

Microphone Settings for a PC

1. In the search bar on your laptop, type “mic”.
Refer to the search bar area circled in this screenshot.
2. When you hit the “Enter” button on your keyboard. Then a settings page will come up as shown in the screenshot, and titled, “Microphone”.
3. In the section titled, “Allow Apps to access your microphone”, make sure the button is switched to, “On”.
If it is turned on then you are good to go.

