Attending: Sachs, Sinner, Foley, Sinwell, Dever, Kelley, Miller, Rynn, Lynch, Sasscer, Gary, Hill, Garcia

09-10 Technology Budget Issues

The 09-10 Technology Plan was presented and discussed.

Expanding wireless should be a college technology plan responsibility and not a campus plan responsibility. Campuses may expand wireless on their own, but not with technology plan funds. **The Committee approved this item.**

The existing prohibitions on use of technology plan funds that do not allow spending on furniture (other than instructor carts or equipment racks) or construction should be continued. **The Committee approved this item.**

Item 5 – Dr. Sachs explained the different funding for CEWD computers. **The Committee approved the existing prohibition on use of technology plan funds for CEWD-only uses.**

Item 6 – New proposed item. – Paying for travel should not be allowed since there are other sources of funding for professional development. **The Committee approved this item.** There was much discussion on the need for communication on available professional development funding options at the College.

Item 7 – Proposal for new line item to refresh electronic classroom equipment. Campuses can request technology funds, first priority is to refresh equipment, and second priority is to add equipment to additional classrooms. Initial distribution of technology funds will be a fixed amount based on the number of classrooms per campus for refreshing equipment. Remaining funds will be distributed based on the number of classrooms per campus. **The Committee approved this item.**

Item 8 – No line item will be put in to reimburse campuses for digital signage already installed.

Item 9 – The committee felt that maintenance expenses for the digital signage systems should be paid centrally.

Item 10 – Steve points out that items in campus technology plans labeled critical MUST be completed that year, regardless of funding. **This item was approved.**

**Reviewing Technology Budget Spreadsheet**
Dr. Sachs presented a spreadsheet which showed 07-08 and 08-09 actual funding. The 09-10 figures are estimates for planning purposes.

There was discussion on items presently included in plan. Dr. Sachs took suggestions on things to add if funding becomes available later in the fiscal year.

**Vita Requirement for Screensavers**

Virginia State Security 501 Policy compliance requires screen savers lock down on network computers. Mr. Sinner made a proposal that if employees walk away from their computers for 30 minutes, that a screen saver require that they log back on, and that this be pushed to all staff computers. This is not being proposed for classrooms or labs. **The committee agreed that it would be pushed centrally, after notice is placed in Intercom and email notices are sent out about the implementation.**

Dr. Sachs will send out this Technology Plan draft to various audiences for comments. The draft will be finalized at the April ITC meeting prior to sending to Admin Council for approval at their May 4 meeting.

Next meeting: April 24, 2009