

**Northern Virginia Community College
Board of Directors Meeting**

May 14, 2018

Minutes

CALL TO ORDER - Chairman of the Board

ROLL CALL - Lindsay Mills

SPECIAL WELCOME – Dr. Nicole Reaves, Provost, Medical Education Campus

SPECIAL RECOGNITION – Ms. Francesca Raelison, Jack Kent Cooke Undergraduate Scholarship Recipient

Board Attendees: President Scott Ralls, Chair Todd Rowley, Dr. Kerstin Carlson Le Floch, Mr. Alvie Johnson, Ms. Jennifer McGarey, Mr. Jason Middough, Ms. Rosie O’Neil, Mr. Rick Pearson, Ms. Zuzana Steen, and Ms. Brenda Medrano-Frias.

College Attendees: Mr. Brian Anweiler, Ms. Charlotte Calobrisi, Ms. Diana Cline, Ms. Mary Coughlin, Ms. Ina Dimkova, Dr. Maggie Emblom-Callahan, Dr. George Gabriel, Mr. John Guszak, Dr. Annette Haggray, Dr. Sam Hill, Ms. Corinne Hurst, Mr. Dana Kauffman, Dr. Chad Knights, Dr. Julie Leidig, Dr. Molly Lynch, Ms. Lindsay Mills, Ms. Kristina Ogburn, Mr. Steve Partridge, Mr. Steve Patterson, Dr. Nicole Reaves, Dr. Sharon Robertson, Ms. Francesca Raelison, Dr. Mel Schiavelli, and Mr. Cory Thompson.

Chair Rowley and President Ralls welcomed Dr. Nicole Reaves, NOVA’s new Provost of the Medical Education Campus. Dr. Reaves gave a brief synopsis of her background, most recently as Vice President for Academic and Student Affairs at the City College of Chicago - Wright College. Dr. Reaves holds a Doctor of Education from Norther Carolina State University and a Bachelor of Science in Public Health from East Carolina University.

Dr. Ralls gave special recognition to NOVA graduate Mr. Francesca Raelison, recipient of the Jack Kent Cooke Undergraduate Scholarship. Ms. Raelison came to the U.S. from Madagascar and has been engaged in multiple leadership roles at NOVA, including addressing domestic violence. She graduated from NOVA Summa cum Laude, with a 4.0 GPA, and leaves the college having made a lasting impact on her instructors, advisors, fellow students, and her community. As a Jack Kent Cooke scholarship winner, Ms. Raelison continues the long winning tradition at NOVA with more scholarship winners

than any other college in the nation. She was accepted at both Georgetown University and Brown University. She will attend Brown in the Fall where she has been granted an additional scholarship.

Mr. Raelison thanked everyone at NOVA for the many opportunities afforded her.

Chair Rowley congratulated Ms. Raelison.

CONSENT AGENDA

1. Approval of the April 25, 2018 NOVA Board Meeting Minutes

RECOMMENDATION: The Northern Virginia Community College approves the April 25, 2018 Board minutes as presented.

A motion was made by Mr. Pearson and seconded by Ms. O'Neil to accept the April 25, 2018 minutes as presented. With no objection, the motion carried unanimously.

A motion was made by Ms. Steen and seconded by Mr. Pearson to accept the full Consent Agenda as presented. With no objection, the motion carried unanimously.

Finance, Building and Sites Advisory Committee

2. Quarterly Report, Local Funds Budget – July1, 2017 through March 31, 2018

RECOMMENDATION: The Northern Virginia Community College Board has reviewed the quarterly report of the Local Funds Budget and approves it for the record purposes.

3. Quarterly Report, Local Board Budget – July 1, 2017 through March 31, 2018

RECOMMENDATION: The Northern Virginia Community College Board has reviewed the Quarterly Report of the Local Board Budget for the period of July 1, 2017 through March 31, 2018 and approves it for record purposes.

4. Quarterly Report, Non-State Funded Investments as of March 31, 2018

RECOMMENDATION: The Northern Virginia Community College Board has reviewed the Quarterly Report of the Non-State Funded Investments for the period of July 1, 2017 through March 31, 2018 and approves it for record purposes.

5. Project and Properties Status Report

RECOMMENDATION: *The Northern Virginia Community College Board has reviewed and accepts the Facility Project and Properties Status Report dated May 14, 2018 as presented for record purposes.*

Academic Curriculum and Workforce Development Committee

6. Advisory Committee Recommendations

RECOMMENDATION: *The Northern Virginia Community College Board has reviewed and approves the following recommendations for members of the Advisory Committee:*

Marketing
Cynthia M. McAree

Veterinary Technology
Ellen M. Carozza
David Lakhman
Donna Krochak
Susan M. Barnes

B. ACTION ITEMS:

Finance, Building and Sites Advisory Committee

1. Proposed Local Funds Budget, Fiscal Year 2019

RECOMMENDATION: *The Northern Virginia Community College Board has reviewed and approved the Local Funds Budget for fiscal year 2019, in the amount of \$11,275,000. The Board authorizes the administration to make adjustments between line items and budget categories that do not affect the total budget, with the stipulation that such adjustments will be reflected in subsequent Quarterly Reports submitted to the Board.*

A motion made by Ms. Steen and seconded by Mr. Pearson to approve the Local Funds Budget for fiscal year 2019, in the amount of \$11,275,000 and to authorize the administration to make adjustments between line items and budget categories that do not affect the total budget, with the stipulation that such adjustments will be reflected in subsequent Quarterly Reports submitted to the Board. With no objection, the motion carried unanimously.

2. Proposed Auxiliary Fees and Fines, Fiscal Year 2019

RECOMMENDATION: *The Northern Virginia Community College Board has reviewed and approves the attached schedule of auxiliary fees and fines for Fiscal Year 2019.*

A motion was made by Ms. Steen and seconded by Mr. Pearson to approve the schedule of auxiliary fees and fines for fiscal year 2019. With no objection, the motion carried unanimously.

3. Proposed Parking Auxiliary Capital Outlay Plan 2018-2020

RECOMMENDATION: *The Northern Virginia Community College Board reviewed the Parking Auxiliary 2018-2020 Capital Outlay Plan and recommends submittal to the Virginia Community College System Office for submission to the Chancellor.*

A motion was made by Ms. Steen and seconded by Mr. Pearson to recommend submittal of the proposed Parking Auxiliary Capital Outlay Plan for 2018-2020 to the Virginia Community College System Office for submission to the Chancellor. With no objection, the motion carried unanimously.

4. Proposed Lease Amendment at 21335 Signal Hill Plaza, Sterling, VA, for 6,286 Rentable Square Feet

RECOMMENDATION: *The Northern Virginia Community College Board has reviewed and approves the proposal to amend the Lease for the Signal Hill property located at 21335 Signal Hill Plaza, Sterling, VA and recommends approval of this action by the State Board of Community Colleges.*

Due to a change in price by the building landlord, NOVA Workforce was no longer interested in leasing suite 200 at the Signal Hill location, and the request was therefore stricken from the record.

5. Proposed Lease Amendment at 1821 Michael Faraday Drive, Reston, VA

RECOMMENDATION: *The Northern Virginia Community College Board has reviewed and approves the proposal to amend the Lease for the Michael Faraday property located at 1821 Michael Faraday Drive, Reston, VA, and recommends approval of this action by the State Board of Community Colleges.*

A motion made by Ms. Steen and seconded by Mr. Pearson to approve the proposal to amend the lease for the Michael Faraday property located at 1821 Michael Faraday Drive, Reston, VA, and recommended approval of this action by the State Board of Community Colleges. With no objection, the motion carried unanimously.

6. Tyler Building Renovation – Alexandria Campus

RECOMMENDATION: *The Northern Virginia Community College Board has reviewed the proposed renovation plans to renovate the Alexandria Campus Tyler building, and recommends approval of this action by the State Board of Community Colleges.*

A motion made by Ms. Steen and seconded by Mr. Pearson to approve the proposed renovation of the Alexandria Campus Tyler Building and recommended approval of this action by the State Board of Community Colleges. With no objection, the motion carried unanimously

7. Annandale Soccer Field – Annandale Campus

RECOMMENDATION: *The Northern Virginia Community College Board has reviewed the proposed renovation plans to renovate the Annandale Soccer Field and recommends approval of this action by the State Board of Community Colleges.*

A motion made by Ms. Steen and seconded by Mr. Pearson to approve the proposed renovation plans for the Annandale Soccer Field and recommended approval of this action by the State Board of Community Colleges. With no objection, the motion carried unanimously.

Academic, Curriculum and Workforce Development Committee

8. Proposed Discontinuance of the Outdoor Recreation & Resource Management and Recreation Programming & Administration Career Studies Certificates

RECOMMENDATION: *The Northern Virginia Community College has reviewed and approves the proposal to discontinue the Outdoor Recreation & Resource Management and Recreation Programming & Administration career studies certificates, to be effective Fall 2018.*

A motion made by Dr. Carlson Le Floch and seconded by Ms. Steen to approve the proposal to discontinue the Outdoor Recreation & Resource Management and Recreation Programming & Administration career studies certificates, to be effective Fall 2018. With no objection, the motion carried unanimously.

9. Proposed Discontinuance of the Psychology Specialization of the Liberal Arts AA

RECOMMENDATION: *The Northern Virginia Community College Board has reviewed and approves the proposal to discontinue the Psychology specialization of the Liberal Arts AA, to be effective Fall 2018.*

A motion made by Dr. Carlson Le Floch and seconded by Ms. Steen to approve the proposal to discontinue the Psychology specialization of the Liberal Arts AA, to be effective Fall 2018. With no objection, the motion carried unanimously.

10. Proposed Discontinuance of the Civil Engineering Technology, Drafting and Mechanical Engineering Technology Specializations of the Engineering Technology

RECOMMENDATION: *The Northern Virginia Community College Board has reviewed and approves the proposal to discontinue the Civil Engineering Technology, Drafting and Mechanical Engineering Technology specializations of the Engineering Technology AAS Degree, to be effective Fall 2018.*

A motion was made by Dr. Carlson Le Floch and seconded by Ms. O'Neil to approve the proposal to discontinue the Civil Engineering Technology, Drafting and Mechanical Engineering Technology specializations of the Engineering Technology AAS Degree, to be effective Fall 2018. With no objection, the motion carried unanimously.

11. Proposed Discontinuance of the Electrical Engineering Specialization of the Engineering AS

RECOMMENDATION: *The Northern Virginia Community College Board has reviewed and approves the proposal to discontinue the Electrical Engineering specialization of the Engineering AS degree, to be effective Fall 2018.*

A motion was made by Dr. Carlson Le Floch and seconded by Mr. Pearson to approve the proposal to discontinue the Electrical Engineering specialization of the Engineering AS Degree, to be effective Fall 2018. With no objection, the motion carried unanimously.

12. Career-Technical Program Advisory Committee Policies and Procedures

RECOMMENDATION: *The Northern Virginia Community College Board has reviewed and approves the proposal to revise the policies and procedures associated with career technical program advisory committees, to be effective Fall 2018.*

A motion was made by Dr. Carlson Le Floch and seconded by Ms. O’Neil to approve the proposal to revise the policies and procedures associated with career technical program advisory committees, to be effective Fall 2018. With no objection, the motion carried unanimously.

13. Cloud Computing Specialization of the Information Systems Technology AAS

RECOMMENDATION: *The Northern Virginia Community College Board has reviewed and approves the proposal to offer a new Cloud Computing specialization of the Information Systems Technology AAS, to be effective Fall 2018.*

A motion was made by Dr. Carlson Le Floch and seconded by Ms. Steen to approve the proposal to offer a new Cloud Computing specialization of the Information Systems Technology AAS, to be effective Fall 2018. With no objection, the motion carried unanimously.

14. Data Center Operations Specialization of the Engineering Technology AAS

RECOMMENDATION: *The Northern Virginia Community College Board has reviewed and approves the proposal to offer a new Data Center Operations specialization of the Engineering Technology AAS, to be effective Fall 2018.*

A motion was made by Dr. Carlson Le Floch and seconded by Ms. Steen to approve the proposal to offer a new Data Center Operations specialization of the Engineering Technology AAS, to be effective Fall 2018. With no objection, the motion carried unanimously.

BOARD ACTION ITEM:

15. Proposed 2018-2019 Board Meeting Schedule

A motion was made by Mr. Rick Pearson and seconded by Ms. Rosie O’Neil to approve the proposed 2018-2019 Board Meeting Schedule. With no objection, the motion carried unanimously.

C. NOMINATING COMMITTEE REPORT AND ELECTION OF NEW OFFICERS

Ms. O'Neil thanked the Committee members for all of their efforts and stated that in consideration of new members, they are looking at qualities that make good Board members such as good sportsmanship, and full engagement.

Chair Rowley announced his great honor and privilege to provide the update of the elections of new officers and presented the nominations for Chair and Vice Chair. The recommendations were: Mr. Rick Pearson for Board Chair and Ms. Rosie O'Neil for Board Vice Chair.

Hearing no objections Mr. Rowley made a motion to accept the slate as presented, seconded by Ms. Steen. With no objection, the motion carried unanimously

Chair Rowley congratulated everyone for their tireless efforts and great leadership.

D. CHAIRMAN'S REPORT/PRESIDENT'S REPORT

Mr. Rowley summarized his tenure as Chair of the Board by highlighting that the position has been the best chair experience of his career and it brought a great deal of pleasure over the past two years. He reminded everyone that he was also a student and students come first. He mentioned the honor of having seven of his classmates wave from the lines. He said that this may perhaps be one of the best Board positions in Northern Virginia and possibly all of D.C.

Dr. Ralls thanked Mr. Rowley for his tireless service and expressed appreciation for all he has done for NOVA in his role as Board Chair.

Dr. Ralls mentioned the many good things happening at NOVA, starting with the advance partnership with George Mason, which is moving quickly and is a result of the people around this table and everyone at the campuses who helped move this forward faster than we thought possible. NOVA advertised two weeks ago for the first students, with offerings of 21 majors at NOVA and George Mason. This is not just unique for NOVA, but unique in the nation and the result of remarkable teamwork between NOVA and George Mason.

Apprenticeships are moving forward with another Go VA proposal and Northrop Grumman as our anchor partner. Funding will be matched next month.

As we turn to next year, our focus in convocation is "help through education for economic mobility." Without us, students would not have accessibility to higher education. We now have food pantries, financial aid, and all other areas of support. The

common assumption is that if you live in Northern Virginia, you are wealthy, but there are 15 islands of disadvantage in this area. We will pay attention to how we can reach out to these areas. This is the next chapter.

E. FAREWELL AND RECOGNITION OF NOVA BOARD MEMBERS AND STUDENT LIAISON

Mr. Todd Rowley, Chair
Mr. Jason Middough, Board Member
Ms. Susan Kearney, Board Member
Ms. Brenda Medrano-Frias, Student Liaison to the Board

Dr. Ralls presented departing Board members with token thank you gifts. He noted that student liaison Brenda Medrano-Frias has been a remarkable asset to the Board and set the bar high for the next student.

Dr. Ralls thanked parting Board members Ms. Susan Kearney from Falls Church and Mr. Jason Middough from Alexandria who served with honor.

Dr. Ralls thanked Dr. Maggie Emblom-Callan, the departing Chair of the College Senate, for her unwavering commitment through much transition at the college.

Lastly, Dr. Ralls thanked outgoing Board Chair Todd Rowley for his two years of service to NOVA as he steps out of the NOVA Board role and moves to Vice Chair of the Northern Virginia Chamber of Commerce.

F. ADJOURNMENT

A motion was made by Mr. Pearson, seconded by Ms. O'Neil, to adjourn the meeting at 7:26 p.m. With no objection, the motion carried unanimously.

College Recorder: Norie Flowers