Northern Virginia Community College  
Information Technology Committee  
Minutes  
May 6, 2011

Present: Steven Sachs (chair), Brian Foley, Judith Keats, Kevin Kelley, Molly Lynch, Dee Martin, Allen Sinner, Ruth Stanton.

The ITC members discussed the data from the Student and the Faculty/Staff technology surveys as part of the review of the draft college technology plan. The following items were frequently mentioned by respondents: more wireless, more Macs, better information on connecting to wireless for students, single sign-on to systems, better campus computers, better faculty use of technology.

A line item in the amount of $250,000 for data network costs needs to be added to the technology plan. It was originally made part of the plan several years ago, but was not needed last year so it was left out. However, the budget office wanted it restored in the FY 12 plan.

The ITC members reviewed several comments from Lucinda Miller, who could not attend. She had some observations about specific technology plan items that needed clarification and some observations about results of the technology surveys.

Based on the prior discussions and review of the draft technology plan, the ITC members recommended the following changes to the draft plan: Change the reference to “PC” replacement to computer replacement, instead of “clickers” use the term “handheld devices,” remove the duplication of call center lines and phone system upgrade. Add to “if funds available”: charging stations and power for student devices, add emergency alert system for buildings, add redundant internet connections. The amount available for COOP (primarily alternate internet connections) was increased to $200,000. The draft plan with these corrections was approved for submission to Administrative Council.

The ITC discussed revisions to the committee membership to provide a more representative body. The following suggested changes were approved: Use the TAC mentors as the campus representatives with one representative per campus to increase the current faculty membership, add the Director of TAC, Add a representative from the Deans of Student Services, include both the Finance VP and Administration VP, increase the classified staff membership to 2-3 for balance of functional areas. The committee considered but did not approve adding the Director of CETL.