

**NOVA COLLEGE-WIDE COURSE CONTENT SUMMARY  
RTH 255 – MANAGEMENT IN RESPIRATORY CARE (3 CR.)**

**Course Description**

Explores the application of management principles to realistic management situation in respiratory care.  
Lecture 3 hours per week.

**General Course Purpose**

The primary focus of the course is to prepare the student to function as a member of the respiratory care team through investigation of the variety of roles performed by respiratory management staff.

**Course Prerequisites/Corequisites**

Prerequisites: Completion of all RTH coursework in the first four semesters of the program or permission of the program head.

**Course Objectives**

Upon completion of this course, the student will be able to:

- A. Explain the key components of the U. S. Health care system and its relation to respiratory care
- B. Explain the organization of modern respiratory care services
- C. Demonstrate a knowledge of effective patient record keeping
- D. Demonstrate a basic understanding of ethical and legal implications of respiratory care practice
- E. Define the role and responsibilities of the respiratory care manager in:
  - 1. Department management
  - 2. Shift supervision
  - 3. Education coordinator
  - 4. Team leader
  - 5. Quality assurance coordinator
  - 6. PFT lab manager
  - 7. Clinical specialist
- F. Successfully complete advanced level written examination

**Major Topics To Be Included**

- A. The U. S. health care system
- B. Organizational structure and management hierarchy
- C. Delivery of modern respiratory care services
- D. Patient record keeping
- E. Ethical and legal implications
- F. JCAHO competency requirements and continuing education responsibilities
- G. Development of a quality improvement program
- H. Mock advanced level board examinations