

NOVA – Spring 2024 Exam Schedule

15 and 13 Week Terms (Collegewide, Except for Medical Education Campus)

Final Exam Week:	Tuesday, April 30 th , 2024 @ 6:00 a.m. through Monday, May 6 th , 2024 @ 10:00 p.m.	
Evening & Weekend Exams:	Classes scheduled to begin at 5:00 p.m. or later on the weekdays or at any hour on the weekend will meet at their regularly scheduled times for exams.	
If a class regularly meets at times not covered by the final exam schedule, the instructor should discuss the time for the final exam with the academic dean.		
Classes meeting MORE THAN ONCE per week will follow the final exam schedule below.		
Regularly Scheduled Class Days	Normal Class Start Time Between	Your Final Exam Will Be Held
Monday and Wednesday	6:00 a.m. – 6:59 a.m.	Wednesday, May 1 – 6:00 a.m.
	7:00 a.m. – 7:59 a.m.	Monday, May 6 – 6:00a.m.
	8:00 a.m. – 8:59 a.m.	Wednesday, May 1 – 8:00 a.m.
	9:00 a.m. – 9:59 a.m.	Monday, May 6 – 8:00 a.m.
	10:00 a.m. – 10:59 a.m.	Wednesday, May 1 – 10:00 a.m.
	11:00 a.m. – 11:59 a.m.	Monday, May 6 – 10:00 a.m.
	12:00 p.m. – 12:59 p.m.	Wednesday, May 1 – 12:00 p.m.
	1:00 p.m. – 1:59 p.m.	Monday, May 6 – 12:00 p.m.
	2:00 p.m. – 2:59 p.m.	Wednesday, May 1 – 2:00 p.m.
Tuesday and Thursday	3:00 p.m. – 3:59 p.m.	Monday, May 6 – 2:00 p.m.
	4:00 p.m. – 4:59 p.m.	Wednesday, May 1 – 4:00 p.m.
	6:00 a.m. – 6:59 a.m.	Tuesday, April 30 – 6:00 a.m.
	7:00 a.m. – 7:59 a.m.	Thursday, May 2 – 6:00 a.m.
	8:00 a.m. – 8:59 a.m.	Tuesday, April 30 – 8:00 a.m.
	9:00 a.m. – 9:59 a.m.	Thursday, May 2– 8:00 a.m.
	10:00 a.m. – 10:59 a.m.	Tuesday, April 30 – 10:00 a.m.
	11:00 a.m. – 11:59 a.m.	Thursday, May 2– 10:00 a.m.
	12:00 p.m. – 12:59 p.m.	Tuesday, April 30– 12:00 p.m.
1:00 p.m. – 1:59 p.m.	Thursday, May 2– 12:00 p.m.	
2:00 p.m. – 2:59 p.m.	Tuesday, April 30– 2:00 p.m.	
3:00 p.m. – 3:59 p.m.	Thursday, May 2– 2:00 p.m.	
4:00 p.m. – 4:59 p.m.	Tuesday, April 30 – 4:00 p.m.	

Classes meeting only **ONCE PER WEEK** will have their exam on the **regular** class day at the following times. For example, a Monday-only class that normally meets at 11:00 a.m. will have the exam Monday, May 6th at 10:00 a.m.

Normal Class Start Time Between	Your Final Exam Will Be Held	Exam Day
6:00 a.m. – 7:59 a.m.	6:00 a.m.	Same day as regularly scheduled class:
8:00 a.m. – 9:59 a.m.	8:00 a.m.	• Monday only on Monday, May 6
10:00 a.m. – 11:59 a.m.	10:00 a.m.	• Tuesday only on Tuesday, April 30
12:00 p.m. – 1:59 p.m.	12:00 p.m.	• Wednesday only on Wednesday, May 1
2:00 p.m. – 3:59 p.m.	2:00 p.m.	• Thursday only on Thursday, May 2
4:00 p.m. – 4:59 p.m.	4:00 p.m.	• Friday only on Friday, May 3

Examination Guidelines

1. Regular instruction ends **Monday, April 29th, 2024**. (15-week and 13-week sessions).
2. **EXAMS: Tuesday, April 30th through Monday, May 6th.**

Courses with separate laboratory sessions (e.g., BIO) – please see Lab Syllabus for lab final exam details.

Hybrid classes will hold their exams based on the day of their **face-to-face** meeting and will use the “once per week” schedule.
3. Final exams for 7W1 and 7W2 sessions should be administered during the last scheduled class meeting. Faculty with questions about final exam delivery for 7W1 and 7W2 classes should consult their Dean or Associate Dean for guidance.
4. Examination periods are a **maximum of 100 minutes of evaluation time**. Exceptions must be approved by the appropriate campus Provost/Dean or designee.
5. **Students** with conflicts caused by this examination schedule should **first** confer with the instructors for resolution, and **then** appeal to the respective academic dean, if necessary.
6. Classes meeting at off-campus sites **other than** a college center will hold their examinations at their regularly scheduled time on the announced nights during the examination period.
7. Final grades are to be posted in SIS within 48 hours of the examination.
8. All grades are due in SIS no later than noon, **Wednesday, May 8, 2024**.