Information Technology Committee Meeting  
May 16, 2014  
Held Electronically

Present: Steve Sachs, Mark Beattie, Bruce Ghofrany, Cathy Simpson, Angela Terry, Julia Turner, Frances Villafran-Glover, Bo Yang, April De La Rosa, Brian Foley, Bernard Schmidt, Allen Sinner, Jacqueline Gage, Julia Turner, Sam Hill,

Dr. Sachs stated that the plan for today’s meeting was to wrap up the technology plan. The College does not have specific budget details yet but by finalizing the technology plan draft, we will be ready when budgets are known. Dr. Sachs showed the technology budget draft as developed at the last ITC meeting. He has received no additional comments since that meeting. The plan is still approximately $70,000 over projected budget. Dr. Sachs can adjust it further to bring it into balance when the final budget is known.

Campus technology plans were reviewed. Annandale’s plan was received late so not included in the one being reviewed. The plans were to include technology purchases regardless of funding source. This year for the first time we are including plans from administrative units. The plans include more purchases than what is funded by the central technology budget. He asked if there were any questions or comments about the plans before briefly reviewing them. He pointed out that plans have also included P-14 salaries for lab support so the labs can be open longer hours. Dr. Sachs suggested that the committee propose that the P-14 for lab support not be increased more than 5% over this year for funding from the technology fund. FY15 funding has to be reduced by 25% because of less anticipated funds and increasing the P-14 budgets would further cut into covering technology purchases. The committee approved that proposal.

At the last meeting Sachs outlined some technology changes that are increasing those expenses for us. He presented a proposal to go forward to Administrative Council that proposed the college central technology budget be increased from the College’s central fund. The proposed amount was $600,000 to go the technology fund before distributing campus funds. The proposal includes a review to see if it is still needed, in the event there are future increases in the technology fee. There were no questions. The proposal was approved to go to Administrative Council.

The committee reviewed last year’s, and the proposed FY15 campus technology fund allocations. Last year ELI’s share was drastically reduced to allow more funds to campuses. That cannot happen this year due to ELI’s increased costs. He explained the allocation model. MEC was allocated the same amount as the smallest campus due to their higher technology needs for their academic programs. The committee received clarification on the technology expenses that ELI has to demonstrate why they could not afford to receive such a smaller allocation for FY15. The committee approved sending the presented allocation forward.
Dr. Sachs asked if the committee had any other comments or suggestion on the proposed plan, or any new items. There were none.

Dr. Sachs will keep in touch with the committee on budget issues and any changes needed. As of now the proposed FY15 technology budget will be forwarded to Administrative Council. There will not be another meeting unless needed.