Information Technology Committee  
DRAFT NOTES  
April 24, 2009

Dr. Sachs gave an overview of the meeting agenda and tasks needing to be accomplished.

End of Year Purchases

Dr. Sachs reported that a large sum of money became available at the end of this year that was able to be spent on technology purchases. It was used to prepay some items from next year’s technology budget, as well as doing some needed upgrades to campus equipment. He presented an outline of where the money was spent.

Campus Technology Plan Overview

Dr. Sachs showed a summary spreadsheet of 09-10 Campuses Technology Plans cost request grouped into key categories. He gave details on how the plans were developed and mentioned some of the items on the plans that would not be available for funding from technology funds.

Campus technology plans were briefly reviewed. Dr. Sachs pointed out that all technology items should be included in the campus plans even though they do not qualify for central technology funding. The campus technology plans assist campuses with budgeting for needed tech purchases.

2009-10 College Technology Plan Final Budget Draft

The spending plan spreadsheet was reviewed. Dr. Sachs pointed out the items that were covered from the end of year funds that became available. The amount prepaid will need to be reallocated to the campuses and to the college next year. This final draft was approved.

Use of extra money if it becomes available. It was suggested that extra money be spent to upgrade the campuses that are extremely behind in updating their technology. It was pointed out that all technology must be replace/upgraded every 5 years. It was suggested that we focus on the “strategic plan” for areas to cover. It is anticipated that the Campuses Technology Plans can be totally funded if addition money becomes available.

Distribution of Campus/Unit Technology Funds Model

Two models for distributing funds were presented and discussed. There was also a suggestion to fund a set percentage of each campus technology plan request. Dr. Sachs will send out a request to vote on the plans, outside of the meeting.

It was approved that this year only LO can spend a disproportionate amount of their allocated tech funds on P-14 salaries.
Distribution of Classroom Refresh Funds Model

The Committee approved Dr. Sachs’ suggestion for distribution of classroom refresh funds.

Other items

It is not known at this time if another ITC meeting will be required this year.

Dr. Sachs congratulated the committee on their work this year.