

**CURRICULUM COMMITTEE**  
**Approved October 4, 2018**

**Members Present:** Dr. Marsha Atkins, Dr. Katherine Burton, Dr. Nathan Carter, Mr. Paul Chapman, Ms. Mary Charleza, Ms. Carolyn Davis, Ms. Kelly DeSenti, Dr. Abbas Eftekhari, Dr. Charles Evans, Dr. Annette Haggray, Dr. Sam Hill, Dr. Katherine Hitchcock, Ms. Mitra Jahangeri, Dr. Molly Lynch, Dr. Mary Mosely, Ms. Esther Perantoni, Dr. Sharon Robertson, Dr. Melvyn Schiavelli, Mr. Bernard Schmidt, Mr. Fernando Seminario, Dr. John Sound, and Dr. LeeAnn Thomas.

**Guests Present:** Dr. Bryan Brown, Ms. Alyssa Duke, Mr. David Epstein, Ms. Barbara Hopkins, Dr. Willie Pomeroy, Ms. Wende Ruffin-Lowry, Ms. Christiane Silva, and Ms. Kristine Winner.

**Welcome and Introductions**

Dr. Schiavelli welcomed committee members and asked them to introduce themselves. After discussing the role of academic deans, provosts and pathway councils in the curriculum development process, Dr. Schiavelli provided updates on NOVA-Mason ADVANCE and guaranteed transfer partnerships. He summarized his remarks by noting that “it’s all about completion.”

**Curriculum Committee Purpose and Membership**

Dr. Robertson reviewed the committee’s purpose and the reasons for the composition of its membership.

**Career Studies Certificate Continuance Considerations**

Dr. Robertson reviewed points that the Curriculum Committee and the Administrative Council consider when any career studies certificate proposals are submitted. These considerations include whether or not the program is still relevant.

**Program Proposal Process**

Dr. Robertson outlined the program proposal process and noted that SCHEV staff are considering ways to make the process slightly less onerous.

**Guidelines for Readers of Program and Discipline Reviews**

Dr. Robertson reviewed the guidelines for committee members who serve as Readers of program and discipline review reports and implementation reports.

**Minutes of the May 3, 2018 Meeting**

Minutes of the May 3, 2018 meeting were approved as amended.

**Revisions of the Cinema AFA Curriculum**

Dr. Haggray, Mr. David Epstein (Dean, Visual, Performing & Media Arts), and Dr. Bryan Brown (CST, WO) presented a proposal to revise the Cinema AFA curriculum. The Cinema faculty and related Pathway Council recommend removing the PHT 130 and 131 “or” choices from “ART 160 or PHT 130” and “ART 161 or PHT 131” because the PHT courses do not transfer to meet baccalaureate requirements. Curriculum Committee members questioned this change, citing concerns that students would want to take photo classes and that this could hurt PHT enrollment. The presenters explained that to make the AFA a true transfer pathway, students need to be guided to take transfer courses; students may enroll in the Photography & Media AAS if transfer is not their goal.

The Curriculum Committee approved the proposal to remove PHT 130 and 131 as course options in the Cinema AFA curriculum.

### **Revisions of the Interior Design AAS Curriculum**

Supported by Mr. Epstein and Dr. Haggray, Ms. Kristine Winner (IDS, LO) proposed revisions of the Interior Design AAS. To update their curriculum, the Interior Design faculty and related Pathway Council recommend:

- Remove PED 116 and PED elective
- Update to show that ART electives now are 3, not 4, credits
- Replace PSY 100 with PSY 200
- Offer only 4 “Art elective” choices (ART 121, ART 132, ART 140 or IDS 130)
- Add “or IDS elective” choice to required IDS 290 Coordinated Internship with specified choices (ART 251, IDS 235, IDS 246 or IDS 295)
- Add “or IDS 285” to IDS 221 requirement.

These revisions reduce the total number of credits from 64-65 to 61-62. The changes incorporate updated topics and technology of importance to the industry. The changes also will facilitate transfer to Marymount University and Virginia Commonwealth University.

The Curriculum Committee approved the proposed revisions of the Interior Design AAS curriculum.

### **Revisions of Credit for Prior Learning Committee Membership**

Dr. Carter, who has reassigned time to work with Academic Affairs, and Ms. Barbara Hopkins (Director, Curriculum Development) presented a proposal by the Credit for Prior Learning (CPL) Committee to update its membership. Important at NOVA for over 30 years, CPL is receiving a great deal of scrutiny now as we seek to expand it. In addition to the state-wide efforts, CPL will be an important part of ADVANCE (eventually). The CPL Committee has had lackluster participation for several years and its composition has not changed much for several years.

The original proposal recommended eliminating the following: “Registrar of each campus, 3 Counselors, 6 Instructional Faculty and 1 Academic Dean.” It recommended adding the following: “Director of Curriculum Development, Director of Military Outreach & Veteran Support Services, Representative from NOVA Workforce Development.” The Curriculum Committee suggested modifications to those recommendations and those modifications were accepted.

The Curriculum Committee approved the following CPL Committee membership.

- Associate Vice President for Academic Affairs
- Associate Vice President for Student Services and Enrollment Management
- Director of Curriculum Development
- Director of Military Outreach and Veteran Support Services
- Representative from NOVA Workforce Development
- College Registrar (previously listed as Director of Central Records Office, but same position)
- Assistant Registrar for Transfer Credit Evaluation (previously listed as the College Transcript Evaluator)
- Chair of Registrars Work Group
- 1 Dean of Students
- 1 Counselor
- SDV Discipline Group lead (especially important for PLACE discussions)
- 5 Instructional Faculty from 5 different pathway councils
  - 1 IT
  - 1 health sciences
  - 1 other CTE
  - 2 general education disciplines
- 1 Academic Dean

Total 17 members

**NOVA-Mason ADVANCE Update**

Ms. Hopkins presented an update on the status of NOVA-Mason ADVANCE.