NOVA

Northern Virginia Community College

LOUDOUN CAMPUS

**Veterinary Technology
A.A.S. Degree
Full-time and Part-time
Programs**

Veterinary Technology Program Application Overview 2024

Important dates:
- **The next full-time and part-time cohorts begin in the Fall.**
- **The program application window is April 15th through June 1st.**

Welcome

Located on the Loudoun Campus, NOVA's Veterinary Technology program is designed for individuals who want to master the latest techniques and skills in pursuit of a meaningful career as a Licensed Veterinary Technician (LVT). Upon acceptance into the program, students will combine their scientific aptitudes and compassionate natures to become patient advocates trained in blood draws, X-rays, laboratory samples, anesthesia, dental treatments, surgical preparation and assistance, medication administration and animal nursing techniques.

Accreditation

Our program is accredited by the American Veterinary Medical Association (AVMA). We award an Associate of Applied Science (A.A.S.) Degree and prepare you for the Veterinary Technician National Examination (VTNE), a national exam required for licensure to practice veterinary medicine under the directive of a veterinarian.

Our Courses

The courses in our program offer a liberal amount of hands-on experience with small and large animals. Some of the skills and knowledge you will acquire through our program include:

- animal nursing techniques
- client relations and education
- preparation of patients, instruments and equipment for surgery
- specimen collection and performance of laboratory procedures
- radiographic and anesthetic techniques
- surgical assisting
- familiarization with anatomy, physiology, nutrition and animal diseases
- breeds and behavior

Prerequisite Requirements

We are committed to accepting students who show the strongest academic foundation. We expect our students to enter the program with excellent skill sets in writing, math, critical thinking, communication, teamwork, interpersonal/social skills, study skills, organizational skills and time management. Applicants must be 18 years of age or older. The required curriculum for Veterinary Technology students includes some General Education courses. These courses can either be taken prior to entering the program or after being accepted to the Program.

You must be a high school graduate/GED, with completion of the following college courses with a "C" letter grade or higher (a "C-minus" does not meet this requirement).

- SDV101 Orientation to Veterinary Technology or SDV elective
- ENG111 College Composition I
- CHM101 Introductory Chemistry or CHM111 General Chemistry (preferred)
- MTH133 Mathematics for Health Professionals
- VET111 Anatomy and Physiology of Domestic Animals
  - VET111 is only available at the Loudoun campus and can be completed on-campus or online. There are no substitutions for this course.

Review the most current academic NOVA Advising Sheet for a checklist of program requirements that fulfill the Applied Associates of Science degree in Veterinary Technology (A.A.S.).

General Education Requirements

The following are additional courses that need to be completed before degree completion:

- CST110 Introduction to Communication (Speech)
  - CST126 may be substituted
- Humanities Elective: Refer to the current on-line NOVA course catalog for the list of courses that fulfill the humanities elective course.
- Social Science Elective: Refer to the current on-line NOVA course catalog for the list of courses that fulfill the social science elective course.

Veterinary Technology Course Requirements

Once accepted into the program, students are program-placed by the Loudoun campus and receive emailed instructions regarding when to register for the Veterinary Technology specific (VET-prefixed) sequence of courses.

Financial Aid

At the same time that you are preparing an application to be accepted to the Veterinary Technology program, be sure to also meet with a financial aid counselor on any campus to discuss the financial aid process, G3 Funding, and other financial aid options.

The Loudoun Campus financial aid counselors are located in the Reynolds building, LR237. Call toll-free 1-855-323-3199 first to confirm their weekday walk-in hours before you visit. Or you may email them: finaidsupport@nvcc.edu.

- Information about financial aid offices at all NOVA campuses can be found here.
- The six-digit identification code for Northern Virginia Community College is **003727**.

Application Process

The Full-Time and Part-Time Program application process is completed online and will open April 15th. We no longer accept mailed applications.

Important Dates
- The application for the Veterinary Technology Program will close June 1st.
- Admissions notifications are generally sent on or before July 1st to the student's NOVA college email address.
- Candidates with declined admission will be provided with re-application information.
- For accepted students only: New Student Orientation (NSO) is held the **first Monday of August and is mandatory to enter the program**. There are no exceptions.
- Program placed VET-prefixed classes begin in August and have the same schedule as all other NOVA courses.

To apply, you must complete the following:

1. **Admissions Checklist**
   a. Print out the current year's *Admissions Checklist* to ensure that you meet and have completed all of the requirements and are including all of the supporting materials needed to apply to the preferred (Full-time or Part-time) Program.
2. **Transcript Evaluation**
   a. If not previously completed during your NOVA application: Submit a Request for Evaluation of Transcript Form (Form 125-049E) which must be completed online at https://www.nvcc.edu/about/offices/college-records-office/transfer-credit-evaluation.html. Paper transcript evaluation request forms will no longer be accepted. You must submit a separate request for each transcript you would like to have evaluated. All international high school and international college transcripts must first be evaluated for course-by-course credit by an evaluation agency. Once you have received the completed course- by-course evaluation, follow the steps listed above to request final evaluation through NOVA Student Services.
   b. Recommended private services to use for international transcript translation and review:
      i. World Education Services (WES) – http://www.wes.org
      ii. International Education Research Foundation (IERF) – http://www.ierf.org
   c. If applicable, submit official score documents for Advanced Placement (AP), International Baccalaureate (IB) or College-Level Examination Program (CLEP) credits with packet.
3. **Resume**
   a. Resume must be single-spaced, 12-pt font, and a maximum of 2-pages.
   b. Submit your current resume listing your employment history, diplomas/degrees, certifications, skills, memberships, and extracurricular activities.

4. **One Professional Reference**
    a. Professional reference must include full name and credentials, title, place of work, phone number, and email address.
    b. Letters of reference should be obtained from a DVM, LVT, or Veterinary Practice Manager who knows you well, can speak of your character, and the kind of person that you are.
    c. Letters must be mailed to Dr. Nora Glaser, Program Head, in a sealed envelope with their signature over the seal.
        i. Dr. Nora Glaser, Program Head
           21200 Campus Dr.
           LA Building, LA157
           Sterling, VA 20164
5. **Letter of Intent**
    a. Letter must be single-spaced, 12-pt font, and a maximum of 2-pages.
    b. **Letter of intent for new applicants (Both Programs)**: Describe your background including academia, work experience, life skills, and your interest in becoming a professional Licensed Veterinary Technician.
    c. **Letter of intent for re-applicants (Both Programs):** We want the students in our Program to maintain a vested interest in their own academic success. Please write an essay explaining why you withdrew from the Veterinary Technology Program and be sure to include the date of withdrawal. If you left the Program for academic reasons, describe what you have done or plan to do to ensure success if you are accepted back into the Program. How have you changed during your time away from the Program? What in your life has changed that will allow you to be successful this time? Have you set any personal goals that will help you achieve success in your academic career here at NOVA? Describe why you feel that you are ready to return to the Veterinary Technology Program at this time. Please include any other pertinent details.
6. **<u>Work Requirements</u>**
    a. All veterinary technology program students are required to work in the field and have a veterinarian and/or LVT as a mentor at the time of their application.
        i. Full-Time Program: Requires students to work in the field an average of 10 hours per week or 150 hours per semester.
        ii. Part-Time Program: Requires students to work in the field an average of 20 hours per week or 300 hours per semester.
    b. Download the Clinical Affiliation Agreement, Clinical Task List and Equipment Check List forms listed below.
        i. [Clinical Externship Affiliation Agreement](#)
        ii. [Clinical Task List – Mentor Reference Form](#)
        iii. [Equipment Check List – Mentor Reference Form](#)
        iv. [Mentor Acknowledgement Form](#)

   c. Have your mentor complete the Clinical Externship Affiliation Agreement, Clinical Task List, Equipment List, and Mentor Acknowledgement. We understand that clinics will not be able to provide all of the skills nor have all the necessary equipment.

   d. You will be required to upload all of the documents when applying online.

       i. Only upload the first page of the Clinical Task List and Equipment List.

7. Application Completion Notification

   a. An automated email will be sent confirming that your online application packet is received and complete.