

COLLEGE SENATE  
MEETING AGENDA ZOOM

April 15, 2021

1:00pm

I. Call to Order

Dr. Warnick will do roll call

II. Approval of meeting minutes

III. Guests: Dr. Cathleen Cogdill, chair ISSC and Alicia Tucker, Chair PSC

Old Business:

IV. Follow-up to new advising model- see attached document

Follow-up: Proposal from Senate Special Committee on Office Hours- see attached document

Follow-up on the amendment results for the Constitution- Senator McCrory

V. New Business:

Year End Report-ISSC – Dr. Cogdill

Year End Report- PCS- Professor Alicia Tucker

Ad Hoc Committee on Faculty Evaluation Review- see attached

CSFC Forum-

1. We would like to have the following disability statement on syllabi. It was presented by DSS. If any changes need to be made, we request that it go back to DSS to ensure it is legal and appropriate:

***Students with Disabilities:*** *Your access to and inclusion in this course is important to me. Please request your accommodation letter early in the semester, or as soon as you become registered with Disability Support Services so that we have adequate time to arrange your approved academic accommodations.*

*Accommodations are provided for in-person, online and remote/virtual learning. To get started, review NOVA's [Disability Support Services website \(https://www.nvcc.edu/disability-services/index.html\)](https://www.nvcc.edu/disability-services/index.html). Following a meeting with a [Disability Support Services \(DSS\)](#)*

Counselor you will be issued a Memorandum of Accommodation (MOA). You must provide your MOA to your professors, testing proctor or tutoring center in order to receive your accommodations. You may provide your MOA any time during the semester, however, accommodations are **not** retroactive.

You may email your MOA or provide me with a paper copy. I will send an email to acknowledge receipt. If I have any questions or if there is anything about your accommodations you wish to explain, we will schedule a meeting outside of class for that purpose. Please remind me of any special arrangements that must be made in advance of tests and assessments.

If you need a Sign Language interpreter or CART Captioning, contact Interpreter Services ([interpreters@nvcc.edu](mailto:interpreters@nvcc.edu)).

2. We would like to request that the Senate host mandatory training to all members of Senate and Forum Councils each year prior to the start of the academic year. The training should include an orientation to College Governance and understanding of the function of Senate and Forum Councils to include:

Overview of Roberts Rules

Roles within Councils

Senate standing committees

DEI component to understand personal bias and invest in allowing diverse cultures and voices, especially those often silenced, to be heard and advocated for within workgroups

We feel that if this training would be provided, more Council Forum members would feel comfortable taking a place at Senate, on committees, and as leaders of their Council Forums. Often times we are elected with minimal transition and no working knowledge of Roberts Rules. In addition, we need our college elected leaders to ensuring the voices of those who may be afraid or do not know how to speak out are brought to the table, which, hopefully, will mean that College Governance will eventually mimic the actual make up for the Senate.

3. CSFC believes that the current College Governance does not adequately represent the make-up of college employees after the February 25 reorganization. We would Senate to convene a committee to examine the new reporting system and the balances within the organization to ensure anyone who is in the college can have their voice represented by academic year 2022-23. Meaning that changes to the constitution would need to be in place by December for the elections the following spring.

The current model has taken many classified staff members away from their campuses and moved them to reporting centrally which will hurt the Campus Forums. Additionally, since IT faculty have moved to reporting centrally, there is no ability for the teaching IT faculty to have a seat on Senate or a Forum Council.

AL Forum-

*Motion: NOVA should reinstate all special pay opportunities that were cut in response to the pandemic as the fears that necessitated the cuts were not realized, and if these payments cannot be reinstated, please explain the factors that prevent the reinstatement since the original reasoning for the cuts seem to no longer hold.*

*Motion: Deans and Associate Deans should establish a "One NOVA" uniform and clear special payment and first right of refusal policy for faculty to create NOL courses, with an ongoing first right of refusal policy for faculty to maintain and update courses into the future. If, however, the commitments NOVA has made to faculty in these regards can no longer be honored, NOVA's deans should inform the faculty of a new college-wide policy that doesn't rely on people to maintain NOL courses they might not be teaching.*

VI. Adjournment