ITC Meeting Draft
April 23, 2008

Present: Art Cavanagh, Dave Courter, John Dever, Sam Hill, Kevin Kelly, Dave Lavis, Dee Martin, Maria Rynn, Steve Sachs, Monica Sasscer, Carol Sinwell

08-09 Tech Plan

The main purpose of today’s meeting is to finalize NOVA’s 08-09 Technology Plan before sending it to Admin Council. Dr. Sachs will send out a spreadsheet after today’s meeting that shows what was actually spend in the 06-07 budget. It exceeded the allocated tech plan budget because we received extra end of year money which allowed us to prepay some tech items.

Dr. Sachs suggested increasing the academic software allocation based on a recent unanticipated quote we received on software that will need to be renewed in July. An unknown factor in planning the next year budget is whether increased enrollments will bring us addition technology funds. We will have a good idea by fall whether enrollments have increased and we can anticipate further funds.

We did receive end of year money this year that was used to prepay next year expenses. This give $300,000 to reallocate to other expenses next year. Dr. Sachs recommends this be used to fund one-time expenses. Another possibility is to hold money for allocation to projects next year. The budget was reallocated and approved as discussed by the committee. It will be reviewed again by the committee in the Fall. It will now go to Admin Council for approval May 6 prior to submitting to the VCCS.

Other Items

No other Technology items were brought forward from the committee.

Next meeting will be May 21 by Centra. If there is no agenda at that time, it will be cancelled.