

**Guaranteed Admission Agreement between
ECPI University and Northern Virginia Community College
For the Bachelor Degree in Computer and Information Science,
Cyber and Network Security**

I. Overview

ECPI University (ECPI) and the Northern Virginia Community College (NOVA), recognizing the need to facilitate the admission of transfer students from Virginia’s community colleges to ECPI University as they pursue a bachelor’s degree in Computer and Information Science (CIS), Cyber and Network Security, resolve to adopt a guaranteed admission agreement (GAA) for the Completion Program with Concurrent Enrollment. NOVA students who do not meet the terms described herein may still apply and be considered for admission, although admission is not guaranteed.

II. Agreement

A. General Admission Requirements and Eligibility

To be guaranteed admission under this agreement, the NOVA student must graduate with an AAS degree in CyberSecurity within five years of his/her application to ECPI and meet all of the ECPI admission requirements below.

To be admitted under the terms of this agreement, students must:

1. Complete a Personal Admissions Interview.
2. Submit official transcripts for all academic work completed including documentation of an earned associate of applied science (AAS) in CyberSecurity from NOVA.
3. Earn a cumulative GPA of 2.5 or higher in the AAS in CyberSecurity.
4. Achieve a “C” or better in all courses applied to the degree and have completed all courses applied to the degree within the past ten years.

Students may be accepted as a full-time student into the Bachelor of Science Computer and Information Science, Cyber and Network Security program. The program requires a minimum of twelve terms (60 weeks) to complete. Each ECPI term is five weeks.

B. Summary of Transfer Credits

The ECPI Computer and Information Sciences, Cyber and Network Security degree program is 121 semester credit hours. 58 credits will be applied for the completion of the NOVA AAS Cybersecurity degree. Students will be concurrently enrolled at ECPI and will complete 16 credit hours in Arts & Sciences at NOVA. Students will complete 47 credits at ECPI University.

NOVA AAS CyberSecurity credits	58
Arts and Sciences credits (completed at NOVA)	16
Total Transfer credits	74
ECPI BS CIS, Cyber and Network Security Completion Program credits	47
Total credits	121

C. Benefits of the Agreement for NOVA Students

1. The ECPI application fee for NOVA students will be waived.
2. Students enrolled at ECPI under this agreement will be charged the equivalent of the highest in-state tuition and fees costs for the portion of the program taken at ECPI, or ECPI costs, whichever is less.
3. Students have access to heavily subsidized professional certifications.

D. Responsibilities of the NOVA

1. Disseminate accurate information to NOVA AAS CyberSecurity students regarding the general conditions of this agreement. Those provisions include the conditions for guaranteed admission to ECPI. This agreement will be posted on the NOVA website as well as the Virginia Education Wizard, an online college planning site utilized by NOVA students, faculty and staff.
2. Provide academic advising services to assist NOVA students in choosing courses that will prepare them for their BS CIS Cyber and Network Security major at ECPI University. NOVA will prepare faculty advisors and counselors to provide appropriate and accurate advising services related to students' plans to apply to ECPI University.
3. Communicate with ECPI representatives and the CIS Dean to discuss proposed changes in the NOVA program, which might impact or alter this agreement.

E. Responsibilities of ECPI University

1. Provide academic advising services to NOVA students prior to transfer to assist students in making a smooth transition from the community college to ECPI University.
2. Provide tracking data on performance of transfer students to ECPI University, including credits presented and accepted in transfer, ECPI courses attempted and completed, cumulative GPA, and graduation date from ECPI.


F. Responsibilities of the Student

1. Review and accept ECPI University policies which are published in the official ECPI Catalog.
2. Follow the ECPI application and admission processes and timelines.


G. Review of the GAA

1. NOVA will designate officials who will be responsible for all aspects of the GAA at NOVA. ECPI University will designate individuals responsible for all aspects of the GAA at ECPI.
 - a. Representing ECPI will be the University President, or designee.
 - b. Representing NOVA will be the Associate Vice President for Academic Services.
2. Any changes, additions, or deletions to this agreement shall be made only after consultation with an agreement among officials at both institutions. Changes will not adversely affect students already enrolled under the provisions of the existing GAA. A revised agreement will be signed by officials at both institutions.
3. Both parties will communicate the conditions of the GAA to their respective clientele (external and internal constituents).
4. ECPI University and NOVA will review the GAA at a minimum of every three years and make adjustments or amendments as deemed appropriate to maintain the integrity of each institution as well as for the improvement of the transfer process and student articulation. Such changes will not adversely affect students already enrolled and covered under the provisions of the existing GAA.
5. The GAA will remain in effect until terminated by either party upon written notice to the other party of an intention to terminate. Such notice should be given at least one year in advance of the effective date of termination, and students who entered under the GAA may take advantage of its terms for two years after termination becomes effective.

III. Signatures



Mark Dreyfus, President
ECPI University

 2-1-17
Sharon Robertson, PhD,
Assoc. VP for Academic Services
Northern Virginia Community College