Norfolk State University/Northern Virginia Community College
The Partnership for Academic and Student Success (PASSport) Program

Memorandum of Affiliation

Purpose:

The purpose of this memorandum is to establish guidelines for the terms of The Partnership for Academic and Student Success (PASSport) Program between Norfolk State University (NSU) and Northern Virginia Community College (NOVA). The NSU/NOVA PASSport Program is a partnership designed to meet the academic needs of students who are not initially admissible to NSU by getting them better prepared for collegiate work by enrolling at NOVA.

Scope of Affiliation:

The NSU/NOVA PASSport Program is a partnership designed to help prospective students at both institutions become better academically prepared. This structured program provides PASSport Students an opportunity to be enrolled at NOVA while being involved in campus life at NSU. Selection is based on a student’s academic performance in high school and SAT/ACT scores. Eligible students are mailed a PASSport Student Selection Letter and a Passport Student Agreement application from the NSU Community College Liaison. Qualified students may enroll in the PASSport Program at NOVA. NOVA counselors will assist PASSport Students based on their academic needs. While at NOVA, the PASSport Student’s progress will be monitored by a NOVA PASSport Counselor and the NSU Community College Liaison.

PASSport Students in this program will have an NSU email address and an NSU PASSport Student ID card allowing them the opportunity to participate in academic, cultural, and social activities at NSU while enrolled at NOVA. Each semester the NSU Community College Liaison will receive an academic update from the NOVA PASSport Counselor on each PASSport Student. PASSport Students who fall below a 2.0 cumulative G.P.A and/or good college standing will not have access to the benefits listed above but can remain in the program for up to one year with an opportunity, after regaining a 2.0 to have these services re-instated at the end of that year.
After successfully completing an approved course of study at NOVA, PASSport Student admission to NSU will be guaranteed.

PASSport Students are not required to complete an associate’s degree at NOVA prior to transferring from NOVA to NSU; however, they must meet the general transfer student requirements and complete a minimum of 12 college level credits at NOVA.

**Terms:**

The agreement commenced _11/21/11_, is in effect for ten (10) years with review, and is automatically renewable for an additional ten (10) years by mutual consent of both parties.

Termination of this agreement may be affected by either party upon written notice to the other party at the address given below; such written notice shall be effective only if given three (3) months prior to the date of termination.

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Dr. Robert G. Templin, Jr.  
President  
Northern Virginia Community College  
Annandale, VA

Date

Dr. Tony Atwater  
President  
Norfolk State University  
Norfolk, VA

Date