

NOVA ALEXANDRIA CAMPUS COUNCIL

FRIDAY, November 21, 2014 MINUTES

- Meeting was called to order at 12:30 pm

INATTENDANCE:

Angela Terry (TF), Chair, Charles Pumpuni (TF), Secretary, Shirley Delgado (CL), Maggie Emblom-Callahan (TF), Alice Hedley (PF), Kevin Pace (TF), Ruth Takushi (TF), Francis Villagran Glover (AF), Santiago Falconi Espinosa (SGA), Kathy Wax (Guest)

APPROVAL OF OCTOBER MINUTES:

Corrections and updates for October meeting will be posted online and approved by electronic vote(?)

SENATE UPDATE:

New policy is being developed that forbids three types of amorous relationships within the college:

1. Faculty cannot have an amorous relationship with students who are currently enrolled in their course.
2. The division dean must be made aware of any family members enrolled in a faculty member's course.
3. Relationships between supervisors and their employees are forbidden.

Updated professional development model proposal:

In the absence of Matt Todd, discussion of the proposal was moved to the January 16, 2015 meeting.

Alexandria Access Hope counselor:

Kathy Wax presented for Emily Chiles. She lamented about the loss of our Access Hope counselor here at the Alexandria campus, and argued for the need for a replacement. The provost indicated efforts will be made to get another Access Hope counselor for the Alexandria campus.

Upcoming Council Meetings

Every third Friday (12:30-2pm)

Sept. 16

Oct. 17 Nov.

21

Jan. 16

Feb. 20

Mar. 20

Apr. 17

Apr ? (this meeting confers the new council and elects officers)

Upcoming Senate Meetings

Every third Thursday (12:30-3pm)

Sept. 18 Oct.

16 Nov. 20

Jan. 15

Feb. 19

Mar. 19

Apr. 16

Apr. 23 (this meeting confers the new council and elects)

2014-2105 AL Council Members

Angela Terry (TF), Chair

Matt Todd (AF), Vice Chair

Charles Pumpuni (TF), Sec. Azza

Ahmed (CL)

Shannon Bobb (CL)

Emily Chiles (TF) Shirley

Delgado (CL)

Maggie Emblom-Callahan (TF)

Alice Hedley (PF)

Kevin Pace (TF) Ruth

Takushi (TF)

Frances Villagran Glover (AF)

Annie Birge (SGA)

Santiago Falconi Espinosa (SGA)

NOVA Pay Schedule:

Kevin Pace presented a proposal to the council that seeks to address three 'malfunctions' in our pay system, viz.

- An emergency compensation plan needs to be created for payment unfulfilled by NOVA
- We need to find the cause for late pay, especially for guests
- Lastly, NOVA needs to change its policy for overpayment of its employees

Kevin gave a couple of examples to make the case for each proposal. The first proposal owes to the fact that many part-time and full-time employees have been denied payment for contracted work for weeks and months after their work had been completed. The payments were eventually made. For the second and third proposals, Kevin relates how it may take up to 9 months for a guest lecturer to be paid after performing a service for NOVA; and in cases of overpayment, NOVA has demanded immediate payment of the total amount of overpayment.

In response to Kevin's proposal and comments, the provost suggested some of the issues raised could be resolved by divisions having contracts prepared prior to start of academic sessions and having the contracts (of part time instructors) signed in a timely manner and having the contract ratified by a provost's signature.

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Further, use of technology such as Chrome River may help keep track to expenses and disbursement of funds in a timely fashion. Kevin will rework the proposal and resubmit with more data for later consideration.

End of the Year / Jean Netherton Awards celebration date:

The awards celebration will be held on April 29th, a Wednesday from 12 – 2 PM using rooms 196 and 158.

Repositioning cafeteria junk food:

Maggie Emblom-Callahan and Gloria Ward will put together some practical suggestions, and work with Euro Café on this. Also, there is a need for better coordination of scheduled events in and around Euro Café and the managers of the Cafe since these events impact sales at the Café.

Rewards / Recognition committee update:

Members of the committee were to meet following the council meeting. The source of funding for the awards would come from the college and the provost's office.

Alice Hedley replacement:

With the retirement of Alice Hedley, Dr. Buchanan will appoint another professional faculty as Alice's replacement.

Monthly retirement celebrations:

Shirley Delgado will help form a committee that would provide guidelines for retirement celebrations. The provost's office will provide some funds (additional funds can come from the divisions) for retirement parties.

The meeting was adjourned at 2:47 PM