## A.A.S. Contract Management

### ADVANCE Program Milestones

**ADVANCE Milestone Requirements:** All ADVANCE students must adhere to the following requirements. For Milestones #1-#3, failure to meet these milestones will prevent a student from matriculating to Mason and/or result in termination from ADVANCE. For Milestones #4-#6, failure to meet these milestones may delay matriculation at NOVA.  

1. Students must complete their NOVA degree within 4 years of being admitted into ADVANCE. Students are highly encouraged to be continuously enrolled at NOVA/Mason to support progress towards degree completion.  
2. Students must maintain a minimum 2.5 cumulative GPA at NOVA and must have a minimum 2.5 GPA upon matriculation to Mason.  
3. Students who wish to enroll at Mason for the fall semester must apply for NOVA graduation by March 1 for spring graduation or June 1 for summer graduation. Students who wish to enroll at Mason for the spring semester must apply for NOVA graduation by October 1 for winter graduation.  
4. Students must begin developmental coursework in no later than the first semester in ADVANCE at NOVA.  
5. Students must take first college-level MTH course and ENG 111 in the semester immediately following the completion of any MDE or EDE courses (excluding summer).  
6. In the first 30 credits, students must:  
   a. Complete ENG 111 and ENG 112 with a C or better.  
   b. Complete the first college-level MTH course with a C or better.  

**ADVANCE Program-Specific Requirements:**  
BAS degrees are designed for adult learners who have some work experience in their field of choice. Further, BAS degrees are considered terminal degrees, which means they may not lead to advanced study in master’s degree or doctoral programs. Students who are interested in advanced study are encouraged to contact graduate programs early to determine if the BAS program fits their requirements.

<table>
<thead>
<tr>
<th>NOVA DEGREE REQUIREMENT</th>
<th>Credits</th>
<th>Courses</th>
<th>MASON TRANSFER EQUIVALENT</th>
<th>MASON CORE/DEGREE EQUIVALENT</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 SDV Course</td>
<td>1</td>
<td>SDV 100 College Success Skills OR SDV 101 Orientation to Business</td>
<td>UNIV 100</td>
<td>General Elective</td>
</tr>
<tr>
<td>2 ENG 111</td>
<td>3</td>
<td>ENG 111 College Composition I</td>
<td>ENGH 101</td>
<td>Written Comm</td>
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<tr>
<td>3 CON 100</td>
<td>3</td>
<td>CON 100 Sharing Business Arrangements</td>
<td>BAS XXX</td>
<td>General Elective</td>
</tr>
<tr>
<td>4 CON 104</td>
<td>3</td>
<td>CON 104 Federal Acquisition Regulation (FAR) Fundamentals I</td>
<td>BAS XXX</td>
<td>General Elective</td>
</tr>
<tr>
<td>5 ITE 115</td>
<td>3</td>
<td>ITE 115 Introduction to Computer Applications and Concepts</td>
<td>IT 103</td>
<td>Info Tech</td>
</tr>
<tr>
<td>6 MTH 154</td>
<td>3</td>
<td>MTH 154 Quantitative Reasoning</td>
<td>MATH 106</td>
<td>Quantitative</td>
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<tr>
<td>7 CON 105</td>
<td>3</td>
<td>CON 105 Federal Acquisition Regulation (FAR) Fundamentals II</td>
<td>BAS XXX</td>
<td>General Elective</td>
</tr>
<tr>
<td>8 CON 121</td>
<td>3</td>
<td>CON 121 Strategic Focused Contracting II</td>
<td>BAS XXX</td>
<td>General Elective</td>
</tr>
<tr>
<td>9 CST 110</td>
<td>3</td>
<td>CST 110 Introduction to Communication</td>
<td>COMM 101</td>
<td>Oral Comm</td>
</tr>
<tr>
<td>10 ECO 201</td>
<td>3</td>
<td>ECO 201 Principles of Macroeconomics</td>
<td>ECON 104</td>
<td>Soc/Behav</td>
</tr>
<tr>
<td>11 ENG 112</td>
<td>3</td>
<td>ENG 112 College Composition II</td>
<td>ENGH XXX</td>
<td>General Elective</td>
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<tr>
<td>12 ACC 211</td>
<td>3</td>
<td>ACC 211 Principles of Accounting I</td>
<td>See #17</td>
<td>General Elective</td>
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<tr>
<td>13 BUS 200</td>
<td>3</td>
<td>BUS 200 Principles of Management</td>
<td>BUS XXX</td>
<td>General Elective</td>
</tr>
<tr>
<td>14 CON 170</td>
<td>3</td>
<td>CON 170 Fundamentals of Cost and Price Analysis</td>
<td>BAS XXX</td>
<td>General Elective</td>
</tr>
<tr>
<td>15 CON 214</td>
<td>3</td>
<td>CON 214 Business Decisions for Contracting</td>
<td>BAS XXX</td>
<td>General Elective</td>
</tr>
<tr>
<td>16 Humanities/Fine Arts</td>
<td>3</td>
<td>ENG 236 Introduction to the Short Story OR ENG 241 Survey of American Literature I OR ENG 242 Survey of American Literature II OR ENG 251 Survey of World Literature I OR ENG 252 Survey of World Literature II OR ENG 253 Survey of African-American Literature I</td>
<td>ENGH 202</td>
<td>Literature</td>
</tr>
<tr>
<td>17 ACC 212</td>
<td>3</td>
<td>ACC 212 Principles of Accounting II</td>
<td>ACCT 203 &amp; ACCT 2XX</td>
<td>General Elective</td>
</tr>
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</table>
B.A.S. Applied Science - Managerial Leadership Concentration

<table>
<thead>
<tr>
<th>MASON DEGREE REQUIREMENT</th>
<th>Credits</th>
<th>Course</th>
<th>MASON CORE/DEGREE EQUIVALENT</th>
</tr>
</thead>
<tbody>
<tr>
<td>23 Concentration Requirements</td>
<td>3</td>
<td>MBUS 301 Managing People &amp; Organizations in a Global Economy</td>
<td>Major</td>
</tr>
<tr>
<td>24 Gen Ed: Arts</td>
<td>3</td>
<td>Approved Arts course²</td>
<td>Arts</td>
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<tr>
<td>25 General Electives</td>
<td>3</td>
<td>General Elective (Upper Level, See: Advisor)</td>
<td>General Elective</td>
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<tr>
<td>26 Gen Ed: Natural Science (Lab)</td>
<td>4</td>
<td>Approved Natural Science with Lab²</td>
<td>Nat Science</td>
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<tr>
<td>27 Core Requirements</td>
<td>3</td>
<td>BAS 300 Building Professional Competencies</td>
<td>Major</td>
</tr>
<tr>
<td>28 Concentration Requirements</td>
<td>3</td>
<td>COMM 320 Business and Professional Communication</td>
<td>Major</td>
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<tr>
<td>29 Gen Ed: Written Communication (Upper-level)</td>
<td>3</td>
<td>ENGH 302 Advanced Composition</td>
<td>Written Comm</td>
</tr>
<tr>
<td>30 Concentration Requirements</td>
<td>3</td>
<td>INTS 404 Ethics and Leadership</td>
<td>Major</td>
</tr>
<tr>
<td>31 Gen Ed: Natural Science (Non-Lab)</td>
<td>3</td>
<td>Approved Natural Science without Lab²</td>
<td>Nat Science</td>
</tr>
<tr>
<td>32 Concentration Requirements</td>
<td>3</td>
<td>INTS 435 Leadership in a Changing Environment</td>
<td>Major</td>
</tr>
<tr>
<td>33 Concentration Requirements</td>
<td>3</td>
<td>MBUS 306 Managing Projects and Operations</td>
<td>Major</td>
</tr>
<tr>
<td>34 Concentration Requirements</td>
<td>3</td>
<td>CONF 300 Conflict Resolution Techniques and Practice</td>
<td>Writing Intensive</td>
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<tr>
<td>35 Core Requirements</td>
<td>3</td>
<td>BAS 490 Introduction to Research Methods</td>
<td>Major</td>
</tr>
<tr>
<td>36 Concentration Requirements</td>
<td>3</td>
<td>CONF 302 Culture, Identity, and Conflict</td>
<td>Major</td>
</tr>
<tr>
<td>37 Concentration Requirements</td>
<td>3</td>
<td>CONF 320 Interpersonal Conflict Analysis and Resolution</td>
<td>Major</td>
</tr>
<tr>
<td>38 Gen Ed: Global Understanding</td>
<td>3</td>
<td>Approved Upper-level Global Understanding²</td>
<td>Global</td>
</tr>
<tr>
<td>39 Concentration Requirements</td>
<td>3</td>
<td>COMM 401 Interpersonal Communication in the Workplace</td>
<td>Major</td>
</tr>
<tr>
<td>40 Gen Ed: Western Civilization</td>
<td>3</td>
<td>Approved Western Civilization Course²</td>
<td>Western Civ</td>
</tr>
<tr>
<td>41 Core Requirements/Synthesis</td>
<td>3</td>
<td>BAS 491 Applied Sciences Capstone</td>
<td>Synthesis</td>
</tr>
</tbody>
</table>

B.A.S. APPLIED SCIENCE DEGREE TOTAL: 122

Important Academic Information:

1 Students must take ACC 211 and ACC 212 in order to receive credit for ACCT 203.
2 For approved Mason Core courses, please visit - https://catalog.gmu.edu/mason-core/

Additional General Notes & Resources:

- For academic policies and procedures, please see Mason catalog - https://catalog.gmu.edu/policies/
- Students seeking a bachelor’s degree must apply at least 45 credits of upper-level courses (numbered 300 or above) toward graduation.