

CURRICULUM COMMITTEE
Approved May 4, 2017

Members Present: Dr. Nathan Carter, Mr. Paul Chapman, Ms. Mary Charleza, Ms. Carolyn Davis, Dr. Maggie Emblom-Callahan, Dr. Pamela Hilbert, Ms. Mitra Jahangeri, Dr. Julie Leidig, Mr. Frederick Markham, Dr. Jimmie McClellan, Dr. Mary Mosely, Dr. Sheri Robertson, Mr. Bernard Schmidt, Mr. Fernando Seminario, Dr. John Sound, and Mr. Scott Wood.

Members Absent: Ms. Aida Brhane, Mr. Andrew Cornell, Dr. Diane Mucci, Ms. Maryellen Ryan, and Dr. Mel Schiavelli.

Guests: Ms. Paula Ford, Dr. Christina Hubbard, Ms. Sharon Karkehabadi, Mr. James Rucks, Ms. Alicia Tucker

Minutes of the March 2017 Meeting

Minutes of the March 23, 2017 meeting were approved as distributed. Dr. Robertson provided an update on the status of previously approved items.

History Discipline Review

Ms. Alicia Tucker (HIS, MA) presented the History Discipline Review. Dr. Emblom-Callahan and Dr. McClellan served as Readers of the review report. Begun in 2006, the review was more descriptive than analytical. When she took over the review, Ms. Tucker had to deal with decade-old information in some cases and a mostly defunct committee. The review includes an excellent discussion about transfer. The action plan makes recommendations designed to address problems uncovered in the review. Recommendation 3 requires tracking of course scheduling, but does not require preemptive actions to facilitate cross-college scheduling. It should add that assistant deans will meet at least annually to discuss scheduling among themselves and with ELI. Recommendation 5 says that syllabi should be reviewed to check on consistency. It should be modified to add that deans will enforce syllabus consistency with course content summaries; this is important for sequential courses in particular. Conclusion #4 is really a recommendation and should be added to the action plan. The Action Plan should include a Recommendation to respond to the Admin Council question about what to do with the Public History and Historic Preservation career studies certificate.

The Curriculum Committee approved the History Discipline Review and the amended Action Plan.

Chemistry Discipline Review

Ms. Jahangeri presented the Chemistry Discipline Review. Dr. Robertson and Dr. Sound served as Readers of the review report. This review demonstrated great introspection on the part of the faculty with excellent analysis of the problems uncovered. The action plan addresses each problem. It focuses on actions the faculty will take to improve instruction and SLO assessment results.

The Curriculum Committee approved the Chemistry Discipline Review and its Action Plan.

Credit for IT Certifications for High School Students with Bridge Course

Ms. Paula Ford (IT, WO) and Dr. Christina Hubbard (Workforce) presented a proposal to grant IT credit to students who complete certain high school IT courses, complete a boot camp offered by NOVA Workforce, and obtain a related industry certification. The Credit for Prior Learning Committee and the IT faculty have already approved the proposal. Specifically, the faculty recommended:

Industry Certification	NOVA Course(s)	Credits
A+	ITN 106+ ITN 107	6
Network+	ITN 100 or ITN 101	3
Security+	ITN 260	3

Ms. Ford explained that schools may use different names for the same course, so one IT faculty member at each campus will be appointed to review the paperwork for students at their campus and submit their approval and documentation to the College Records Office. Specific instructions will be provided to the IT faculty so they will know what to look for.

The Curriculum Committee approved the proposal. However, both the Credit for Prior Learning Committee and the Curriculum Committee expressed interest in expanding this kind of credit for prior learning to be offered to other students with the certifications.

Credit for EMS 120 for Students with EMT-B Certification

Mr. James Rucks (EMS, MEC) presented the Emergency Medical Services (EMS) faculty proposal to grant credit for the 1-credit EMS 120 Emergency Medical Technician: Basic Clinical course to students who present a current, valid EMT-Basic certification card. He explained that EMS 111 and EMS 120 are the two classes that, taken together, meet the Virginia EMT initial certification program requirements. Students with valid EMT-B cards already are eligible for credit for EMS 111 Emergency Medical Technician: Basic. The EMS faculty reviewed the requirements for EMT-B certification and found that it meets or exceeds the course objectives for EMS 120. They recommend that the credit be awarded effective with Administrative Council approval, following the same criteria as for awarding credit for EMS 111. This proposal has the support of the EMS Advisory Committee and the Credit for Prior Learning Committee.

The Curriculum Committee approved the proposal to grant credit for EMS 120 to students with a current, valid EMT-Basic certification card.

Expand the Photography & Media AAS from AL to WO

Mr. Markham and Dr. McClellan presented the Photography faculty recommendation that the Photography & Media AAS, currently offered only at the Alexandria Campus, be expanded to the Woodbridge Campus. Woodbridge already offers the Fine Arts Photography AAA specialization, so has the facilities, equipment and faculty needed. An examination of the zip codes of current program students indicated that expanding the program to Woodbridge will not seriously impact enrollment at Alexandria.

The Curriculum Committee approved the recommendation to expand the Photography & Media AAS to the Woodbridge Campus.

General Education Assessment

Ms. Sharon Karkehabadi (AVP, Academic Assessment) provided an overview of the past and future of general education assessment in the VCCS. She discussed the importance of meeting SACSCOC and SCHEV requirements. She would like to hire a General Education Assessment Coordinator and establish an Assessment Committee. Ms. Karkehabadi reviewed pilot Critical Thinking and Quantitative Reasoning rubrics.

Selection of General Education Electives

Dr. Robertson briefly outlined the process by which Informed Pathway recommendations for general education electives will be determined. Learning Council recommendations, enrollment over the past 10 semesters, and transfer all will be considered.

Learning Council Recommendations

Dr. Robertson stated that all Learning Council recommendations had been reviewed. She and Dr. Schiavelli will work on specific Informed Pathways over the summer, bearing in mind Learning Council recommendations and curriculum requirements.