

Part III

Essential HIM/CDC Program Functions

**Northern Virginia Community College
Allied Health HIM/CDC Program**

Preadmission Health History & Physical

TO STUDENTS: Both the student applicant and a licensed physician, licensed physician assistant, (PA) or licensed nurse practitioner (RNP) must complete this form. The completed form is then returned to the HIM/CDC department.

To successfully complete the classroom and clinical components of the HIM/CDC Program, the student must be able to perform all of the essential functions and standards to become a HIM/CDC professional.

Please check with YES or NO answer.

Y N

- Vision: Sufficient eyesight to observe patients, manipulate equipment and accessories and visually monitor patients in dimmed light via video monitors.
- Hearing: Sufficient hearing to communicate with the patients and other members of the healthcare team, monitor patients via audio monitors, hear background sounds during equipment operations.
- Motor skill and ability: Sufficient gross and fine motor coordination to manipulate equipment and accessories, lift a minimum of 30 lbs., and to stoop, bend, or promptly assist patients who become unstable.
- Physical Strength and Endurance: Satisfactory physical strength and endurance to move immobile patients to or from a stretcher or wheelchair, work with arms extended, carry 20-25lbs. while walking, and stand in place for long periods of time.
- Oral Expression: The ability to effectively communicate in English, information and ideas in speaking so others will understand.
- Oral Comprehension: The ability to listen to and understand information and ideas presented in writing.
- Written Comprehension: The ability to read and understand information and ideas presented in writing.
- Written Expression: The ability to communicate information and ideas in writing so others will understand.
- Reading Comprehension: Understanding written sentences and paragraphs in work related documents.
- Judgment and Decision Making: Weighing the relative costs and benefits of a potential action and exercise independent judgment and discretion in the performance of assigned responsibilities.
- Problem Sensitivity: The ability to tell when something is wrong or is likely to go wrong and correct the problem, working within the HIM/CDC scope of practice.

A qualified person with a disability who can perform these essential functions with a reasonable accommodation will be considered for admission along with other qualified applicants.

After this examination, I believe that _____’s mental and physical history and physical examination findings justify entry into a selected program in the health technology field and that he/she is able to meet the essential program functions.

YES NO

MD/PA/NP Signature: _____

Date: _____

Health Provider’s Name Typed/Printed: _____

Health Provider’s Address: _____

Phone Number: () _____