



ADVANCE AGREEMENT 2018-2019 ACADEMIC YEAR

To maintain my enrollment in the ADVANCE/NOVA- MASON partnership, I acknowledge that I will:

- Complete a minimum of six credits approved for my ADVANCE pathway each fall semester and each spring semester with grades of A, B or C in each course.
- Complete ENG 111, ENG 125 and the required math for my Advance pathway (typically one course from MTH 154, 245, 261 or 263) within my first 30 credits of enrollment at NOVA.
- Maintain a minimum 2.5 cumulative grade point average each semester at NOVA.
- Maintain communication with my ADVANCE Success Coach each semester to insure that I am enrolled in the courses required to earn the associate's degree required in my pathway. □
Read and comply with the NOVA and Mason Codes of Student Conduct at:
nvcc.edu/students/handbook/conduct.html and ***studentconduct.gmu.edu***
- Adhere to the Mason Honor Code: *To promote a stronger sense of mutual responsibility, respect, trust, and fairness among all members of the George Mason University Community and with the desire for greater academic and personal achievement, we, the student members of the university community, have set for this Honor Code: Student Members of the George Mason University community pledge not to cheat, plagiarize, steal, or lie in matters related to academic work.*
- Be responsible for responding to emails sent to my NOVA and Mason email accounts.
- Complete the requirements for the NOVA associate's degree.

Administration of ADVANCE

ADVANCE students with 60 or fewer credits are guided by the academic policies of NOVA. ADVANCE students with 61 or more credits are guided by the academic policies of Mason.

One or both institutions may address violations of student behavioral codes. The applicable code will be based on location of the incident(s), severity, as well as in collaboration between the conduct offices at both institutions. Additionally, both institutions may charge a student if a possible outcome is suspension or dismissal (expulsion).

Referrals for possible violations of academic integrity will be addressed according to the host institution of a particular class. This will be determined by the course listing (i.e. either NOVA or Mason) as well as the affiliation of the faculty member instructing the course.



Enrollment and Financial Aid

With the written approval of the Success Coach, ADVANCE students may co-enroll in a maximum of 9 credits at Mason during the first 60 credits of NOVA enrollment. Each lower-level course must be designated 100-299 and be approved to fulfill an associate's degree pathway requirement.

ADVANCE students recognize that academic, registration and payment policies are different at NOVA and Mason. Additionally, the academic calendars of both institutions vary. Students are expected to comply with the deadlines, policies and procedures at the institution where they are taking courses.

The student's home school according to the rules of that institution will process financial aid. Students should submit the FAFSA to NOVA until they earn 60 credits. FAFSA results should be sent to Mason after earning 60 credits. Through the ADVANCE Financial Aid Consortium Agreement, co-enrollment at Mason may be included in the NOVA financial aid package. Additionally, both NOVA and Mason assist students using Veteran's Administration or Department of Defense benefits for enrollment.

FERPA and Student Records

The Family Educational Rights and Privacy Act (FERPA) is a federal law that prevents institutions from releasing certain information from a student's record without his/her consent. Student records may include admission, registration, academic, financial aid and student account information.

As a condition of admission to the ADVANCE program, I understand I will be considered both a George Mason University, and Northern Virginia Community College student, with all the access and privileges of each institution.

Pursuant to The Family Educational Rights and Privacy Act (FERPA) (20 U.S.C. § 1232g; 34 CFR Part 99), I authorize my educational records to be shared in the following ways:

- I authorize George Mason University and Northern Virginia Community College to jointly and separately maintain my educational records, in either or both institutions' Student Information System.
- I authorize George Mason University and Northern Virginia Community College access to educational records maintained at both institutions, including, but not limited to, admissions, registration, grades, financial aid, and student conduct,
- I authorize this release to continue in effect until my graduation from George Mason University, or my withdrawal from the ADVANCE program.



I understand: (1) I have the right not to consent to the release of my student records and information, (2) the information may be released orally or in written form, and (3) that I may revoke this consent at any time. Revocation of this release will result in my withdrawal from the ADVANCE program.

ADVANCE Curricular Pathway

NOVA and Mason designate the attached curricular degree plans as the official requirements for completing the associate's and bachelor's degree programs. Students will graduate from George Mason University under the catalog year that corresponds with their first term of ADVANCE enrollment. I understand the requirements for ADVANCE enrollment and completion and agree to abide by the information provided in the ADVANCE Agreement.

Name: _____

NOVA EMPL ID: _____

Date: _____