

NOVA COLLEGE-WIDE COURSE CONTENT SUMMARY
ADJ 255 - SECURITY MANAGEMENT (3 CR.)

Course Description

Examines the major management operations of planning, organizing, staffing, directing, and controlling the private security unit. Reviews the functions of management, implementation of institutional programs, and development of staff. Lecture 3 hours per week.

General Course Purpose

The purpose of this course is to provide the student with fundamental information relative to management techniques and procedures to be applied to security operations.

Course Prerequisites/Corequisites

None

Course Objectives

Upon completion of this course, the student should be able to:

- a) assess the procedures and policies in various administrative security functions.
- b) examine leadership and communication skills needed to manage security personnel.
- c) describe supervisory elements involved in managing investigative programs.

Major Topics to Be Included

- a) managing security surveys
- b) managing investigative programs
- c) explain vulnerabilities to an organization
- d) discuss security education programs
- e) planning, organizing, and managing security functions
- f) examine security policy and procedures including training programs and personnel management
- g) supervision of loss prevention programs
- h) financial management of security firms
- i) leadership and communication management
- j) security evaluations for private businesses

Extra Topics (Optional)

Related topics at the discretion of the instructor