Advanced Standing Committee  
Meeting of November 27, 2007  
Notes (approved 3/19/08)

Rita Archer, Ruthe Brown, Phuoc Dang, Pat Dennis, Abe Eftekhari, Kimberly Ellis, Michael Howard, Zina Jemison, Kathleen Ludlow, Niki Neal, Hong Nguyen, Sheri Robertson, Jo Ann Short, and Michael Turner attended.

Zakevia Green was our guest.

Introductions  
Members introduced themselves.

Committee Purpose  
Sheri reviewed the committee membership and purpose of the committee.

College Credit through Advanced Standing  
Members received the latest version of the advanced standing manual.

ADJ Credit for West Point Leadership Development Course  
Jo Ann Short presented a proposal on behalf of the ADJ faculty, recommending that students who take the West Point Leadership Development course at the Fairfax County Criminal Justice Academy be eligible for credit for ADJ 111-112 Law Enforcement Organization and Administration I-II (6 credits total). Jo Ann explained that she, other ADJ faculty, and Sheri met with FCCJA administrators who described the course and why they want their students to be eligible for ADJ credit. The course surpasses what we cover; it really is a higher level course and requires 158 hours of instruction.

To get the credit, students must present a letter from the FCCJA instructor saying they passed the course.

The Advanced Standing Committee approved granting credit for ADJ 111-112 for students who have passed the West Point Leadership Development course at the Fairfax County Criminal Justice Academy. In future, we may need to consider whether to allow students who took the course at other academies to also apply for credit for ADJ 111-112.

HIM Credit for Clinical Data Coders  
Zakevia Green, the assistant dean for Health Information Management, provided the following information.

The Health Information Management (HIM) program mirrors a 79-year-old recognized profession sponsored by the American Health Information Management Association (AHIMA). The HIM profession is where the heart of healthcare meets the cutting-edge of technology.
The CCA/CCS certification is a mark of competency and credibility that means for individuals:

- Demonstration of a commitment to coding
- Professionals skilled in classifying medical data from patient records, generally in the hospital setting
- For employers: management competence confirmation, professional commitment demonstration, and quality management standard.

Health Information Management in general, and coding in particular, have been identified as careers in which military spouses or Wounded Warriors can participate readily. This is a rapidly growing field, with many job opportunities for our graduates. As the Medical Education Campus strives to help fill local employers’ needs, the faculty, dean, and provost recommend granting advanced standing to students who already have completed CCS or CCA training. There are approximately 140 job openings for HIM AAS graduates.

Students presenting a current Clinical Coding Associate (CCA) certificate or a Clinical Coding Specialist (CCS) certificate would be eligible to receive advanced standing for several Health Information Technology courses. The faculty state that this will enable Certified Coding Associate (CCA) and/or Certified Coding Specialist (CCS) students to enter and progress efficiently toward the 27-credit Clinical Data Coding career studies certificate. Faculty believe this will increase enrollment in HIM courses and increase the number of career studies certificate completers by at least 10 percent. Except for HIT 196 Onsite Training, all of the courses also can be applied to the 69-credit AAS degree.

Specifically, students would be given credit for the following courses:

- HIT 110 Introduction to Human Pathology 3 credits
- HIT 111 Medical Terminology 3 credits
- HIT 196 Onsite Training 2 credits
- HIT 250 Health Data Classification Systems I (ICD-9-CM) 4 credits
- HIT 254 Advanced Coding and Reimbursement 3 credits
- HIT 255 Health Data Classification Systems II (CPT) 2 credits
- HIT 260 Pharmacology for HIT 2 credits

**Total 19 credits**

The committee discussed the use of ICD-9-CM standards and the expectation that ICD-10-CM will soon be required as they are in other countries already.

The Advanced Standing Committee approved the granting of HIT credit as shown above for students who present a current Clinical Coding Associate (CCA) certificate or a Clinical Coding Specialist (CCS) certificate. Students must meet with the assistant dean, who may require them to take refresher courses before credit is awarded.