

Northern Virginia Community College Board Meeting

January 27, 2020
5:15-6:30pm

Brault Administration Building
4001 Wakefield Chapel Rd
Room 321
Annandale, VA 22003

Committee Meetings held at the Brault Building:

Finance, Building and Sites Advisory Committee Meeting:

Mr. Todd Rowley (Chair), Mr. Alvie Johnson, Mr. Christopher Wade
4:00-5:00pm - Room 322

Staffed by Ina Dimkova and Cory Thompson

Student Services and Success Advisory Committee Meeting:

Mr. John Porter (Chair), Ms. Jennifer McGarey, Ms. Julie Felgar
4:00-5:00pm - Room 275

Staffed by Frances Villagran-Glover and Dana Kauffman

Academic Curriculum and Workforce Development Advisory Committee Meeting:

Dr. Kerstin Carlson Le Floch (Chair), Ms. Zuzana Steen, Mr. Ron Gill
4:00-5:00pm - Room 219

Staffed by Steve Partridge and Sheri Robertson

*Formal Board Meeting to begin at 5:15pm in room 321.
Dinner will be served.*

**Northern Virginia Community College Board Meeting
January 27, 2020**

AGENDA

CALL TO ORDER – Chairman of the Board

The Chairman called the meeting to order at 5:19pm.

ROLL CALL – Corinne Hurst

Board Members Present: Dr. Kerstin Carlson Le Floch, Mr. Ron Gill, Mr. Alvie Johnson, Dr. Anne Kress, Ms. Jennifer McGarey, Ms. Rosie O’Neil, Mr. Rick Pearson, Mr. John Porter, Ms. Zuzana Steen, Mr. Daniel Christman

College Staff Present: Ms. Charlotte Calobrisi, Ms. Ina Dimkova, Mr. John Guzak, Dr. Annette Haggray, Dr. Pamela Hilbert, Dr. Sam Hill, Ms. Corinne Hurst, Mr. Dana Kauffman, Ms. Akiva Kirkland, Dr. Chad Knights, Dr. Julie Leidig, Dr. Molly Lynch, Dr. Donna Minnich, Mr. Steve Partridge, Ms. Steve Patterson, Dr. Nicole Reaves, Dr. Steve Sachs, Ms. Hannah Stoneburner, Mr. Cory Thompson, Dr. Frances Villagran-Glover

Guest Present: Ms. Greer D. Saunders, System Counsel and Senior Assistant Attorney General, Virginia Community College System

WELCOME - President Anne M. Kress, Ph.D.

Introduction of Hannah Stoneburner, Office of System Counsel for NOVA – Chairman of the Board

Chairman Pearson introduced NOVA’s new Associate System Counsel and Assistant Attorney General, Hannah Stoneburner. Ms. Stoneburner grew up in the Shenandoah Valley of Virginia outside of Harrisonburg. She graduated from William & Mary in Williamsburg, Virginia with her Bachelor's degree in 2011, and then attended law school at Ohio Northern University in Ada, Ohio, where she graduated in 2014 with her juris doctorate. During law school, Ms. Stoneburner served as the Managing Editor of the University's Law Review and also interned at the Ohio Attorney General's Office in its Education Section. After law school, and admission to the Ohio State Bar, she returned to the Ohio Attorney General's Office as an Assistant Attorney General in the Education Section. Ms. Stoneburner was

employed by the Ohio Attorney General's Office for over five years. While there, she served as the primary legal counsel for several two-year and four-year colleges and universities, as well as having litigated on behalf of Ohio's public institutions of higher education against various employment and student-related claims. Ms. Stoneburner expressed her enthusiasm to begin working in her role at NOVA with Greer Saunders and Akiva Kirkland. She is happy to be here at the College, and thanked everyone for the welcome. Dr. Kress shared that Ms. Stoneburner is NOVA's resident Assistant Attorney General. Moving forward, in an attempt to only bring what is appropriate to the Attorney General's Office, Ms. Ina Dimkova, VP of Finance and Administration at NOVA, will be the point of contact for NOVA's Office of System Counsel.

A. CONSENT AGENDA

1. Approval of the November 18, 2019 Board Meeting Minutes TAB #1

RECOMMENDATION: *The Northern Virginia Community College approves the Board minutes as presented.*

Finance, Building and Sites Advisory Committee:

2. Quarterly Report, Local Funds Budget – July 1, 2019 – December 30, 2019 TAB #2

RECOMMENDATION: *The Northern Virginia Community College Board has reviewed the final report of the Local Funds Budget for the period of July 1, 2019 through December 31, 2019 and approves it for record purposes.*

3. Quarterly Report, Non-State Funded Investments as of December 31, 2019 TAB #3

RECOMMENDATION: *The Northern Virginia Community College Board has reviewed the quarterly report of the Non-State Funded Investments for the period July 1, 2019 through December 31, 2019 and approves it for record purposes.*

4. Quarterly Report, Local Board Budget – July 1, 2019 – December 31, 2019 TAB #4

RECOMMENDATION: *The Northern Virginia Community College Board has reviewed the quarterly report of the Local Board Budget for the period July 1, 2019 through December 31, 2019 and approves it for record purposes.*

5. FY2020 State E&G Operating Budget Mid-Year Report TAB #5

RECOMMENDATION: *The Northern Virginia Community College Board has reviewed the State E&G Operating Budget Report for the first six months of fiscal year 2020 and approves it for record purposes.*

6. FY2020 Workforce Development Operating Budget Mid-Year Report TAB #6

RECOMMENDATION: *The Northern Virginia Community College Board has reviewed the Workforce Development Operating Budget Report for the first six months of fiscal year 2020 and approves it for record purposes.*

7. Projects and Properties Status Report TAB #7

RECOMMENDATION: *The Northern Virginia Community College Board has reviewed the Projects and Properties Status Report dated January 27, 2020 and approves it for record purposes.*

Academic Curriculum and Workforce Development Committee:

8. Advisory Committee Recommendations TAB #8
(Copies of Resumes to Academic Curriculum and Workforce Development Committee Only)

RECOMMENDATION: *The Northern Virginia Community College Board has reviewed and approves the following recommendations for members of the Advisory Committee:*

Horticulture Technology, A.A.S.

Carl F. Peratt
Greg Bradshaw
Kerem Baki
Ronald Rubin

Automotive Technology, A.A.S.

William Moss

Nursing, A.A.S.

Christina Grabus

Respiratory Therapy, A.A.S.

Wei Qian

Mr. John Porter motioned to approve the Consent Agenda in its entirety. Ms. Zuzana Steen seconded the motion. With no objection, the motion was carried unanimously.

Student Services and Success Advisory Committee

TAB #9

**Video Presentation- Student Voices Highlight:
#RealNova: Supporting Student Needs through a Culture of Care**

Dr. Villagran-Glover began her introduction of the video presentation by explaining that the quality of life for NOVA students has a major impact on their sense of belonging, persistence, graduation, and overall experience. Unfortunately, barriers such as hunger, homelessness, transportation and more, are real issues for many students at the College. To address these barriers, NOVA hosted a #REALNOVA Student Needs symposium on November 20th, 2019. The symposium expanded beyond local and national data to a hands-on approach to addressing and solving issues around students' basic needs. Presenters from across the College community had the opportunity to share resources and best practices to help resolve barriers to student success. Over 250 participants from across the College and community were in attendance.

She expressed her appreciation to the Board members and stated that through their commitment and support of NOVA and its students, sustainable and viable solutions are possible. Mr. Daniel Christman shared that he had been working closely with Dr. Villagran-Glover to increase awareness for campus accessibility and transportation issues - with focus on the Woodbridge campus. Mr. Christman has partnered with SGA on other campuses to collect data and hopes to have his research completed before the end of the year.

B. ACTION ITEMS:

Academic Curriculum and Workforce Development Committee:

1. 2019-2020 Emeritus Nominations

TAB #10

RECOMMENDATION: *The Northern Virginia Community College Board, through the Academic Curriculum and Workforce Development Committee, approves these 14 individuals to be awarded the 2020 distinction of Professor or Classified Emeritus.*

Darlene Branges, Annandale Campus
Elizabeth Bull, Alexandria Campus
Barbara Gershman, Woodbridge Campus
Donald Gooden, Woodbridge Campus
Lori Leeker, Woodbridge Campus
H. Liebman, Alexandria Campus
Marleen McCabe, College Staff
Brenda Meisel, Woodbridge Campus
Noreen Nutting, Medical Education Campus
Charlene Phillips, Manassas Campus - Posthumously

Gail Rebhan, Woodbridge Campus
John Ruffino, College Staff
Sue Thompson, Annandale Campus
Kathleen Wax, Alexandria Campus

Ms. Zuzana Steen motioned to approve and Ms. Kerstin Carlson Le Floch seconded the motion. With no objection, the motion carries unanimously.

2. Program Discontinuances

TAB #11

1. Fire Science Technology AAS

RECOMMENDATION: *The Northern Virginia Community College Board has reviewed and approves the proposal to discontinue the Fire Science Technology AAS. To be effective fall 2020.*

2. Multimedia Design Certification

RECOMMENDATION: *The Northern Virginia Community College Board has reviewed and approves the proposal to discontinue the Multimedia Design Certification to be effective fall 2020.*

3. Web Design Specialist Career Studies Certificate (CSC)

RECOMMENDATION: *The Northern Virginia Community College Board has reviewed and approves the proposal to discontinue the Web Design Specialist Career Certificate to be effective fall 2020.*

4. Marketing AAS

RECOMMENDATION: *The Northern Virginia Community College Board has reviewed and approves the proposal to discontinue the Marketing AAS effective fall 2020.*

5. Marketing Career Studies Certificate (CSC)

RECOMMENDATION: *The Northern Virginia Community College Board has reviewed and approves the proposal to discontinue the Marketing Career Studies Certificate (CSC) effective fall 2020.*

6. Contract Management Certificate:

RECOMMENDATION: *The Northern Virginia Community College Board has reviewed and approves the proposal for the discontinuance of the Contract Management Certificate effective fall 2020.*

7. Meeting, Event and Exhibition Management:

RECOMMENDATION: *The Northern Virginia Community College Board has reviewed and approves the proposal for the discontinuance of the Meeting, Event and Exhibition Management effective fall 2020.*

8. Marketing Management CSC:

RECOMMENATION: The Northern Virginia Community College Board has reviewed and approves the proposal for the discontinuance of the Marketing Management CSC effective for fall 2020.

Ms. Rosie O’Neil motioned to approve and Mr. Christopher Wade seconded the motion. With no objection, the motion carries unanimously.

3. College Mission and Strategic Plan Review

TAB #12

College Mission

With commitment to the principles of access, opportunity, student success, and excellence, the mission of Northern Virginia Community College is to deliver world-class, in-person and online postsecondary teaching, learning, and workforce development to ensure our region and the Commonwealth of Virginia have an educated population and a globally competitive workforce.

RECOMMENDATION: The Northern Virginia Community College Board has reviewed and approves the proposal to replace the word “values” with the word “principles” in the NOVA Mission Statement, effective immediately. All publications and websites will be revised to reflect this change.

Mr. John Porter motioned to approve and Ms. Zuzana Steele seconded the motion. With no objection, the motion carries unanimously.

2017-2023 Strategic Plan

President Kress requests that the College Board restate its support for the Strategic Plan as setting the direction for her as NOVA’s new President and recommends that going forward the Board receive an update at each College Board meeting on one or more of the objectives and accompanying action plans to support and measure NOVA’s progress in implementing the Strategic Plan.

RECOMMENDATION: *The Northern Virginia Community College has reviewed, discussed and reaffirmed the College’s Mission Statement and 2017-2023 Strategic Plan: Pathway to the American Dream.*

Mr. John Porter motioned to approve and Mr. Alvie Johnson seconded the motion. With no objection, the motion carries unanimously.

Finance, Building and Sites Advisory Committee:

1. Battleview Math Lab – Manassas Campus

TAB #13

RECOMMENDATION: *The Northern Virginia Community College Board has reviewed and approved the proposed plan to renovate the Manassas Campus Battleview Lab.*

Ms. Rosie O’Neil motioned to approve and Mr. John Porter seconded the motion. With no objection, the motion carries unanimously.

NOVA ADVISORY BOARD

Resolution in support of Governor Northam’s G3 Initiative

TAB #14

RESOLUTION: *The Northern Virginia Community College Board is in support of the Governor’s Get Skilled, Get a Job, Give Back (G3) budget to make community college more affordable for eligible low- income and middle-income Virginians who enroll in certain programs that lead to jobs in areas of high demand.*

Chairman Rick Pearson motioned to approve and Ms. Zuzana Steele seconded the motion. With no objection, the motion carries unanimously and the Resolution is passed.

C. CHAIRMAN’S REPORT

Chairman Pearson began his report by expressing how pleased he was to have Dr. Anne Kress at NOVA after a long, but thorough search process. He stated that the Board was excited to have her move the College forward with the strategic plan, and how pleased everyone is with the results. Dr. Kress, in response, expressed how very excited she was to be here at NOVA. Vice Chair O’Neil added that although it was a long thirteen-month process, the level of engagement and participation from students, faculty, staff, and board members made the search an even more incredible process and she is grateful to all who were a part of it.

Chairman Pearson indicated that the Association of Community College Trustees (ACCT) National Legislative Summit will be held this year on Capitol Hill, February 9-12, and encouraged the Board to attend. The ACCT is a non-profit educational organization of governing boards representing the interests of the nation's community colleges. As Summit participants, Board members will hear from members of U.S. Congress, leading political analysts, and other high-profile speakers about the current climate in D.C., recent elections, and legislative issues impacting community colleges.

D. PRESIDENT'S REPORT

Dr. Kress began her report by sharing that January 27 is her sixteenth day as NOVA's President, and that so far, she is delighted to give the Board a sense of her experiences. She mentioned she frequently runs into NOVA students who recognize her outside of the College, and that she has been pleased to hear positive feedback from students about their overall experiences. Dr. Kress shared she visited each campus on January 13, the first day of classes, and was accompanied by Ms. Ina Dimkova. Dr. Kress mentioned that her first stop was the Manassas campus, where she discovered some classes begin as early as 6:30 a.m. She was thrilled that faculty were willing to teach so early in the morning and the classes were well attended. Dr. Kress expressed how thankful she was for the warm welcome she has received from students and faculty during her campus visits. While at the Medical Education Campus (MEC), she discovered nine out of ten students had already had a college experience. Many students she encountered were working on their second degrees. At the Loudoun campus, Dr. Kress met with evening students and discussed scheduling issues and its effects on the classes they have access to. After enjoying a pizza party at the Woodbridge campus, speaking to Alexandria and Annandale students, Dr. Kress emphasized it is clear that NOVA truly matters to its students.

Dr. Kress shared her thoughts on responses from a survey sent out by the Board asking the NOVA community what they wanted in a new President. She communicated three priorities she would focus on as the new President. Dr. Kress outlined her plans to focus on continuing and advancing academic excellence and workforce program excellence here at NOVA. She stated these are the reasons that students are so prepared to transfer to universities and why businesses are eager to partner with the College. Dr. Kress said she has had discussions about ADVANCE and with students eager to transfer to George Mason University. She explained how important it is for students to be able to transfer all their NOVA credits to their new university.

She indicated there have been concerns on visibility and reorganization. To address these concerns, she will be visiting each campus every month to have open office hours in the libraries. This effort, she explained, is to open the lines of communication for faculty, staff and students. She also advised the Board of her plans to attend more student events, re-examine College and text book affordability, how data is shared, and how she will implement an internal audit function to look at controls and costs moving forward. She recommended NOVA establish business process review task forces, since the College does not currently have a formal method in place.

Dr. Kress turned the Board's attention to some of her other priorities. These consist of improving internal communications and access to central data and information; improving visibility by visiting the campuses and community; replacing the Executive Vice President position with that of Chief Academic Officer (Dr. Sheri Robertson, AVP of Academic Affairs at NOVA will fill this role in the interim, while a position description is developed for a search); and hiring a Chief Diversity Officer.

Dr. Kress wanted to bring attention to Governor Ralph Northam's "Get a Skill, Get a Job, Give Back" (G3) Initiative. She explained that G3 is the largest investment in Virginia community colleges since the System was established. She added that G3 is a proposal by Governor Ralph Northam to focus on workforce development, and is being presented as a workforce development scholarship. Gov. Northam announced the program at NOVA in December, and Dr. Kress said many NOVA students were

in attendance and able to ask questions. This Initiative as written, will qualify 12% of the student population, which equates to almost 8,400 NOVA students. That number, which is larger than most Virginia community colleges, will be impactful to those that are eligible for the program. Vice Chair O'Neil asked Dr. Kress to address how the College will be able to support the DACA population? In response, Dr. Kress stated that G3 requires students to complete the Free Application for Federal Student Aid (FAFSA), but undocumented students or DACA students are ineligible for federal student aid, and do not qualify for G3. She added that there is a bill presently being proposed to offer undocumented or DACA students in-state tuition, but until there are changes made at the federal level, students who are not eligible to complete FAFSA will not qualify for G3. In addition, to be eligible for G3, students must be Virginia residents.

Dr. Kress announced that the Commonwealth's Secretary of Education, Mr. Atif Qarni, a NOVA alum, has agreed to be the speaker at this year's Commencement ceremony.

E. NEW/OTHER BUSINESS

Dr. Kress shared on February 13 this year's VCCS Legislative Reception will be held in Richmond, Virginia. She added Board members will have the opportunity to meet with General Assembly Members during the day, and attend the joint VCCS and VCCS Foundation-sponsored reception for state elected officials that evening. Chairman Pearson requested that the Board reach out to Mr. Dana Kauffman to express interest in attending either or both events.

Dr. Kress and Dr. Sheri Robertson communicated that the ADVANCE program, a NOVA and George Mason University partnership has expanded to over one hundred pathways.

F. ADJOURNMENT

Chairman Pearson requested a motion to adjourn. Vice Chair O'Neil motioned to adjourn, seconded by Ms. Steen. With no objection, the motion carried unanimously. The meeting was adjourned at 6:24 p.m.

Respectfully Submitted:

Anne M. Kress
Secretary to the Board

Rick Pearson
Board Chair