

**NOVA COLLEGE-WIDE COURSE CONTENT SUMMARY  
ADJ 150 - INTRODUCTION TO SECURITY ADMINISTRATION (3 CR.)**

**Course Description**

Introduces the student to the field of private security—its history, structures, functions, and personnel; surveys the principles and practices of security administration. Lecture 3 hours per week.

**General Course Purpose**

The purpose of this course is to provide the student with a broad and contemporary overview of security in multiple areas of proprietary and governmental fields of interest. The student will have a better working knowledge of security functions while recognizing the challenges of security administration.

**Course Prerequisites/Corequisites**

None

**Course Objectives**

Upon completion of this course, the student should be able to:

- a) describe basic functions of security administration.
- b) assess historical, philosophical, and legal developments associated with security administration in the United States.
- c) examine challenges facing security personnel in today's dynamic and changing society.

**Major Topics to Be Included**

- a) historical development of security of England and America.
- b) career opportunities.
- c) education and training applications.
- d) defining security's role.
- e) organizational structure.
- f) legal basis and aspects of security.
- g) risk analysis and security survey.
- h) building and perimeter protection.
- i) intrusion and access control.
- j) internal theft countermeasures and controls.
- k) safety and emergency planning.
- l) basis of fire protection.
- m) insurance applications.
- n) issues in security administration.
- o) basics of locks, alarms, and security lighting.

**EXTRA TOPICS (optional)**

Related topics at the discretion of the instructor.