

NOVA COLLEGE-WIDE COURSE CONTENT SUMMARY
ADJ 111-112 - LAW ENFORCEMENT ORGANIZATION AND ADMINISTRATION I-II (3 CR.) (3 CR.)

Course Description

Teaches the principles of organization and administration of law enforcement agencies. Studies the management of line operations, staff and auxiliary services, investigative and juvenile units. Introduces the concept of data processing; examines policies, procedures, rules and regulations pertaining to crime prevention. Surveys concepts of protection of life and property, detection of offenses, and apprehension of offenders. Lecture 3 hours per week.

General Course Purpose

The purpose of this series is to provide the student with insights into the widening responsibilities of police managers and the challenges of administering a law enforcement agency in a dynamic society of ever-changing priorities and demands.

Course Prerequisites/Corequisites

Prerequisite for ADJ 112: ADJ 111. Division approval is required to take ADJ 111 and ADJ 112 out of sequence.

Course Objectives

Upon completion of this course, the student should be able to:

- a) list the major problems faced by police administrators involving organization, management, and changing standards as regarding personnel management.
- b) identify the various elements of a law enforcement agency.
- c) state the functions and responsibilities of a law enforcement agency.
- d) describe the structure and administration of a law enforcement personnel management system.

Major Topics to be Included

- a) History and philosophy of law enforcement administration
- b) Areas of influence that impact on law enforcement decision-making
- c) Current challenges to law enforcement administration
- d) The structure, missions and interrelationships of the individual elements of a law enforcement agency
- e) Structuring and managing a law enforcement personnel management system
- f) Corruptive influences and management's responses
- g) Police unionism and labor relations

Extra Topics (Optional)

Related subjects at the discretion of the instructor