

NOVA ALEXANDRIA CAMPUS COUNCIL

TUESDAY, SEPTEMBER 16, 2014 MINUTES

- Meeting was called to order at 2:05 pm

IN ATTENDANCE:

Angela Terry (TF), Chair, Matt Todd (AF), Vice Chair, Shanon Bobb (CL), Shirley Delgado (CL), Maggie Emblom-Callahan (TF), Kevin Pace (TF), Ruth Takushi (TF), Annie Birge (SGA), Dr. Buchanan, and Dr. Templin

COUNCIL MEETING DATES

- Potential meeting dates were discussed for the academic year; it was agreed upon to do another Doodle survey for times on the second Friday, fourth Monday, or fourth Friday

Upcoming Council Meetings

Upcoming Senate Meetings

Sept. 18
Oct. 16
Nov. 20
Jan. 15
Feb. 19
Mar. 19
Apr. 16
Apr. 23 (this meeting confers the new senate and elects officers)

October Agenda

- Council's annual schedule
- Select date for Recognition Day
- Campus Pedestrian Safety (Ruth)
- Additional A Lot Spaces? (Ruth)
- Professional Development Model proposal (Matt)

2014–2015 AL Council Members

Angela Terry (TF), Chair
Matt Todd (AF), Vice Chair
Charles Pumpuni (TF), Secretary
Azza Ahmed (CL)
Shanon Bobb (CL)
Emily Chiles (TF)
Shirley Delgado (CL)
Maggie Emblom-Callahan (TF)
Alice Hedley (PF)
Kevin Pace (TF)
Ruth Takushi (TF)
Frances Villagran Glover (AF)
Annie Birge (SGA)

NOVA'S 50TH ANNIVERSARY COMMITTEE

- Angela Terry asked the council for a volunteer to serve on the campus anniversary committee
- Matt Todd agreed to be a representative from the council to serve

FACULTY EVALUATION RECOGNITION COMMITTEE

Campus committee designated to select the honorees for the annual faculty evaluation recognition

- Committee is a sub-committee of Campus Council
- Membership will consist of selected AL Campus Council members
- Committee will consist of the following:
 - 1 Teaching Faculty (from each division)
 - 1 Classified Staff
 - 1 Student Services Staff
 - 1 Dean
 - 1 Adjunct
 - 1 Student
- Committee will review nominations and select up to 20 faculty for awards; Honorees will then become nominees for the college committee
- Committee will also award a member of classified staff
- Committee will determine the rubric in which the nominees will be evaluated
- One member from the campus committee will be selected for the college-wide committee
- Campus Council appointed the following members for the committee:
 - Frances Villagran Glover (Dean)
 - Ruth Takushi (TF/LA)
 - Maggie Emblom-Callahan (TF/STB)
 - Shirley Delgado (SS)
 - Shannon Bobb (CS)
 - Kevin Pace (adjunct)
 - Annie Birge (student)

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- Angela Terry will meet with the committee at a later date to establish committee officers
- Honorees will be announced during the Jean Netherton Award ceremony
- The budget for the awards is \$1,000, and will come from the End of the Year celebration budget

Dr. Buchanan left meeting at 2:30 pm

AL PROVOST SEARCH

presented by Dr. Templin

- The goal is to have a provost in place by July 1, 2015
- The college has identified a new search firm for the recruitment
- The firm will conduct a survey for the search committee
- Dr. Templin asked council to submit a list of nominees to be considered for hiring committee; committee should consist of newly hired to tenured faculty members, classified staff, professional faculty, and administration
- Campus council agreed to add an adjunct and a student to the committee
- Search committee will establish a schedule for the search
- The goal is to have a minimum of three strong candidates; if the pool is weak, the search will be extended
- The search committee will look at all the submitted applications; a request by AL campus
- There will be on-site open forums of all the candidates
- There are four executive searches in place this year: Provost search for both Annandale and Alexandria, President search, and the Vice President of Workforce Development
- Dr. Templin asked the council in light of his retirement if the search for AL provost should continue or delay until the new president is hired

DR. TEMPLIN'S RETIREMENT

presented by Dr. Templin

- Dr. Templin is scheduled to leave in February 2015
- Goal is to have a new president in place by July 2015

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COLLEGE BUDGET CUTS

presented by Dr. Templin

- Administration is currently working on the budget plans for the next two years
- Dr. Templin stated that NOVA will be okay, and that plans are in place to deal with the cuts
- There will be a budget reduction of 5% this year, and 7% next year
- This year's goal is to strive for a cut 2% at campus levels and 3% administrative

Dr. Templin left meeting at 3:15 pm

PROVOST SEARCH

- After discussion, the council voted to continue with provost search but was concerned with the budget if the search had to be delayed because of a weak applicant pool
- Matt Todd volunteered to be a representative of the council for the search committee
- Each council member was tasked with finding three nominees from their area to recommend for the search committee

REPOSITIONING CAFETERIA JUNK FOOD

There is concern that the cafeteria displays only junk food near the cashiers. Can those items be placed elsewhere in the cafeteria to decrease the temptation to buy junk food? (presented by Ruth Takushi)

- Maggie Emblom-Callahan volunteered to look into this matter and report back to the council in October.