

**NVCC COLLEGE-WIDE COURSE CONTENT SUMMARY
CON 112 - CONTRACT PERFORMANCE ASSESSMENT (3 CR.)**

COURSE DESCRIPTION

Provides information and resources necessary to identify and utilize appropriate performance metrics when evaluating contractor performance. Explores processes for working with the customer to ensure contract performance and assessment is satisfying a customer's strategic requirements. Provides information about assessment strategies and performance remedies, how to make and process contract changes after award, how to handle disputes and how to close out completed contracts.

Lecture – 3 hours per week

ENTRY LEVEL REQUIREMENTS

CON-110 and CON-111

COURSE OBJECTIVES

This course focuses on basic principles of efficient and cost-effective administration for contract projects, large or small. These techniques are extremely useful meeting the requirements of the contract. They encompass all transactions between the government and the contractor from the time the contract is awarded until the work has completed and accepted or the contract terminated, payment has been made, and disputes have been resolved.

COURSE OBJECTIVES

Upon completion of this course the student will be able to utilize best practices in contract administration that are useful tools in administering government contracts to include:

- Contract Administration
- Pricing and Negotiations
- Program Integration
- Property Management
- Quality Assurance
- Engineering Surveillance
- Production Surveillance
- Contract modifications
- The Dispute Appeal Process
- Alternate Dispute Resolution Methods
- Contract Terminations
- Contract Closeouts

MAJOR TOPICS TO BE COVERED

- Contract administration principles.
- The impact of good contract administration on the economic system.
- Modification paths for acquisition
- Surveillance for contractor progress in various economic sectors.
- The importance of team concepts to organizational success.
- The differences between economic and business sectors.
- Contract business principles.
- Information technology skills.
- The importance of financial skills in contracting.