

# NORTHERN VIRGINIA COMMUNITY COLLEGE

## BOARD MEETING

May 13, 2019

5:15-7:00pm

### Brault Building

4001 Wakefield Chapel Rd

Room 321

Annandale, VA 22003

Committee Meetings – 4:00-5:00pm

**Finance, Building and Sites Advisory Committee Meeting:**

Mr. Todd Rowley (Chair), Mr. Alvie Johnson, Mr. Bruce Neilson

4:00-5:00pm – Room 322

*Staffed by Ina Dimkova and Cory Thompson*

**Community Engagement, Governance and Marketing Advisory Committee Meeting:**

Mr. Hong Xu (Chair), Ms. Jennifer McGarey, Ms. Julie Felgar

4:00-5:00pm – Room 275

*Staffed by Dana Kauffman*

**Academic Curriculum and Workforce Development Advisory Committee Meeting:**

Dr. Kerstin Carlson Le Floch (Chair), Ms. Zuzana Steen, Mr. John Porter

4:00-5:00pm – Room 219

*Staffed by Steve Partridge and Sheri Robertson*

## Northern Virginia Community College Board Meeting

May 13, 2019

### AGENDA

CALL TO ORDER – Chairman of the Board

**The Chairman called the meeting to order at 5:23pm.**

ROLL CALL – Lindsay Mills

**Present from the Board: Dr. Kerstin Carlson Le Floch, Ms. Jennifer McGarey, Vice Chair Rosie O’Neil, Chairman Rick Pearson, Mr. John Porter, Mr. Todd Rowley, Dr. Mel Schiavelli, Ms. Zuzana Steen, Mr. Hong Xu, Student Liaison Caldin Pletschke**

**Present from the College: Ms. Charlotte Calobrisi, Ms. Mary Coughlin, Ms. Ina Dimkova, Mr. John Guszak, Dr. Annette Haggray, Dr. Pamela Hilbert, Dr. Sam Hill, Ms. Corinne Hurst, Mr. Dana Kauffman, Dr. Chad Knights, Mr. Babur Kohy, Dr. Julie Leidig, Ms. Lindsay Mills, Mr. Steve Partridge, Mr. Steve Patterson, Ms. Kelly Persons, Dr. Nicole Reaves, Dr. Sheri Robertson, Mr. John Ruffino, Dr. Steve Sachs, Ms. Robyn Seabrook, Dr. Richard Semmler, Dr. Frances Villagran-Glover**

**Guests: Dr. Jennifer Dickson, Ms. Angela Harris, Mr. Kyle Hutchison, Dr. Richard Keeling, Delegate Kaye Kory**

SPECIAL GUEST AND RECOGNITION – The Honorable Kaye Kory (D-38)  
Virginia House of Delegates  
Dr. Richard Semmler

**Chairman Pearson introduced Delegate Kaye Kory who is in attendance to formally recognize Dr. Richard Semmler, retired NOVA Professor of Mathematics.**

**Delegate Kory thanked the Board for allowing her to be present. She formally read the House Resolution No. 728 commending Dr. Richard D. Semmler for his life-long commitment to others through donations totaling more than \$1,000,000 to the NOVA Foundation, by inviting recipients of his Pathway to the Baccalaureate Program scholarships to complete 15 hours of community service with him, by giving generously to his Alma Mater, the State University of New York College at Plattsburgh, by serving weekly meals to the less fortunate, and building over 100 houses with Habitat for Humanity.**

**The Resolution states Richard Semmler has gone above and beyond in his philanthropic work, demonstrating great personal sacrifice and an unparalleled commitment to giving in his quest to enhance the lives of his students and fellow Northern Virginia residents.**

**Once the Resolution was read, an immediate standing ovation was demonstrated. Delegate Kory was delighted to formally meet and recognize Dr. Semmler and the Board congratulated and thanked him for everything he does and continues to do for his community.**

**RECOGNITION – Professor Babur Kohy**

**Winner of the George B. Vaughn Leadership Award for Outstanding Adjunct Faculty  
(nomination letter enclosed)**

**The Chairman formally recognized Professor Kohy, winner of the George B. Vaughn Leadership Award for Outstanding Adjunct Faculty. He asked Mr. Kohy to say a few words.**

**Mr. Kohy explained he had been teaching at the Loudoun Campus for approximately two years and is grateful for this award and for the Board's time.**

**Dr. Chad Knights stepped in to highlight Mr. Kohy's extraordinary achievements and contributions to the college. Dr. Leidig echoed Dr. Knights' sentiments and stated Mr. Kohy is one who will never question how much time things will take; he simply steps up to the challenge and she is very grateful for him and all he does. The Board congratulated him and thanked him for his efforts and his time tonight.**

**SPECIAL GUESTS - Keeling and Associates**

**Dr. Richard Keeling, Principal and Senior Executive Consultant**

**Mr. Kyle Hutchison, Senior Vice President and Chief of Staff**

**Ms. Angela Harris, J.D., Consultant and Project Director**

**Representatives from Keeling and Associates provided the Board with their mandatory self-evaluation results (*presentation attached*) and fielded questions from individual members regarding scores and comparison results from other local Boards. The Board thanked them for their assistance with this process and look forward to reviewing the final report which will be presented to them in the fall. This report will be submitted to SACSCOC as required.**

#### **A. CONSENT AGENDA**

**Chairman Pearson requested a motion to approve the Consent Agenda. Mr. Rowley motioned to approve and the motion was seconded by Vice Chair O'Neil. With no objection, the motion carries unanimously.**

1. Approval of the February 25, 2019 NOVA Board Meeting Minutes

TAB #1

**RECOMMENDATION: *The Northern Virginia Community College approves the Board minutes as presented.***

2. Approval of the March 11, 2019 NOVA Board Meeting Minutes TAB #2

RECOMMENDATION: *The Northern Virginia Community College approves the Board minutes as presented.*

**Finance, Building and Sites Advisory Committee:**

3. Quarterly Report, Local Funds Budget – July 1, 2018 through March 31, 2019 TAB #3

RECOMMENDATION: *The Northern Virginia Community College Board has reviewed the final report of the Local Funds Budget for the period of July 1, 2018 through March 31, 2019 and approves it for record purposes.*

4. Quarterly Report, Non-State Funded Investments as of March 31, 2019 TAB #4

RECOMMENDATION: *The Northern Virginia Community College Board has reviewed the Quarterly Report of the Non-State Funded Investments for the period of July 1, 2018 through March 31, 2019 and approves it for record purposes.*

5. Quarterly Report, Local Board Budget – July 1, 2018 through March 31, 2019 TAB #5

RECOMMENDATION: *The Northern Virginia Community College Board has reviewed the Quarterly Report of the Local Board Budget for the period of July 1, 2018 through March 31, 2019 and approves it for record purposes.*

6. Project and Properties Status Report TAB #6

RECOMMENDATION: *The Northern Virginia Community College Board has reviewed and accepts the Facility Project and Properties Status Report dated May 13, 2019 as presented for record purposes.*

**Academic, Curriculum and Workforce Development Advisory Committee:**

7. Advisory Committee Recommendations TAB #7  
(Copies of Resumes to Advisory Committee Only)

RECOMMENDATION: *The Northern Virginia Community College Board has reviewed and approves the following recommendations for members of the Advisory Committee.*

**Diagnostic Medical Sonography**

Nicki Chin  
Heather Powell

**Air Conditioning**

David S. Kyle

**Data Center Operations**

Robert Matthew Shively

**Horticulture**

Joshua Kane

**Medical Laboratory**

Nahid Azad-Frouz

Cynthia Backe

Leslie Schwoppe

**Physical Therapy Assistant**

Kalaimathi Kandasamy

**B. ACTION ITEMS:**

**Finance, Building and Sites Advisory Committee:**

**8. Proposed Local Funds Budget, FY 2020**

**TAB #8**

RECOMMENDATION: *The Northern Virginia Community College Board has reviewed and approves the Local Funds Budget for fiscal year 2020, in the amount of \$10,645,000. The Board authorizes the administration to make adjustments between line items and budget categories that do not affect the total budget, with the stipulation that such adjustments will be reflected in subsequent Quarterly Reports submitted to the Board.*

**A motion was made by Mr. Rowley, seconded by Ms. Steen, to approve the proposal as presented. With no objections, the motion passed unanimously.**

**9. Proposed Auxiliary Fees and Fines, FY 2020**

**TAB #9**

RECOMMENDATION: *The Northern Virginia Community College Board has reviewed and approves the attached schedule of auxiliary fees and fines for Fiscal Year 2020.*

**A motion was made by Mr. Rowley, seconded by Ms. O'Neil, to approve the proposal as presented. With no objections, the motion passed unanimously.**

**10. Capital and Non-Capital Facilities Projects, Multiple Campuses**

**TAB #10**

RECOMMENDATION: *The Northern Virginia Community College Board has reviewed and supports the proposed facilities plans and recommends approval of this action by the State Board of Community Colleges.*

**A motion was made by Mr. Rowley, seconded by Ms. Steen, to approve the projects as presented. With no objections, the motion passed unanimously.**

**Board Action Item:**

**11. Proposed 2019-2020 Board Meeting Schedule**

**TAB #11**

*RECOMMENDATION: The Northern Virginia Community College Board has reviewed and supports the proposed 2019-2020 Board Meeting schedule as outlined.*

**The Chairman acknowledged the proposed schedule and asked if anyone had questions or concerns. Ms. O’Neil clarified the calendar as outlined does not include any additional meetings that may occur during the presidential search. Mr. Porter motioned to approve the meeting schedule. The motion was seconded by Ms. Steen and with no objections, the motion passes unanimously**

**C. OTHER / NEW BUSINESS**

**D. PRESIDENT’S REPORT**

**Dr. Schiavelli began his brief report by offering clarification as to who is now assisting with the Executive Vice President’s responsibilities during his time as Interim President. Dr. Sheri Robertson is now serving as Acting Chief Academic Officer. He also outlined the reorganization of Mr. Steve Partridge’s division stating his new title is VP of Strategic Partnerships and Workforce Innovation.**

**Dr. Schiavelli then reminded the Board NOVA’s Commencement is Friday, May 17 and they should arrive no later than 8:30am. He explained a couple changes that will be implemented such as campus gonfalons which will be carried by each Provost. In addition, seven \$1,000 transfer scholarships will be awarded at the end of the ceremony.**

**E. CHAIRMAN’S REPORT**

**The Chairman first discussed the NOVA Foundation’s Annual Dinner which is scheduled for Wednesday, November 13. He outlined the event and encouraged the Board to participate. He acknowledged how the Foundation awards over half of a million dollars in scholarships to struggling students each year. In addition, they give another \$100,000 in grants to faculty and staff to encourage professional development and the use of cutting-edge technology in NOVA’s classrooms. He expressed how he fully supports the objective of 100% participation by each Board and sees it as an integral part of their duties as members of this Board. He acknowledged Ms. Kelly Persons, Executive Director of the Foundation, and she informed the Board she brought with her invitations for the dinner and will follow up with an e-vite as well.**

**He transitioned to thanking the staff at NOVA who have spent many hours on the presidential search. He explained a profile has been created and the request for applications went live on May 1 and will be active and open until July 8.**

**The Chairman also brought light to the previous request and discussion to conduct campus town hall meetings. He stated he spoke with Dr. Schiavelli and they are currently working through logistic considerations and there will be more to come related to this plan.**

## **F. RECOGNITION AND FAREWELL**

**Mr. Bruce Neilson, Fairfax County Representative  
Mr. Hong Xu, City of Manassas Park Representative  
Mr. Caldin Pletschke, Student Liaison to the Board**

**Chairman Pearson recognized the efforts and dedication of all three members whose term has come to an end.**

**By having first joined the Board to fill the un-expired vacancy of his predecessor, Mr. Hong Xu has actually served longer than any other Board Member in memory, ten years in total. Mr. Xu also faithfully served a term as College Board Vice Chair, one of only two leadership positions on this board. He not only once but twice took the lead in updating the College Board's Policies and Procedures Manual. A somewhat thankless task, requiring great attention to detail, Mr. Xu made sure that our policies kept pace with VCCS guidelines.**

**He also ensured, even as the City of Manassas Park was making serious cuts elsewhere in their budget, that NOVA's requests for capital and operating expense support were always and unanimously approved.**

**The Chairman expressed his gratitude and respect for his comradery, advice and leadership and thanked him for his time served.**

**Although Mr. Neilson was unable to attend the meeting due to unforeseen circumstances, Chairman Pearson took the time to recognize him and his dedication to the Board.**

**Mr. Neilson's service to the College has also been long and noteworthy. It can easily be said that no other member can match his consistent record in representing NOVA at college events, community events, legislative visits and conference training and advocacy sessions. Whenever given the opportunity, Mr. Neilson would make himself available.**

**As Ms. Dimkova can also testify, Mr. Neilson took to heart his long-time responsibilities as Chair of the College Board's Finance, Building and Sites Committee. We've lost track of exactly how many years he served in this capacity but his knowledge of the college budget is second to none on our Board.**

**Finally, Mr. Neilson's close ties to members of the Fairfax County's Board and our General Assembly Delegation are very real and deep. While we have yet to get the initiative across the finish line, he has been dogged in his efforts to champion the state's use of Federal TANF funds to support student scholarships. Mr. Neilson's heart has always been with our struggling students and for that, in addition to everything else he stood for, he will always be remembered.**

**Chairman Pearson and Vice Chair O'Neil commended Mr. Caldin Pletschke for his leadership, knowledge and engagement. He attended the ACCT Leadership Conference in New York City and certainly made a name for himself through his engagement and honesty. Mr. Pletschke did not hesitate to join the Board on Capitol Hill, clearly demonstrating his tactfulness and commitment. The Chairman went on to state Mr. Pletschke is one of the strongest student representatives he has encountered in his time with NOVA. The Board thanked him for his open and honest questions and commitment.**

## **G. ADJOURNMENT**

**Ms. O'Neil motioned to adjourn. Seconded by Ms. Steen, and with no objections, the meeting adjourned at 6:43pm.**