

NORTHERN VIRGINIA COMMUNITY COLLEGE

BOARD MEETING

September 10, 2018

6:00-6:30 pm

Battleview

10500 Battleview Parkway
Manassas, VA 20109

Finance, Building and Sites Advisory Committee:

Mr. Todd Rowley (Chair), Mr. Alvie Johnson, Mr. Bruce Neilson

4:00-5:00pm- Room 222

Staffed by Ina Dimkova and Cory Thompson

Community Engagement, Governance and Marketing Advisory Committee:

Mr. Hong Xu (Chair), Ms. Jennifer McGarey, *Falls Church appointee*

4:00-5:00pm- Room 224

Staffed by Elizabeth Weatherly and Dana Kauffman

Academic Curriculum and Workforce Development Committee:

Dr. Kerstin Carlson Le Floch (Chair), Ms. Zuzana Steen, Mr. John Porter

4:00-5:00pm – Room 226

Staffed by Sheri Robertson and Steve Partridge

5:00-5:30pm Tour: Linden Battlefield at 10366 Battlefield Parkway, Manassas VA 20109

5:35-6:00pm Tour: Mechatronics Lab, Battleview, 1st Floor

6:00-6:30pm: Formal Board Meeting, Battleview, Room 225

Northern Virginia Community College Board Meeting

September 10, 2018

AGENDA

CALL TO ORDER - Chairman of the Board

ROLL CALL - Lindsay Mills

NEW BOARD MEMBER WELCOME AND INTRODUCTION

- Mr. John Porter, City of Alexandria
(*bio enclosed*)

A. CONSENT AGENDA

1. Approval of the May 14, 2018 NOVA Board Minutes TAB #1

RECOMMENDATION: *The Northern Virginia Community College approves the Board minutes as presented.*

Finance, Building and Sites Advisory Committee:

2. Final Report, FY2018 Local Funds Budget TAB #2

RECOMMENDATION: *The Northern Virginia Community College Board has reviewed the Final Report of the Local Funds Budget for the period July 1, 2017 through June 30, 2018 and approves it for record purposes.*

3. Final Report, FY2018 Non-State Funded Investments TAB #3

RECOMMENDATION: *The Northern Virginia Community College Board has reviewed the Final Report of the Non-State Funded Investments for the period July 1, 2017 through June 30, 2018 and approves it for record purposes.*

4. Final Report, FY2018 Local Board Budget TAB #4

RECOMMENDATION: *The Northern Virginia Community College Board has reviewed the Final Report of the Local Board Budget for period July 1, 2017 through June 30, 2018 and approves it for record purposes. Further, the Board directs that the administration provides copies of this statement to the executive officers of each of the cooperating jurisdictions.*

5. Final Report, FY2018 State E&G Operating Budget TAB #5

RECOMMENDATION: *The Northern Virginia Community College Board has reviewed the statement of revenue and expenditures for the Fiscal Year 2018 State E&G Operating Budget and accepts it for information.*

6. Final Report, FY2018 Workforce Development Operating Budget TAB #6

RECOMMENDATION: *The Northern Virginia Community College Board has reviewed the statement of revenue and expenditures for the Fiscal Year 2018 Workforce Development Operating Budget and accepts it for information.*

7. FY2019 State E&G Operating Budget TAB #7

RECOMMENDATION: *The Northern Virginia Community College Board has reviewed the distribution of funds for the Fiscal Year 2019 State E&G Operating Budget and accepts it for information.*

8. FY2019 Workforce Development Operating Budget TAB #8

RECOMMENDATION: *The Northern Virginia Community College Board has reviewed the distribution of funds for the Fiscal Year 2019 Workforce Development Operating Budget and accepts it for information.*

9. Project and Properties Status Report TAB #9

RECOMMENDATION: *The Northern Virginia Community College Board has reviewed and accepts the Project and Properties Status Report as presented for record purposes.*

10. APA FY17 Report on Audit TAB #10

Due to the size of the report, a link will be sent electronically for Board Member access and review.

RECOMMENDATION: *The Northern Virginia Community College Board has reviewed the Audit of Public Accounts (APA) report for FY17.*

Academic Curriculum and Workforce Development Committee:

11. Advisory Committee Recommendations TAB #11
(Copies to Academic Curriculum and Workforce Development Committee Only)

RECOMMENDATION: *The Northern Virginia Community College Board has reviewed and approves the following recommendations for members of the Advisory Committees:*

Emergency Medical Services

Anne Marsh
Jose Salazar

Paralegal Studies

Megan Beckman

B. ACTION ITEMS

1. **Approval of the Student Liaison to the NOVA Board, 2018-19** TAB #12

RECOMMENDATION: *The Northern Virginia Community College Board has reviewed and approves the recommendation of Caldin Pletschke.*

Finance, Building and Sites Advisory Committee:

2. **Proposed FY 2020 Local Board Budget** TAB #13

RECOMMENDATION: *The Northern Virginia Community College Board has reviewed and approves the proposed Local Board Budget for the Fiscal Year 2020 in the amount of \$187,429 which will be requested to be contributed by the cooperating political jurisdictions. The Board approves the proposed budget and authorizes its submission to the nine cooperating political jurisdictions. The Board further directs the President to submit this budget to the State Board for review.*

3. **FY2020 Local Capital Outlay Requirements** TAB #14

RECOMMENDATION: *The Northern Virginia Community College Board has reviewed and approves the Local Capital Outlay Requirements for Fiscal Year 2020, with a total amount to be requested from the cooperating political jurisdictions of \$5,605,423. The Board authorizes the administration to submit fair-share requests to the nine cooperating political jurisdictions for funding in their 2020 budgets. The Board further directs the President to submit this budget to the State Board for review.*

4. **Approval for Agency Authorized Capital Project: Manassas Battleview Engineering Technology Lab** TAB #15

RECOMMENDATION: *The Northern Virginia Community College Board has reviewed the proposed renovation plans of the Battleview building, and approves it for forwarding to the State Board of Community Colleges for their approval.*

5. Proposed Amendment for lease term at 1821 Michael Faraday Drive, Reston, VA for 8,681 rentable square feed TAB #16

RECOMMENDATION: The Northern Virginia Community College Board has reviewed and approves the proposal to amend the Lease for the Michael Faraday property located at 1821 Michael Faraday Drive, Reston, VA and recommends approval of this action by the State Board of Community Colleges.

Community Engagement, Governance and Marketing Advisory Committee:

6. Updated College Board Policy and Procedure Manual TAB #17

RECOMMENDATION: The Northern Virginia Community College Board has reviewed and approves the revised Board Policies and Procedures Manual.

C. CHAIRMAN'S / PRESIDENT'S REPORT

D. PRESENTATION

FOIA - Ms. Robyn Seabrook, Associate System Counsel and Assistant Attorney General

E. NEW/OTHER BUSINESS

Enrollment Report- Dr. George Gabriel,
VP of Institutional Effectiveness and Student Success Initiatives

F. CLOSED SESSION

2.2 – 3711 (A)(11)

Discussion or consideration of honorary degrees or special events

G. ADJOURNMENT