Information Technology Committee Meeting  
March 18, 2011  
Held Electronically Via Centra

Present: Steve Sachs, Ruth Stanton, Molly Lynch, Maria Rynn, Judith Keats, Dee Martin, John Dever, Judith Keats

Dr. Sachs outlined the timeline for approval of next year’s College technology plan. It is due to the VCCS June 1 for approval and has to be approved by our Administrative Council first. Dr. Sachs showed the technology plan budget for our last two years. The draft budget included for next year is estimates based on anticipated enrollment growth. Concrete amounts will be known later this spring.

Dr. Sachs went over each line item in the draft plan, briefly explaining what the items were and how the costs were estimated. The committee requested more information regarding the Novel membership, and also clarification on the planned funding of after hours, 7 days Help Desk coverage.

Projector expense is because replacement is every 5 years. The rational for central funding of telephones is for less confusion, and it was found campuses were avoiding replacing broken phones because of the cost. Dr. Sachs pointed out that telephone problems need to be directed to the IT Help Desk.

Major Systems - HR System –The VCCS is implementing the PeopleSoft Human Resource System. Our Denosys system does much more than the PS, so we will continue to maintain the additional functionality we have in that system.

The increase in the Virtual Web Classroom Maintenance line item is because we are switching to Elluminate next year which is a hosted service.

Personnel funding has been increased because of additional staffing to comply with auditor requirements. Also we need additional positions to support training and for the imaging project.

It is a VCCS requirement that all technology expenditures “must” be in the College’s technology plan, regardless of funding sources. The line item has to be in the plan or it cannot be implemented regardless of funding.

The VCCS is determining the standard for video conferencing equipment. We will be upgrading our rooms to that standard.

Campus student production labs will include video production capacity as well as computer resources. It was acknowledged that finding space would be a problem for campuses. Not all campuses will be able to accommodate these labs.
Dr. Sachs requested additional items for inclusion in the plan in case further money becomes available. Students will also be polled to determine things to add. It was recognized that not all of the proposed items may get done. They need to be included in the plan so they can be done if money becomes available and we decide to fund centrally.