

NOVA –Fall 2023 Exam Schedule

15-Week and 13-Week Terms (Collegewide, Except for Medical Education)

Final Exam Week:	Wednesday, December 6 th , 2023 @ 6:00 a.m. through Tuesday, December 12 th , 2023 @ 10:00 p.m.	
Evening & Weekend Exams:	Classes scheduled to begin at 5:00 p.m. or later on the weekdays or at any hour on the weekend will meet at their regularly scheduled times for exams.	
If a class regularly meets at times not covered by the final exam schedule, the instructor should discuss the time for the final exam with the academic dean.		
Classes meeting MORE THAN ONCE per week will follow the final exam schedule below.		
Regularly Scheduled Class Days	Normal Class Start Time Between	Your Final Exam Will Be Held
Monday and Wednesday	6:00 a.m. – 6:59 a.m.	Wednesday, Dec 6 – 6:00 a.m.
	7:00 a.m. – 7:59 a.m.	Monday, Dec 11– 6:00a.m.
	8:00 a.m. – 8:59 a.m.	Wednesday, Dec 6 – 8:00 a.m.
	9:00 a.m. – 9:59 a.m.	Monday, Dec 11– 8:00 a.m.
	10:00 a.m. – 10:59 a.m.	Wednesday, Dec 6 – 10:00 a.m.
	11:00 a.m. – 11:59 a.m.	Monday, Dec 11– 10:00 a.m.
	12:00 p.m. – 12:59 p.m.	Wednesday, Dec 6 – 12:00 p.m.
	1:00 p.m. – 1:59 p.m.	Monday, Dec 11– 12:00 p.m.
	2:00 p.m. – 2:59 p.m.	Wednesday, Dec 6 – 2:00 p.m.
Tuesday and Thursday	3:00 p.m. – 3:59 p.m.	Monday, Dec 11– 2:00 p.m.
	4:00 p.m. – 4:59 p.m.	Wednesday, Dec 6 – 4:00 p.m.
	6:00 a.m. – 6:59 a.m.	Tuesday, Dec 12 – 6:00 a.m.
	7:00 a.m. – 7:59 a.m.	Thursday, Dec 7 – 6:00 a.m.
	8:00 a.m. – 8:59 a.m.	Tuesday, Dec 12 – 8:00 a.m.
	9:00 a.m. – 9:59 a.m.	Thursday, Dec 7– 8:00 a.m.
	10:00 a.m. – 10:59 a.m.	Tuesday, Dec 12 – 10:00 a.m.
	11:00 a.m. – 11:59 a.m.	Thursday, Dec 7– 10:00 a.m.
	12:00 p.m. – 12:59 p.m.	Tuesday, Dec 12– 12:00 p.m.
1:00 p.m. – 1:59 p.m.	Thursday, Dec 7– 12:00 p.m.	
2:00 p.m. – 2:59 p.m.	Tuesday, Dec 12– 2:00 p.m.	
3:00 p.m. – 3:59 p.m.	Thursday, Dec 7– 2:00 p.m.	
4:00 p.m. – 4:59 p.m.	Tuesday, Dec 12 – 4:00 p.m.	

Classes meeting only **ONCE PER WEEK** will have their exam on the **regular** class day at the following times. For example, a Monday-only class that normally meets at 11:00 a.m. will have the exam Monday, Dec 11th at 10:00 a.m.

Normal Class Start Time Between	Your Final Exam Will Be Held	Exam Day
6:00 a.m. – 7:59 a.m.	6:00 a.m.	Same day as regularly scheduled class: • Monday only on Monday, Dec 11 th • Tuesday only on Tuesday, Dec 12 th • Wednesday only on Wednesday, Dec 6 th • Thursday only on Thursday, Dec 7 th • Friday only on Friday, Dec 8 th • Saturday only on Saturday, Dec 9 th
8:00 a.m. – 9:59 a.m.	8:00 a.m.	
10:00 a.m. – 11:59 a.m.	10:00 a.m.	
12:00 p.m. – 1:59 p.m.	12:00 p.m.	
2:00 p.m. – 3:59 p.m.	2:00 p.m.	
4:00 p.m. – 4:59 p.m.	4:00 p.m.	

Examination Guidelines

- Regular instruction ends **Tuesday, December 5th, 2023**. (15-week and 13-week sessions).
- EXAMS: Wednesday, December 6th through Tuesday, December 12th.**

Courses with separate laboratory sessions (e.g., BIO) – please see Lab Syllabus for lab final exam details.

Hybrid classes will hold their exams based on the day of their **face-to-face** meeting and will use the “once per week” schedule.
- Faculty with questions about final exam delivery for 7W1 and 7W2 classes should consult their Dean or Associate Dean for guidance.
- Examination periods are a **maximum of 100 minutes of evaluation time**. Exceptions must be approved by the appropriate campus Provost/Dean or designee.
- Students** with conflicts caused by this examination schedule should **first** confer with the instructors for resolution, and **then** appeal to the respective academic dean, if necessary.
- Classes meeting at off-campus sites **other than** a college center will hold their examinations at their regularly scheduled time on the announced nights during the examination period.
- Final grades are to be posted in SIS within 48 hours of the examination.
- All grades are due in SIS no later than noon, **Thursday, December 14th, 2023**.