



Fundraising

Policy Number: 115

Categorized: General

Procedure: 115P

Responsible Office: Office of the President

Effective Date: 03/03/2025

Date Last Reviewed: 03/03/2025

1. Scope

This policy applies to all Northern Virginia Community College employees and designated agents who are or who may become involved in soliciting or receiving gifts for any purpose. This policy does not apply to grant or contract proposals submitted to any governmental agency or government organizational entity.

2. Policy Statement

Northern Virginia Community College is part of the Virginia Community College System (VCCS) and is governed on most matters of policy by the VCCS Board of Trustees.

Where a VCCS policy exists, Northern Virginia Community College follows this policy in its operations. [VCCS Policy 4.5 Acceptance of Gifts, Grants, and Contracts](#) was adopted by the VCCS Board of Trustees and is included in the VCCS Policy Manual.

If you have questions about this policy and/or its application at Northern Virginia Community College, please contact the Responsible Office identified above.

Any employee who wishes to undertake any type of fundraising or solicitation of contributions in the name of the College shall follow the guidelines set forth in this policy.

3. Authority

[VCCS Policy 4.5 Acceptance of Gifts, Grants, and Contracts](#)