

**NOVA COLLEGE-WIDE COURSE CONTENT SUMMARY
HIM 200 - SURVEY OF HEALTHCARE ADMINISTRATION (3 CR.)**

Course Description

Provides an overview of healthcare. Prepares the student with the essential vocabulary and thought processes to understand and evaluate the legal, political and ethical challenges facing healthcare in the US needed for a supervisory role in healthcare administration. Introduces healthcare policy, how healthcare is organized and dispensed, and how the practitioner can better work in the system. Lecture 3 hours per week.

General Course Purpose

This course is designed to be a “capstone” course in the Healthcare Administration Specialization of the Business Management degree program. This course will challenge students to utilize all their knowledge from previous courses and use that knowledge cohesively. The course will help prepare students to assume a supervisory role in healthcare administration.

Course Prerequisites/Co-requisites

Program placement in the Healthcare Administration Specialization of the Business Management degree program or permission of the instructor. Students should have completed the first year of the program before registering for this course.

Course Objectives

Upon successful completion of this course, the student will be able to:

- Discuss current issues in healthcare.
- Use the essential vocabulary and thought processes required by supervisors of healthcare personnel.
- Understand and evaluate the legal, political and ethical challenges facing healthcare in the US.
- Understand policy, how healthcare is organized, dispensed and how the practitioner can better work in the system

Major Topics to be Included

- a. Current issues and concepts regarding healthcare
- b. Leadership theory in healthcare
- c. Human resource issues and policy
- d. Personnel planning
- e. Staffing, development
- f. Cost control
- g. Long term care
- h. Quality control
- i. Ethical issues
- j. Healthcare insurance
- k. Social, political and professional forces that shape the healthcare delivery system