### *Academic Program Review Survey Template – Faculty*

*Please review this survey template and adapt it to meet the needs of your program. We would appreciate it if you can highlight any changes make.*

In order to assess the needs of our faculty members, the [program committee] is asking all [program name] faculty members to complete the following survey. For each question, please select the option that best represents your answer. At the end of the survey, if there are any additional comments/suggestions that you would like to make, you can do so there. All your responses will remain confidential. We appreciate your input to help improve our program. Thank you!

**Background Information**

1. Where have you taught most of your NOVA [program] course(s)?
   - AL
   - AN
   - LO
   - MA
   - ME
   - WO
   - NOVA Online
   - Reston Center
   - Quantico
   - Fort Belvoir
   - Other (e.g. Dual Enrollment Site)

2. What is your employment status at NOVA?
   - Full-time faculty
   - One-year restricted
   - Part-time

3. Indicate how many years you have done the following:

| | Less than 5 | 5-9 Years | 10-14 Years | 15-19 Years | 20 or more years |
|---|---|---|---|---|---|
| Total years of college-level teaching experience. | | | | | |
| Number of years teaching at NOVA. | | | | | |
| Number of years of related non-teaching experience. | | | | | |

4. Highest degree obtained in your teaching field?
   - Doctorate
   - Maters plus 30 or more graduate credit hours
   - Masters plus 18 or more graduate credit hours
   - Masters
   - 18 graduate credit hours in the program
   - Other (please specify)

5. My Masters/PhD/EdD is in (select all that apply):
   - [name of relevant concentration]
   - [name of relevant concentration]
   - [name of relevant concentration]
   - [name of relevant concentration]

- o   Other (specify)
6.   I have taught/currently teach (select all that apply):
     - o   [program name/course number (e.g., Physical Geology (105)]
     - o   [program name/course number]
     - o   [program name/course number]
     - o   Etc.
7.   I wish I could teach (please list): *(insert text box)*
8.   List any certificates or degrees you wish the [program name] offered students. *(insert text box)*
9.   What proportion of your teaching load is comprised of the following types of courses in a typical academic year?

|  | **All** | **Most** | **Some** | **None** |
|---|---|---|---|---|
| Remedial and developmental courses. |  |  |  |  |
| Courses that meet general education requirements. |  |  |  |  |
| Lower-division courses. |  |  |  |  |
| Upper-division courses. |  |  |  |  |
| Distance-learning courses (e.g. fully online, hybrid, dual enrollment) |  |  |  |  |
| In-person classes |  |  |  |  |

10.   For the 2020-2021 academic year, what proportion of your teaching load is comprised of the following types of courses?

|  | **All** | **Most** | **Some** | **None** |
|---|---|---|---|---|
| Synchronous meeting (class meets 100% online) |  |  |  |  |
| Hybrid synchronous (a percentage of classroom time is replaced by online time) |  |  |  |  |
| Through NOVA Online (asynchronous format-no classroom time) |  |  |  |  |
| Dual Enrollment Courses |  |  |  |  |

**Professional Development: College-Sponsored**

11.   Respond to the statements in this section using the following scale:

|  | **Strongly Agree** | **Somewhat Agree** | **Somewhat Disagree** | **Strongly Disagree** | **Not Applicable** |
|---|---|---|---|---|---|
| The College provides faculty with adequate initial orientation to NOVA, the division, and process at the college-, division- and program level. |  |  |  |  |  |

| | | | | | |
|---|---|---|---|---|---|
| The College provides adequate opportunities for faculty to upgrade teaching techniques. | | | | | |
| The College provides adequate training for faculty in the use of relevant technology, software, and equipment. | | | | | |
| The College provides adequate opportunities to enhance knowledge of my program. | | | | | |
| The College provides adequate funds for faculty travel and conference fees. | | | | | |
| The College provides sufficient funds for faculty tuition assistance. | | | | | |
| The College provides adequate release time for professional development. | | | | | |
| The college-sponsored professional development activities are useful. | | | | | |
| The college-sponsored professional development activities are noted and/or recognized on my faculty evaluations. | | | | | |
| Overall, I am pleased with the College's support for professional development for [program name] faculty. | | | | | |

## Professional Development: Faculty Directed

12. For the professional development activities I have attended in the past year, the college has funded:
    o 100% of my expenses
    o 50-99% of my expenses
    o 1-49% of my expenses
    o None of my expenses
    o Not Applicable

13. Select all of the following faculty-directed professional development activities that apply to you over the last five years.

- Attended at least one program-related conference (on or off campus).
- Helped plan and implement one or more program-related conferences.
- Presented at least one paper at professional conferences.
- Published or had accepted one or more program-related articles in a professional journal.
- Published or had accepted one or more pieces in a peer-reviewed publication.
- Published one or more books related to my program (including books for which I am currently under contract)
- Produced or written at least one program-related educational film, video, or multi-media presentation.
- Delivered at least one program-related lecture to the general public.
- Received one or more individual grants/scholarships/fellowships.
- Other (please specify): *textbox*

## College and Community Service

14. Select all of the following experiences that apply to you over the last five years.
    - Co-authored papers with students or participated in intensive projects.
    - Been a department chairperson
    - Held a major faculty-wide office, such as a deanship
    - Served on a committee related to your program (e.g. student learning committee).
    - Been a staff member or fellow of a campus teaching and learning center.
    - Served on an institutional program review board.
    - Active participant in a professional organization.
    - Journal article referee.
    - Journal editor and/or contributor.
    - Other (please specify): *textbox*

15. On average, how many hours a week do you spend on the following:

| | Less than 1 hour | 1-2 hours | 3-4 hours | 5 or more hours |
|---|---|---|---|---|
| College-wide or campus committee work. | | | | |
| Division activities, such as bulletin boards, flyers, website development, etc., to promote your program. | | | | |
| In program-related public/community service beyond your college responsibilities. | | | | |
| Supporting student opportunities in our field, such as [provide examples], etc. | | | | |
| Mentoring students about careers in [program name], discussing subfields, providing insights on continuing studies at upper-level institutions in [program name]. | | | | |
| Registering, advising, counseling students, signing forms for graduation, etc.? | | | | |

| Other administrative duties. | | | | |
|---|---|---|---|---|

## Student Learning Outcomes

[List Program SLOs here]

1.  …
2.  …
3.  …
4.  …
5.  …

6.  …
7.  …
8.  …
9.  …
10. …

16. Respond to the statements in this section using the following scale:

| | Strongly Agree | Somewhat Agree | Somewhat Disagree | Strongly Disagree | Not Applicable |
|---|---|---|---|---|---|
| The [program name]'s SLOs meet the needs of the varying student populations the program serves. | | | | | |
| Course objectives in the classes I teach or assist are based upon the SLOs above. | | | | | |
| Course objectives as they are expressed in the college-wide course content summaries are efficient and adequate steps towards achieving program-level SLOs. | | | | | |
| [Program name] SLOs are clear and easy to follow. | | | | | |
| My courses are based on college-wide course content summaries. | | | | | |
| Student evaluations (grading) is based on the [program name]'s SLOs. | | | | | |
| How students are graded is based upon program goals. | | | | | |
| The textbooks and other teaching material help me maintain high educational quality in all levels I have taught so far. | | | | | |

| | | | | |
|---|---|---|---|---|
| All NOVA campuses are consistent in their teaching of all [program name] levels. | | | | |
| All NOVA campuses are consistent in their administrative requirements/policies with respect to [program name] students. | | | | |

17. Please indicate how much you agree with the following statements using the scale below:

| | Strongly Agree | Somewhat Agree | Somewhat Disagree | Strongly Disagree |
|---|---|---|---|---|
| Faculty members requires students to engage in critical thinking. | | | | |
| Our program enhances student's knowledge of other cultures. | | | | |
| Our program emphasizes leadership. | | | | |
| Faculty members in [program name] help students develop student's oral communication skills. | | | | |
| Faculty members in [program name] help students develop student's written communication skills. | | | | |
| The [program name] teaches students to effectively collaborate with others to accomplish goals. | | | | |
| Problem solving ability. | | | | |
| Our program emphasizes acceptance of people with different beliefs. | | | | |

## Curriculum and Instruction

18. Respond to the statements below using the following scale:

| | Strongly Agree | Somewhat Agree | Somewhat Disagree | Strongly Disagree | Not Applicable |
|---|---|---|---|---|---|
| Instructional activities maintain high educational quality. | | | | | |
| Courses are based on college-wide course content summaries. | | | | | |

| | | | | | |
|---|---|---|---|---|---|
| The [program name]'s curriculum includes the best possible courses. | | | | | |
| The [program name]'s curriculum includes the appropriate selection of general education courses. | | | | | |
| Courses in the program are offered in a logical sequence. | | | | | |

19. How often do you utilize the following teaching strategies?

| | Very Often | Often | Sometimes | Rarely | Never |
|---|---|---|---|---|---|
| Lecture | | | | | |
| Discussion | | | | | |
| Group work | | | | | |
| Team projects | | | | | |
| Simulations | | | | | |
| Library instruction | | | | | |
| Case studies | | | | | |
| Online activities | | | | | |
| Collaborative learning | | | | | |
| Cooperative learning | | | | | |
| Peer teaching | | | | | |
| Guest speakers | | | | | |
| Student debates | | | | | |
| Book reviews/outside readings | | | | | |
| Journals/reflection notebooks | | | | | |
| Student presentations | | | | | |
| Special seminars | | | | | |
| Active learning strategies | | | | | |
| Videos | | | | | |
| Other (please specify): | | | | | |

20. How often do you utilize the following methods of assessment (grading)?

| | Very Often | Often | Sometimes | Rarely | Never |
|---|---|---|---|---|---|

| | | | | | |
|---|---|---|---|---|---|
| Multiple choice exams and quizzes | | | | | |
| True/false exams and quizzes | | | | | |
| Fill in the blank exams and quizzes | | | | | |
| Essay exams and quizzes | | | | | |
| Matching questions | | | | | |
| Diagram questions | | | | | |
| Portfolios | | | | | |
| Case studies | | | | | |
| Digital projects | | | | | |
| Websites | | | | | |
| Service learning | | | | | |
| Other project (specify) | | | | | |
| Individual project | | | | | |
| Team project | | | | | |
| Formal research or term paper | | | | | |
| Peer review | | | | | |
| Field work | | | | | |
| Student observation | | | | | |
| Attendance/participation | | | | | |
| Other (specify) | | | | | |

21. On average, how often is your teaching observed?
    o Every semester
    o Once a year
    o Every two years
    o Other
    o Never

22. How often do you use the following online support programs in/with your classes?

| | Very Often | Often | Sometimes | Rarely | Never |
|---|---|---|---|---|---|
| Canvas | | | | | |
| Canvas Commons | | | | | |
| Canvas Studio | | | | | |
| Interactive online activities | | | | | |
| Interactive websites | | | | | |
| Faculty website with syllabi and web links | | | | | |
| Centra | | | | | |

| | | | | | |
|---|---|---|---|---|---|
| Merlot | | | | | |
| Wimba | | | | | |
| Socrates | | | | | |
| Google applications (e.g. Classroom, Groups, Docs, Slides, etc.) | | | | | |
| Language Lab | | | | | |
| Publisher's websites | | | | | |
| PowerPoint presentations | | | | | |
| NOVA Library Web Resources | | | | | |
| Other (please specify) | | | | | |

23. For the 2020-2021 academic year, how often did you use the following programs or applications in/with your classes?

| | Very Often | Often | Sometimes | Rarely | Never |
|---|---|---|---|---|---|
| A. Zoom Participation Icons (Yes/No) | | | | | |
| B. Zoom Poll | | | | | |
| C. Breakout Rooms | | | | | |
| D. Zoom Chat | | | | | |
| E. Digital textbooks | | | | | |
| F. Videos | | | | | |
| G. Quizlet or Kahoot | | | | | |
| H. Other: (please specify) | | | | | |

24. Please indicate how much you agree with the following statements using the scale below based on the 2020-2021 academic year:

| | Strongly Agree | Somewhat Agree | Somewhat Disagree | Strongly Disagree | Not Applicable |
|---|---|---|---|---|---|
| A. I had sufficient time to develop my synchronous and asynchronous courses. | | | | | |
| B. I had sufficient technical/pedagogical support to develop my synchronous and asynchronous courses. | | | | | |

25. How much do you agree that the [program] provides students with the following?

|  | Strongly Agree | Somewhat Agree | Somewhat Disagree | Strongly Disagree | Not Applicable |
|---|---|---|---|---|---|
| A challenging learning experience. |  |  |  |  |  |
| Clearly articulated expectations for coursework. |  |  |  |  |  |
| Opportunities to pursue subject matter further. |  |  |  |  |  |
| Frequent summaries of key concepts. |  |  |  |  |  |
| Extensive one-on-one interaction. |  |  |  |  |  |
| Availability during office hours. |  |  |  |  |  |

26. Identify the program's most pressing needs.
27. Identify new curricular or instructional directions, if any, you feel the program should take in the future.
28. Any additional comments you feel may be helpful in evaluating this program.

***Thank you for your participation. We appreciate it!***