Northern Virginia Community College
Information Technology Committee
December 14, 2018

eMeeting Minutes

Present: Bartley, Christian D.; Chatterjee, Sumitava; Fanelli, Lyle; Gage, Jacqueline; Harper, Elizabeth; Hilbert, Pam; Lerner, Jennifer; Sachs, Steve (chair); Sinner, Allen; Srinivas, Karan; Winner, Kristine;

The Committee approved the minutes of the December 7 meeting.

The Committee discussed the date for the January meeting. Initially the goal was to meet on Friday, January 18, but since that is MLK weekend, it may need to be moved to January 25. The committee needs to do one final review of the IT Strategic Plan before sending it out for general college review and comment. Time is important if the plan is to be completed and have any impact on the annual Technology Plan for FY20. Dr. Sachs will send out a Doodle Poll.

The rest of the meeting was devoted to continuing working through the draft IT Strategic Plan item by item to remove duplicates, and to add specific measures so it could be determined if the objective had been met. The committee worked through the end of the draft and got it ready for Dr. Sachs to prepare a clean, edited copy to send out in early January prior to the next meeting.

Dr. Sachs also reviewed the next tasks for the Committee. Members will need to review and decide on a technology survey to send out in late February or early March. This will be similar to the ones that produced data the committee has been using to draft the IT Strategic Plan, and has was not done last year. The Committee also has to start work on the annual FY20 Technology Plan due to the VCCS in early July.