ITC Meeting
Meeting Held Electronically
April 23, 2010

Present: William Gary, Allen Sinner, Steve Sachs, Carol Sinwell, Lucinda Miller, Maria Rynn, Brian Foley, Kevin Kelley, David Lavis, Art Cavanagh

Student Technology Survey

Dr. Sachs commented on the student technology survey that had been sent to students. The results were emailed to the committee prior to the meeting. He highlighted items that seemed to be concerns to students, and pointed out areas that we need to improve on. Unfortunately it is too late to include items into our campus technology plan in response to students suggestion. Dr. Sachs believes that we have most of the suggestions covered.

There is an interest in providing computers to students for their use while attending. Not enough money in the technology funds to do this. Dr. Sachs will investigate with the computer vendors to see if better deals can be gotten for students to purchase computers. According to student survey, _______ students already have computers.

Technology Budget for FY 11

Dr. Sachs discussed the statewide budget situation, when we may receive technology funds, and how all this may affect our technology budget plans. We will receive less ETF funds next year, and discussion about not receiving at all.

The proposed FY 11 Technology budget was discussed line by line with comparison to FY 10 spending.
Achieve the dream focusing on improving remedial courses. $ has been put in the plan to assist with their plans for next year. The group is working on grants to achieve their plan as there is not enough technology funds to completely cover.

**Steve – fix desktop/laptop label in final document to read pc replacement.**
Faculty and staff pcs will be replaced in the fall, students in the spring. Trying to do the spending plan to be flexible regarding what year we might purchase pcs if funding does not actually become available FY 11. We are required to replace 5 year old equip.

We should have 100% wireless coverage on campuses by end of this FY. There are areas that will need additional coverage due to usage, which is why there is a line item for wireless.

Dr. Sachs pointed out and explained some of the on-going infrastructure costs that are included in the plan.
Item added for IT compliance. We are not aware of any requirement but need to plan if it comes up.

No money was included for Kiosks. That project should be completed this year. It was not a viable option to include funds for individual campus programming.

The projects proposed at a previous meeting, for funding if money became available were discussed. Other things have come to light since then, such as single sign in. We hope to purchase some with end of this FY money. Dr. Sachs pointed out that we include as many items in the “if money becomes available” category because it has to be in the plan for VCCS approval.

Another change is the way we fund smart phone. Each year we have charged each division for their share on the data charge. Next year it will be taken off the top of the tech money campuses get. This will leave the funds in the individual departments that they normally would have paid for data service.

There were no final questions regarding the FY 11 draft tech plan budget. It was approved by the committee. It will be sent to the Administrative Council for final approval before sending to the VCCS.

**Distribution of Campus Funds**

Dr. Sachs explained the background for including Campus Lab Support in the tech plan. This is intended to allow the campuses to expand computer lab hours. Looking at the campuses present requests for this funding, it appears that the original intent of including this has shifted. Most of the campuses are requesting funding for staff during normal hours rather than the extended hours as originally intended. Dr. Sachs emphasized the dangers of increased technology funding for this purpose. We cannot continue to increase staff funding with the prospect of reduced technology funding that would result in decreased actual equipment and technology spending. Dr. Sachs is proposing a 35% of campus allocation limit on what can be spent for staff lab support.

Dr. Sachs proposes a $50,000 to each campus and the rest being divided by FTES percentage. And capping the amount allowed to spend on lab support funding at 35% of the campus total allocation. The committee decided to approve staff funding as requested this year, and to consider policies on this for future years. The committee also approved Dr. Sachs proposal of giving $50,000 to each campus and distributing the rest by FTES percentage. The rounding error will be allocated to College Staff.

**Additional Meeting Set**

To discuss staff funding. Student survey recommendations. Representation of ITC going forward. Method for receiving input from campuses. A meeting will be set for late May.

**Other matters**
Brian Foley announced that MEC has received grant funding for doing credentialing. Also grants for other projects. Not sure how all this will impact distance learning and technology funding needs for the future.