or facilities. For example, the military bases as well as many NOVA Non-Campus locations do not have access to **Computer Alerts (Pop-Up Messages) or Campus Visual Message System (Digital Displays)** but should still receive **Text Messaging Service (NOVA Alert)** depending upon individual service providers. The military installations use their own technologies, which may include a **whistle system, emergency button system, paging system,** and their own emergency **alert texting system**. Should you have any questions about the technologies used on a specific base, please contact the NOVA associated base installation contact whose information is below.

Fort Belvoir  
Barden Education Center, Rm 127  
Ashley James  
[ajames@nvcc.edu](mailto:ajames@nvcc.edu)  
703-293-8133

Fort Myer/Henderson Hall  
417, Rm 215  
Ma’Kayla Reid  
[mreid@nvcc.edu](mailto:mreid@nvcc.edu)  
703-527-5976

Quantico  
Lifelong Learning Center  
Dr. Latoya Sivells  
[lsivells@nvcc.edu](mailto:lsivells@nvcc.edu)  
703-293-8133



### Emergency Action Plan

The *Emergency Action Plan* establishes procedures to be followed by employees in the event of an emergency, to include shelter-in-place and evacuation guidelines. It is the responsibility of all College employees to be knowledgeable of the *Emergency Action Plan* and to participate in drills and exercises. Faculty members are responsible for ensuring students are familiar with emergency procedures. The Emergency Action Plan can be accessed by employees on the SharePoint site: [Emergency Action Plan](#).

Emergency Preparedness posters are placed throughout each Campus and Off-Site Facility and Emergency Preparedness information is made available and disseminated to faculty, staff, and students in an effort to provide them with information about what they should do in an emergency event.

### Access to Campus Buildings and Maintenance of Campus Facilities

NOVA's main campuses are open from 7:00 a.m. until 10:00 p.m. Monday through Friday, and 7:00a.m. until 6:00p.m. on Saturday, or generally during the times classes are in session. NOVA's centers and military sites may have different times of operation. At all other times, college buildings are generally secured; access can be gained by making special arrangements with the appropriate campus operations director, the director of continuing education, or the police. Restricted areas such as labs, testing sites and faculty offices are secured and monitored by college police and security personnel. Information on scheduled hours for these areas is available through the various academic divisions. The link to NOVA's hours is: <https://www.nvcc.edu/about/locations/annandale/info.html>.

### Locks on Classroom Doors

NOVA has installed locks that allow all classrooms to be locked from the inside to prevent unwanted intrusion while still allowing doors to be quickly opened from the inside to permit easy exit.

### Electronic Card Security and Door Access Control System

The CBORD Access control system has been installed on campus perimeter doors and is installed at various interior locations throughout the college. The system has many advantages, allowing police and others to monitor the status and history of use for all doors as well as to lock and unlock doors remotely. Access is controlled individually through student and employee identification cards.

### Separate-Campus Facilities

Local police services cover for some separate-site locations where NOVA has students, including NOVA Online and the Reston Center. Some of these locations such as Trailside (Battleview Park) and Signal Hill (Signal Hill closed in June 2024) are considered to be contiguous to the main campus. Additionally, the College's Office of Emergency Management and Safety, in collaboration with the College Police, assesses the safety and security of these locations and implements corrective actions as required.

Access at times to the Fort Myers/ Henderson Hall, Fort Belvoir, or Quantico may be restricted. For specific base access call NOVA's contacts below.

Fort Belvoir  
Barden Education Center, Rm 127  
Ashley James  
[ajames@nvcc.edu](mailto:ajames@nvcc.edu)  
703-293-8133

Fort Myer/Henderson Hall  
417, Rm 215  
Ma'Kayla Reid  
[mreid@nvcc.edu](mailto:mreid@nvcc.edu)  
703-527-5976

Quantico  
Lifelong Learning Center  
Dr. Latoya Sivells  
[lsivells@nvcc.edu](mailto:lsivells@nvcc.edu)  
703-293-8133

### Monitoring and Managing Concerning Threatening Behavior

The Office of Wellness and Mental Health and Care Teams along with Human Resources/Employee Relations (HR/ER) play major roles in preventative efforts and threat assessment/behavioral intervention in instances of problematic or threatening behavior: Office of Wellness and Mental Health and Care Teams is for students and HR/ER is for college employees.

Both the Office of Wellness and Mental Health and Care Teams along with HR/ER are organizationally aligned with the college's safety and security structure. Together with College Police and Office of Emergency Management and Safety, they provide coordinated training to faculty, staff, and students on various topics with Clery implications as well as personal wellness.

The Office of Student Rights & Responsibilities plays a critical role in ensuring all aspects of student services support campus safety and security. These responsibilities include seeing that the Student Code of Conduct is enforced to maintain a collegiate environment that supports teaching and learning; working with student leadership to promote strong student involvement in enhancing campus life as part of the overall effort to address issues of student mental health and problematic or threatening behavior. The Office also adjudicates alcohol, drug, and illegal weapons violations via non-criminal referrals.

The combined above-described teams provide a systematic response to students whose behavior is disruptive to themselves, others, or the community. The system is a three-part structure which consists of the Care Teams, Threat Assessment Team, and the Violence Prevention Committee. The Care Team counselors respond to faculty, staff, and student concerns, assess threat levels, develop and oversee implementation of a response plan, and work closely with Police, Students, and Faculty representatives.

The Threat Assessment Team, comprised of the College Police, Associate Vice-President of Student Supports, Title IX Coordinator, Office of Wellness and Mental Health Director, Maxient Case Manager, Associate Director for Employee Relations, and the Office of System Counsel (as necessary) for NOVA provide guidance and intervention when threat levels are elevated based upon the circumstances surrounding any given situation. The Violence Prevention Committee is responsible for recommending policies and protocols, facilitating college-wide communications and coordination, and overseeing safety related educational activities.

These teams receive full administrative endorsement and support, with members receiving formal specialized training in dealing with behavioral issues. Members of the college community (faculty, staff, and students) who report problematic or threatening behavior and Care Team members who assess the information are assured their actions are fully supported and implemented to maintain college safety and security. The following links will bring you to a more comprehensive website where Care Teams and the Threat Assessment Team is explained further: [Care Teams](#) link, [Threat Assessment Team](#) link.

Case management ensures situations with high-risk students are monitored and that needed resources are brought to bear for behavior intervention. Behavior of concern is easily reported through: [nvcc.edu](http://nvcc.edu)

with the search word 'Office of Wellness and Mental Health'. There are several resources available at NOVA for emergency financial assistance, food assistance, and mental health assistance. Those resources can be found below at the following links:

- Financial Stability and Advocacy Centers: <https://www.nvcc.edu/financial-stability/index.html>
- Single Stop Screener: <https://www.nvcc.edu/financial-stability/singlestop.html>
- Nighthawk Food Pantry: <https://www.nvcc.edu/wellness/pantry.html>
- CCAMPIS (Resources for Parenting Students): <https://www.nvcc.edu/ccampis/index.html>
- Office of Wellness and Mental Health  
Resources: <https://www.nvcc.edu/wellness/resources.html>
- Office of Wellness and Mental Health Provider Database: <http://nvcc.rints.com/>
- Office of Wellness and Mental Health Video  
Library: <https://www.nvcc.edu/wellness/video.html>
- TimelyCare: <https://www.nvcc.edu/wellness/telehealth-services.html>
- FindHelp.Org: <https://www.findhelp.org/>
- 2-1-1 Virginia: <https://211virginia.org/consite/index.php>

### **On-Campus Security Cameras - Monitoring and Recording**

Campus buildings and grounds are patrolled by the College Police and certified Campus Security Officers (CSOs). Monitoring is assisted by an integrated network of cameras operated by police and CSOs. The college campuses, including all buildings, grounds, parking areas, and roadways, are maintained with concern for safety and security. Campus buildings and equipment are inspected regularly, and needed repairs to replace faulty equipment and to mitigate potential hazards are promptly made. Upon request security assessments are conducted in conjunction with the appropriate college departments. Walk-throughs are regularly conducted by facilities and public safety officials to determine the appropriateness in maintaining current security features or implementing new security features. The public can report safety concerns through police dispatch at 703-764-5000 or by using the LiveSafe app.

### **Non-Campus Monitoring of Activities**

NOVA operates Non-Campus activities associated with academics, athletics, housing associated with the International & Global Studies initiatives, and student services within the institution. If a NOVA student is involved in an offense at an off-campus center or facility, NOVA police officers cooperate as requested and permitted by law with responding local, state and federal law enforcement officials.

### **On-Campus Residential Housing**

NOVA does not have any On-Campus residential housing.

### Missing Person Guide

The NOVA's Missing Person Guide is designed to help familiarize employees and students with the procedures that should be followed if an employee or student is suspected missing.

A missing person is an individual whose whereabouts are unknown; they have disappeared for no known reason and there is reasonable concern for their well-being and safety. If a student or employee is believed to be missing and there is reasonable concern for his or her well-being and safety, the NOVA College Police should be contacted immediately at 703-764-5000.

If you suspect someone you know is missing, notify the NOVA College Police immediately (703) 764-5000 or your local law enforcement agency by dialing 911, and provide a detailed description of the missing person.

The following link contains the full NOVA Missing Person Guide:

<https://www.nvcc.edu/dist/files/sites/student-life/college-safety/NOVA-Missing-Person.pdf>

### Firearms/Dangerous Weapons and Materials Policy

Faculty, staff, and students may have unloaded handguns, rifles, and shotguns in a secure out of sight compartment or container in parked vehicles. Faculty, staff, and students who wish to secure a handgun in their vehicle must possess a valid concealed handgun permit. The compartment or container may be a trunk or other storage area. At no time shall a weapon to include handguns, rifles and shotguns be visible in plain view while inside a vehicle. Furthermore, at no time shall faculty, staff and students possess the weapon (except while in their vehicle) while on college property. The only exception applies to police officers as defined within the policy. While civilian-attired police officers are authorized to carry firearms on campus, they must keep them concealed so as not to alarm others. Bringing explosives and other dangerous chemicals onto campus is prohibited, without exception. The weapons policy can be found at <https://www.nvcc.edu/policies/files/108-Weapons.pdf>.

### Alcohol and Controlled Substance Policy and Procedures

Alcohol and Controlled Substance Policy ("Controlled substance" is used rather than "drug" as drugs technically refer to any chemical substance that, when taken into the body changes the chemistry and functioning of the body. These changes can include those produced by legally prescribed or over-the-counter medication.)

#### 1. Purpose

In order to maintain an atmosphere conducive to learning and consistent with the College's mission, NOVA provides this policy to the members of the college's community regarding the use of alcoholic beverages and controlled substances.

#### 2. Policy

Students and employees of NOVA shall not possess, sell, use, purchase, manufacture, give away or otherwise distribute illegal substances including drugs or, where prohibited, alcohol while on campus, attending a college-sponsored off-campus event or while serving as a representative of the College at off-campus meetings. Students and employees who violate this policy could be

subject to arrest and disciplinary action by the College imposed through established due process procedures.

Students found guilty of possessing, using, distributing, or selling controlled substances will face serious disciplinary action, which may include suspension and dismissal from the College for a first offense. In addition, the College will notify the police when its rules regarding illegal substance have been violated.

College employees are subject to disciplinary action as outlined in the DHRM Policy and Procedures Manual, Policy Number 1.05. Disciplinary action may include suspension without pay or termination of employment.

### 3. State and Federal Statutes

The Commonwealth of Virginia and the Virginia State Alcohol Beverage Control Board have enacted laws and regulations which govern alcoholic beverages. These laws are included in the copy of the entire document which can be found at the following link:

<https://www.nvcc.edu/policies/>

### 4. Health Risks

NOVA recognizes that the misuse and abuse of alcohol is a persistent social and health problem of major proportion in our society and that it interferes with the objectives of our institution. Specific health risks associated with alcohol use can be found on the CDC's website.

### 5. Prevention Program

Recognizing the serious consequences resulting from the inappropriate use of drugs by practically all ages and segments of our society, NOVA has established student and employee policies that prohibit the possession or consumption of controlled substances on campus. Beyond potential disciplinary action that could result, the College recognizes the need and the responsibility to provide information and counseling services regarding the hazards of substance abuse. The following program of activities and services constitutes NOVA's effort to prevent drug abuse on the part of its students, faculty and staff. The Deans of Students will provide oversight for the content and timeliness of the programs.

- A. At least once a year, each campus will conduct a seminar, workshop, presentation or other program of information and awareness that will be open to all students, faculty and staff.
- B. Each Student Services Center will provide readily available brochures and information sheets which may be used by individuals for their own personal information and awareness.
- C. A list of referral services in Northern Virginia that specialize in assisting persons with substance abuse issues is available through 211Virginia at [www.211Virginia.org](http://www.211Virginia.org). Student, faculty and staff requesting assistance will be referred to the appropriate public agencies.

### 6. Biennial Review

The Associate Vice President for Student Services and Enrollment Management is responsible for completing the biennial review as noted in 34 CFR. The review will:

- (1) Determine the effectiveness of the education program and implement needed changes;
  - a. The AVP for Student Services will collect program information from the campuses and

present the information to the Deans' Working Group for review. At a minimum, the review will look at attendance and timeliness of subject matter.

- b. The DWG will recommend any needed changes
  - c. Changes will be disseminated through the AVP's office
- (2) Ensure that the disciplinary sanctions applicable under State or Federal law for the unlawful possession or distribution of illicit drugs and alcohol are consistently enforced.
- (3) The annual notification will be sent by email to all students at the start of each fall semester. It will also be posted on the web in the Faculty Handbook, the Classified Handbook, The Student Handbook and the Adjunct Faculty Handbook. Employees and student who begin after the fall notification will be guided to the appropriate handbook for information.

## Drug and Alcohol Abuse Prevention Program for Employees

In compliance with the Drug-Free Schools and Communities Act, NOVA is committed to maintaining a drug-free workplace. To support this, we have established a Drug and Alcohol Abuse Prevention Program (DAAPP) for faculty and staff. This program is designed to prevent the illicit use of drugs and the abuse of alcohol or inhalants among our employees. We encourage all employees to familiarize themselves with the resources and policies in place.

For more details, please visit [DAAPP Program for Employees](#). In collaboration with Student Services and other stakeholders, DAAPP for Employees ensures compliance with federal, state, and local laws. Working in partnership to provide annual updates on policies and available resources; and participating in regular program reviews to assess and maintain DAAPP effectiveness. The following link will bring you to the NOVA DAAPP program: <https://www.nvcc.edu/hr/daapp-employees/index.html>.

## NOVA's Title IX

Title IX is a civil rights law that prohibits discrimination on the basis of sex in educational programs, activities, admission and employment. Complaints of sex-based discrimination, sexual violence, domestic violence, dating violence, and sexual or gender-based harassment are governed by NOVA's Policy on Sexual Harassment and Sexual Misconduct. NOVA's Title IX webpage can be found at the following link: <https://www.nvcc.edu/about/inclusion/titleix/index.html>

NOVA's Sexual Misconduct Policy covers a wide range of behaviors prohibited under Title IX. Sexual misconduct includes sexual harassment, sexual assault, sexual exploitation, stalking, and relationship violence.

Please see the College Policy Page, to read NOVA's **Sexual Misconduct Policy 110** and **Sexual Misconduct Procedures 110P**.

### ***What happens once a complaint has been filed?***

#### Formal Complaints

A formal complaint is required to begin an investigation. It must be completed and signed by the Complainant or by the Title IX Coordinator on behalf of the College.

- **Formal Complaint Form**

#### Interim Actions

The Title IX Office can assist in arranging academic accommodations (course schedule adjustments, extension of assignments, alternative class or work arrangements), changing work arrangements, and may issue No Contact Orders as well as interim suspension and disciplinary or administrative leave.

#### Complainant's Rights

A person who is the victim of sexual harassment, sex discrimination, sexual assault, dating/domestic violence, or stalking is referred to as the complainant.

- **Victim's/Complainant's Rights**

#### Respondent's Rights

A person who has been accused of sexual harassment, sex discrimination, sexual assault, sexual harassment, dating/domestic violence, or stalking is referred to as the respondent.

- **Respondent's Rights, Options, and Resources**

#### Witnesses

An individual who may have information relevant to a report of sexual misconduct. Witness participation in the College's Title IX Resolution process is voluntary.

#### Steps in an Investigation

- Title IX Coordinator receives a report of an incident; contacts Complainant to discuss investigation and support services.
- Title IX Coordinator or designee conducts an evaluation - interviewing parties and reviewing documentation.

- Process can take up to 75 business days to complete, at the end of which an administrative determination will be made.
- Both parties will be informed in writing of the outcome of the investigation.
- Both parties will be given an opportunity to review all information used to make the determination.
- Both parties have the right to appeal a final decision.
- **If the complaint proceeds to a hearing, all attendees must adhere to the Rules of Decorum.**

### ***Confidentiality***

Identifying information of a complainant will be protected as much as possible. This means that a complainant's name will not be published or otherwise publicized without permission. When a person makes an official complaint to authorities, all possible protections will be afforded this individual, whether or not they participate in any investigation. When the College needs to act to protect the safety of others, absolute confidentiality may not be possible.

### ***Faculty & Staff as Responsible Employees***

A Responsible Employee is required by law to report any incidents of sexual misconduct to NOVA's Title IX Office. Responsible employees (or Persons with Authority) at NOVA include all employees except those with privileged communication, per VCCS instruction. As a Responsible Employee, employees must report any incidents of sexual harassment that they become aware of to the Title IX Coordinator.

## **Responsible Employee Handout**

### ***If Sexual Assault Happens to You***

- Get to a safe place as soon as possible.
- Call 911.
- Notify the college police if the incident occurred on campus. College faculty and staff members can also assist you in reporting an incident.
- Try to preserve all physical evidence. Do not bathe or change clothes.
- Contact someone to stay with you and support you.
- Get medical attention as soon as possible and inform the responders you have been a victim of a sexual assault so appropriate evidentiary safeguards can be exercised.

### ***Sex Offender Registry and Access to Related Information***

The federal Campus Sex Crimes Prevention Act of 2000, enacted on October 28, 2000 and effective on October 28, 2002, requires institutions of higher education to issue a statement advising the campus community where law enforcement agency information provided by a state concerning registered sex offenders may be obtained. The Virginia State Police website, <https://www.vspso.com/> provides information about registered sex offenders in the Commonwealth. Once you are on this website, click on Sex Offender Registry.



### Mandatory Reporting of Child Abuse

While everyone should be concerned about child abuse and neglect, certain individuals are required by law to report suspected instances. In 2012, the Virginia General Assembly (SB 239) added “**any person employed by a public or private institution of higher education**” to the list of “**mandated reporters**” set out in §63.2-1509 of the *Code of Virginia*. Mandated reporters, including all NOVA faculty and staff, are those persons who in their professional or official capacity, are required to report instances of suspected child abuse and neglect to the local Social Service Department or to the Virginia Department of Social Services (DSS). The toll-free child abuse and neglect hotline is 1.800.552.7096 and the on-line portal link is <https://www.dss.virginia.gov/abuse/mrportal.cgi>. NOVA’s Department of Human Resources Policy 410 (Reporting Child Abuse or Neglect) can be found at the following link: [Policy 410](#) and the procedures for reporting child abuse or neglect can be found at the following link: [Procedures 401P](#)

The *Code of Virginia* §63.2-100 defines an abused or neglected child as any child under 18 years of age whose parent or any person responsible for his or her care:

- Causes or threatens to cause a non-accidental physical or mental injury,
- Has a child present during the manufacture of a controlled substance or during the unlawful sale of such substance where such activity would constitute a felony violation,
- Neglects or refuses to provide adequate food, clothing, shelter, emotional nurturing, or health care,
- Abandons the child,
- Neglects or refuses to provide adequate supervision in relation to a child’s age and level of development,
- Knowingly leaves a child alone in the same dwelling with a person, not related by blood or marriage who had been convicted of an offense against a minor for which registration is required as a violent sexual offender, or
- Commits or allows to be committed any illegal sexual act upon a child, including incest, rape, indecent exposure, prostitution, or allows a child to be used in any sexually explicit visual material

### Medical Care

Victims of very recent sexual assaults (within 72-96 hours) are entitled to go to the emergency room of a local area hospital for a physical exam and the collection of evidence at no cost to the victim. At the hospital, a qualified nurse (called a Sexual Assault Nurse Examiner or “SANE”) will examine the victim for sexually transmitted diseases, physical trauma, possible pregnancy, and to collect evidence for possible prosecution. A victim may receive an examination by a SANE whether or not he or she chooses to make an official police report of the incident at that time. If the victim decides not to go to a hospital, he or she should seek medical attention from a private clinic for a health and safety examination, whether or not injuries are known. SANE services are only available at Fairfax INOVA and Sentara hospitals. Other listed hospitals would be able to provide medical care service.

**Local Area Hospitals**

**Inova Alexandria Hospital**  
4320 Seminary Road  
Alexandria, VA 22304  
703.504.3000

**Inova Fairfax Hospital**  
3300 Gallows Road  
Falls Church, VA 22042  
703.698.1110

**Inova Fair Oaks Hospital**  
3600 Joseph Siewick Drive  
Fairfax, VA 22033  
703.391.3600

**Loudoun Hospital Center**  
44045 Riverside Parkway  
Leesburg, VA 20176  
703.858.6000

**Mount Vernon Hospital**  
2501 Parker's Lane  
Alexandria, VA 22306  
703.664.7000

**Northern Virginia Community Hospital**  
601 S. Carlin Springs Road

Arlington, VA 22204  
703.671.1200

**Sentara Northern Virginia Medical Center**  
2300 Opitz Boulevard  
Woodbridge, VA 22191  
703.670.1313

**Prince William Hospital**  
8700 Sudley Road  
Manassas, VA 20110  
703.369.8000

**Reston Hospital Center**  
1850 Town Center Parkway  
Reston, VA 20190  
703.689.9000

**Virginia Hospital Center**  
1701 N. George Mason Drive  
Arlington, VA 22205  
703.558.5000

**Inova Psychiatric Assessment Center (IPAC)**  
8221 Willow Oaks Corporate Drive  
Suite 4-420  
Fairfax, VA 22031  
703.289.7560

**Educational Programs about Sexual Assault Prevention and Related Issues**

Each campus offers a variety of programs for students seeking information on date rape prevention, sexual harassment, substance abuse, safety and security, domestic violence and common-sense survival tips. NOVA has trained Green Dot facilitators, who provide programs on bystander intervention response and prevention topics. NOVA police officers, as well as the Office of Wellness and Mental Health staff, are available to do presentations for any class or college activity. Additionally, the Office of Wellness and Mental Health is available to assist sexual assault victims in receiving specialized counseling or mental health consultation from community agencies.

Additional assistance may be obtained through the following community resources:

- **Alexandria Sexual Assault Center**  
24-Hour Hotline: 703.683.7273
- **Fairfax County Victims Assistance Network**  
24-Hour Hotline: 703.360.7273
- **Sexual Assault Victims' Advocacy Service (SAVAS)**  
24-Hour Hotline: 703.368.4141  
Woodbridge: 703.497.1192  
Manassas: 703.361.0486
- **LAWS (Loudoun Abused Women's Shelter)**  
703.777.6552

## Code of Student Conduct, Rights, and Responsibilities

NOVA's vision is to be a learning-centered organization that promotes student success. This is reflective of the Student Code of Conduct's approach to provide a safe and supportive learning environment. NOVA's code of conduct is based on the Colleges Core Values of Care, Excellence, Inclusion, Integrity, and Respect. The Student Code of Conduct outlines expectations of students which supports the College's Core Values. When a student's conduct adversely affects the College's pursuit of its educational objectives, the conduct process may be initiated to address the behavior. NOVA's approach will be to resolve the misconduct and to help facilitate education and student development. It is the College's goal that when students engage with the conduct process, they will become better educated students, better all-around members of the College community, and better global citizens.

By enrolling at NOVA, a student accepts its policies and procedures and acknowledges the right of NOVA to take action, up to and including suspension or expulsion in response to misconduct. It is a student's responsibility to become familiar with the student code of conduct as well as the NOVA's policies and procedures. Lack of awareness is no excuse for noncompliance.

The link to the NOVA Student Code of Conduct is <https://www.nvcc.edu/about/offices/student-rights/student-code.html>.

## Disclaimer

The information in this Annual Security Report is accurate upon publication but due to potential changes in law, policies, and other factors, please visit the appropriate NOVA website page to ensure the most recent policy information is obtained.