

# **Northern Virginia Community College Board Meeting**

**November 18, 2019  
5:15-6:30pm**

**Brault Administration Building  
4001 Wakefield Chapel Rd  
Room 321  
Annandale, VA 22003**

## **Committee Meetings – 4:00-5:00pm**

### **Finance, Building and Sites Advisory Committee:**

**Mr. Todd Rowley (Chair), Mr. Alvie Johnson, Mr. Christopher Wade  
Room 322**

*Staffed by Ina Dimkova and Cory Thompson*

### **Community Engagement, Governance and Marketing Advisory Committee:**

**Mr. John Porter (Chair), Ms. Jennifer McGarey, Ms. Julie Felgar  
Room 275**

*Staffed by Dana Kauffman*

### **Academic Curriculum and Workforce Development Committee:**

**Dr. Kerstin Carlson Le Floch (Chair), Ms. Zuzana Steen, Mr. Ron Gill  
Room 219**

*Staffed by Steve Partridge and Sheri Robertson*

*Formal Board Meeting to begin at 5:15pm in room 321.  
Light refreshments will be served.*

**Northern Virginia Community College Board Meeting  
November 18, 2019**

**AGENDA**

CALL TO ORDER – Chairman of the Board

**The Chairman called the meeting to order at 5:20pm.**

ROLL CALL – Lindsay Mills

**Board Members Present: Dr. Kerstin Carlson Le Floch, Ms. Julie Felgar, Mr. Ron Gill, Mr. Alvie Johnson, Ms. Jennifer McGarey, Ms. Rosie O’Neil, Mr. Rick Pearson, Mr. John Porter, Dr. Mel Schiavelli, Ms. Zuzana Steen, Mr. Daniel Christman**

**College Staff Present: Ms. Charlotte Calobrisi, Ms. Ina Dimkova, Dr. George Gabriel, Mr. John Guszak, Dr. Annette Haggray, Dr. Pamela Hilbert, Ms. Corinne Hurst, Mr. Dana Kauffman, Ms. Akiva Kirkland, Dr. Chad Knights, Dr. Julie Leidig, Ms. Lindsay Mills, Ms. Hoang Nguyen, Mr. Steve Partridge, Ms. Kelly Persons, Dr. Steve Sachs, Mr. Cory Thompson, Dr. Frances Villagran-Glover**

**Guest Present: Ms. Ellen Dyke, Chair, NOVA Foundation**

NEW BOARD MEMBER WELCOME AND INTRODUCTION –

- Mr. Ron Gill, City of Manassas Park  
*(bio enclosed)*

**Mr. Ron Gill expressed his enthusiasm to begin working with NOVA and his Board colleagues. He stated he had the opportunity to attend the NOVA Foundation Gala and what impressed with such a fantastic event. He looked forward to interacting with each Board and thanked everyone for the welcome.**

**Mr. John Porter motioned to approve the Consent Agenda in its entirety. Ms. Zuzana Steen seconded the motion and with no objection, the motion carries unanimously.**

**A. CONSENT AGENDA**

1. Approval of the September 16, 2019 Board Meeting Minutes TAB #1

RECOMMENDATION: *The Northern Virginia Community College approves the Board minutes as presented.*

2. Approval of the September 24, 2019 Closed Session Minutes TAB #2

RECOMMENDATON: *The Northern Virginia Community College approves the Board minutes as presented.*

3. Approval of the September 27, 2019 Closed Session Minutes TAB #3

RECOMMENDATON: *The Northern Virginia Community College approves the Board minutes as presented.*

4. Approval of the October 1, 2019 Closed Session Minutes TAB #4

RECOMMENDATON: *The Northern Virginia Community College approves the Board minutes as presented.*

5. Approval of the October 7, 2019 Closed Session Minutes TAB #5

RECOMMENDATON: *The Northern Virginia Community College approves the Board minutes as presented.*

**Finance, Building and Sites Advisory Committee:**

6. Quarterly Report, Local Funds Budget – July 1, 2019 – September 30, 2019 TAB #6

RECOMMENDATION: *The Northern Virginia Community College Board has reviewed the quarterly report of the Local Funds Budget and approves it for record purposes.*

7. Quarterly Report, Non-State Funded Investments as of September 30, 2019 TAB #7

RECOMMENDATION: *The Northern Virginia Community College Board has reviewed the quarterly report of the Non-State Funded Investments and approves it for record purposes.*

8. Quarterly Report, Local Board Budget – July 1, 2019 – September 30, 2019 TAB #8

RECOMMENDATION: *The Northern Virginia Community College Board has reviewed the quarterly report of the Local Board Budget and approves it for record purposes.*

9. Projects and Properties Status Report TAB #9

RECOMMENDATION: *The Northern Virginia Community College Board has reviewed the Projects and Properties Status Report and approves it for record purposes.*

**Academic Curriculum and Workforce Development Committee:**

10. Advisory Committee Recommendations TAB #10  
(Copies of Resumes to Academic Curriculum and Workforce Development Committee Only)

RECOMMENDATION: *The Northern Virginia Community College Board has reviewed and approves the following recommendations for members of the Advisory Committee.*

**B. ACTION ITEMS:**

**Finance, Building and Sites Advisory Committee:**

**1. Investment Policy** TAB #11

RECOMMENDATION: *The Northern Virginia Community College Board has reviewed and approves the Investment Policy Statement of the College.*

**Mr. Alvie Johnson motioned to approve and Mr. John Porter seconded the motion. With no objection, the motion carries unanimously.**

## Community Engagement, Governance and Marketing Advisory Committee:

### **2. Change in College Board Committee Structure**

RECOMMENDATION: *The Northern Virginia Community College Board has reviewed and approves the change in the Board's committee structure. The Board further amends the Northern Virginia Community College Board Policies and Procedures Manual, Committees of the Board, Section 2.600 (C) 4 to reflect this change.*

After clarification was provided indicating that Dr. Frances Villagran-Glover would be staffing the new committee, Mr. John Porter motioned to approve and Ms. Julie Felgar seconded the motion. With no objection, the motion carries unanimously.

### **C. CHAIRMAN'S / PRESIDENT'S REPORT**

Chairman Pearson began his report by acknowledging the appointment of Dr. Anne Kress as NOVA's next President. He stated the Board is very pleased with the decision and expressed his appreciation to all involved in the search process. The Chairman explained the next steps is the transition phase and requested the Board's assistance in engaging at least three people within their jurisdiction they believe would be vital contacts for Dr. Kress to meet during her first few months in office. In addition to names, he also requested information on any important events she would benefit from attending over the next 6 to 12 months. He asked for these names to be sent to Dana Kauffman by November 25. Mr. Kauffman then provided clarification as to the level of engagement amongst specific parties such as business leaders, civic leaders, city and county managers rather than elected officials as meetings will take place separately for those specific individuals. Vice Chair O'Neil recommended each Board member compile a list of individuals who fall within the outlined parameters Mr. Kauffman indicated and allow NOVA to then make selections from the submitted lists.

Chairman Pearson asked Mr. Alvie Johnson to provide a brief overview of the Veteran's Breakfast held at the Ernst Center on the Annandale Campus. Mr. Johnson stated it was a well-attended and organized event to include Dr. Kress and her family. He explained it was very touching to see the Veterans who attended as well as the active military students who were extended the invitation this year. Mr. Johnson thanked NOVA, the event planning team, specifically Ms. Corinne Hurst, who allowed him to attend and to be a part of such a meaningful event.

Ms. Hurst, in response, thanked Mr. Johnson for his time and for sharing his powerful story as he put such a beautiful touch on the event as a whole.

The next event overview was provided by Vice Chair Rosie O'Neil who outlined the highlights of the ACCT Conference held this year in San Francisco. She explained the formal launch of the Student Trustee Advisory Committee occurred at this meeting. The "launch" Committee, of which

**NOVA's previous Student Liaison to the Board was a part of, is now official and Mr. Daniel Christman, this year's Student Liaison to the Board is now an official trustee. This advisory committee, Ms. O'Neil explained, is a cohort of students with members that represent the country and territories. Ms. O'Neil was elected to a second term of office. She noted that it was the closest election in ACCT's history. Ms. O'Neil plans to share materials that will soon be coming out including new studies that are forming around the ACCT agenda including legislative priorities. She also provided the news that ACCT will be searching for a new CEO as Mr. J. Noah Brown will be stepping down in the next two years. She indicated it is probable that she would be involved in that search as well. The goal is to bring in a strong candidate. As a final note, Ms. O'Neil stated the president of AACC provided an unsolicited comment in stating he thought NOVA selected the number one candidate in terms of fit and Ms. O'Neil thought it to be a nice validation regarding Dr. Kress. She then turned it the presentation over to Mr. Daniel Christman to provide a brief overview of his experience at the conference.**

**Mr. Christman began by expressing his pride in being a part of the historical vote which occurred this year at the 50<sup>th</sup> Anniversary conference. The final votes spanned from 121, 122, 123 and 124 votes for four candidates and he can truly state that he determined the outcome. Mr. Christman stated it was a paradigm shifting experience to see such attention be paid toward student attendees as his previous mindset was students don't have much of a voice. He did note he brought up the issue of underrepresentation of people with disabilities. Ms. O'Neil explained ACCT just created an Accessibility Committee to address such issues. Mr. Christman wants to push forward, along with the help of NOVA's SGA, to ensure NOVA is prepared to welcome each and every one of its students. Chairman Pearson and Vice Chair O'Neil thanked Daniel for his overview.**

**The Chairman then welcomed Ms. Ellen Dyke, Chair of the NOVA Foundation, and asked her to provide an overview of the very successful Foundation Gala. Her remarks are as follows:**

**This year, the NOVA Foundation celebrated its 40<sup>th</sup> anniversary with a record-breaking crowd of 464 attendees at its Annual Dinner, held Wednesday, November 13<sup>th</sup> at the Marriott Fairview Park. The Foundation netted a little less than \$190,000 from ticket sales, sponsorships, live appeal, pledged scholarships and specific program grants. That amount is better understood when viewed against the net amount generated last year from the event - \$17,248.**

**Overview so that the College Board can make suggestions as to what we can do to better the event or make it more relevant:**

**We started the evening with a private reception for Dr. Anne Kress, who flew in from Rochester, NY to attend our event. We celebrated NOVA's incredible students. We listened to the NOVA Jazz Quartet, student pianist Nathan Pareda and student musician Jack Wood. We heard NOVA's extraordinary acapella group. We viewed and, if we were lucky, we bought our gifted students' and faculty's amazing artwork. We walked through our MEC Mobile and saw demonstrations of NOVA's STEM programs. We heard April Brisky, a NOVA alumna, tell her amazing journey. We included 80 remarkable NOVA students and we watched videos produced in house at NOVA. If you missed the event, you missed an extraordinary opportunity to see the breadth and depth of NOVA and our incredible students.**

**Northrop Grumman, was our Anniversary Sponsor, pledging \$20,000 to sponsor the Dinner and an additional \$20,000 to establish a new program in support of veteran students at the College.**

**The event introduced NOVA to new business supporters, including Bank of America, CyrusOne, CloudHQ, Vantage Data Centers, Raging Wire, Loudoun County Economic Development Authority and Ramsey Asset Management.**

**We saw some old NOVA partners, Marymount University and George Washington University, sponsor the event, knowing that their support would help our students on their pathway.**

**Pledges to endow scholarships: Fairfax County Chairman, Sharon Bulova, a NOVA alumna, Bobbi Schaufeld, and Tom Minnick, a new Foundation board member and founder of the National Counseling Group.**

**Virginia's Governor Ralph Northam joined our event to present the Foundation's award to Chairman Bulova and to share with our audience his strong support for NOVA and its students. We also honored George Washington University for its Health Careers Opportunity Program (HCOP), whose award was presented by soon-to-be Virginia Senate Majority Leader, Dick Saslaw. We honored Northrop Grumman, for contributing the initial funds to establish the ADVANCE Program, whose award was presented by Russ Ramsey, Chairman of the Greater Washington Partnership, a business organization whose purpose is to unify our region from Baltimore to Richmond, and an organization in which NOVA plays a part.**

**Jim Dyke, former VA Secretary of Ed. and Chair of the NOVA Foundation, was our master of ceremonies. He also said our "good-bye" to our beloved, former Governor and Chair of the Va. Community College Educational Foundation, Gerald Baliles.**

**Dr. Kress graciously closed our evening and thanked all for coming. She was introduced by Mel, who gave an in memoriam to our former fearless leader, Richard Ernst.**

**I want to thank the Foundation Board and staff for their support and hard work for almost a year to make the event the huge success it was.**

**We hope next year we will have 100% support from both the Foundation Board and this Board. You won't want to miss next year's celebration. It promises to be even more spectacular than this year's.**

**For the final report, Ms. Zuzana Steen provided an overview of the VCCS Chancellor's Retreat held in Roanoke, Virginia. Ms. Steen explained the retreat was held at the same time as the ACCT Conference. The Board representatives were invited to observe the President's meeting. Two topics the presidents were discussing were dual enrollment and legislative priorities – both of which are very important and relevant. Ms. Steen noted there were many great speakers and opportunities for networking and learning. She was pleased to see many NOVA representatives in attendance. She noted next year's retreat will also coincide with the ACCT Conference and explained membership with ACCT may not be attainable for many other colleges within the system, but she is hopeful Dr. Kress understands the great benefit of remaining involved with ACCT. To that point, Vice Chair noted the retreat opportunity came as a result of truly engaging the Chancellor and the VCCS in a discussion surrounding the importance of Board and Trustee education. Although there is a financial burden, as there is with many things, the value of Trustee education is massive.**

**Chairman Pearson closed out the Chairman's Report by acknowledging Dr. Mel Schiavelli, Interim President of NOVA, as he closes out his time at NOVA by retiring January 10, 2020. The Chairman provided the following highlights:**

- **Mel holds a PhD in Organic Chemistry from the University of California at Berkeley.**
- **His accomplishments before coming to NOVA are numerous and significant. Just a few of his major accomplishments include the following:**
  - **Professor of Chemistry; Dean of the Faculty of Arts and Sciences; Provost; and Interim President at the College of William and Mary**
  - **Professor of Chemistry and Biochemistry, and Provost at the University of Delaware**
  - **President and Chief Executive Officer at Harrisburg University of Science and Technology**
  - **Executive Vice President and Chief Academic Officer, and Interim President (two times!) at Northern Virginia Community College**
- **Mel has been a major influence implementing the pathway structure and a key player in the development and implementation of the NOVA/Mason ADVANCE program.**
- **He has worked with the region's businesses to improve the supply of tech-savvy front-line workers and contribute to the region's economic competitiveness.**
- **Mel is a leader among leaders in higher education. NOVA is fortunate that Mel chose our community college for his final leadership opportunity.**

**Chairman Pearson thanked Dr. Schiavelli on behalf of the Northern Virginia College Board for his dedication and service to the NOVA faculty, staff, and students and offered the warmest wishing for a long and happy retirement.**

**Dr. Schiavelli told a brief light-hearted story of Dr. Robert Templin calling him approximately 7 years ago. He explained he would be retiring in the next two to three years and asked Dr. Schiavelli if he would have interest in coming to NOVA and serving alongside him during his final years and during the transition period following his retirement and while hiring a new president. Dr. Schiavelli jokingly asked, "Why would I want to do that?" Dr. Templin very strategically explained it would add at least three years to your Virginia retirement plan in the system at a higher salary. Being an Italian from Chicago, Dr. Schiavelli knew Dr. Templin had made him an offer he couldn't refuse. He came to NOVA for what was to be two and a half year which then turned into seven years. Dr. Schiavelli then thanked the Chairman, the Board and all those in the room for their support each person has given to him during these seven years.**

**D. NEW/OTHER BUSINESS**

**Ms. Julie Felgar wanted to bring attention to the interest in beginning to engage with students in Falls Church City regarding NOVA and everything it has to offer. After speaking with the principals, it was decided the best time to begin the discussion would be in middle school. At this age, it would be imperative to inform students of various workforce training opportunities and the cost benefit opportunities if one wanted to begin their four year degree program at NOVA. Mr. Alex Cooley, Manager of Labor Market Research at NOVA, joined Ms. Felgar in the middle school to begin this discussion along with the principal, two vice principals, a career training representative and counselors. She felt it went extremely well and very informative to many in the room who were not aware of everything that NOVA has to offer. Ms. Felgar informed the Board that Mr. Cooley will be spearheading the communications and develop a program with the middle school which would include field trip opportunities to places such as the Medical Education Campus. She expressed her great appreciation to Mr. Steve Partridge and his team for joining the efforts in infiltrating the schools early and proactively.**

**Closed Session Discussion**

§ 2.2-3711 (A)(1)

*Discussion, consideration, or interviews of prospective candidates for employment; assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of any public body; and evaluation of performance of departments or schools of public institutions of higher education where such evaluation will necessarily involve discussion of the performance of specific individuals.*

**Vice Chair Rosie O’Neil motioned to enter into closed session. Ms. Zuzana Steen seconded the motion. With no objection, the motion carries unanimously and the Board entered into closed session at 6:01pm.**

**Chairman Pearson invited anyone present to return to the meeting. Vice Chair O’Neil motioned to reconvene in open session. Mr. Porter seconded the motion. With no objection, the motion passed unanimously and the Board reconvened in open session.**

**The Chairman read the following resolution upon re-entry of the public into the meeting:**

“THE BOARD HAS CONCLUDED ITS CLOSED SESSION AND IS HEREBY IN OPEN SESSION. WE WILL NOW TAKE A RECORDED VOTE THAT WILL BE INCLUDED IN THE MINUTES CERTIFYING THAT ONLY SUCH PUBLIC BUSINESS IDENTIFIED IN THE MOTION TO CONVENE IN CLOSED SESSION WAS DISCUSSED.”

- WHEREAS, THE BOARD FOR NORTHERN VIRGINIA COMMUNITY COLLEGE HAS CONVENED A CLOSED SESSION ON THIS DATE PURSUANT TO AN AFFIRMATIVE

RECORDED VOTE AND IN ACCORDANCE WITH THE PROVISIONS OF THE VIRGINIA FREEDOM OF INFORMATION ACT;

- NOW, THEREFORE, BE IT RESOLVED THAT THE BOARD FOR NORTHERN VIRGINIA COMMUNITY COLLEGE HEREBY CERTIFIES THAT, TO THE BEST OF EACH MEMBER'S KNOWLEDGE, (1) ONLY PUBLIC BUSINESS MATTERS LAWFULLY EXEMPTED FROM OPEN MEETING REQUIREMENTS BY VIRGINIA LAW WERE DISCUSSED IN THE CLOSED SESSION TO WHICH THIS CERTIFICATION RESOLUTION APPLIES; AND (2) ONLY SUCH PUBLIC BUSINESS MATTERS AS WERE IDENTIFIED IN THE MOTION CONVENING THE CLOSED SESSION WERE HEARD, DISCUSSED, OR CONSIDERED BY THE BOARD.

**Chairman Pearson called on each member of the Board to respond with a "Yes" or a "No" to certify that nothing was discussed in closed session except the item outlined in the motion to convene in closed session.**

**Each Board member present provided a positive response (Yes) when certifying the discussion.**

**Chairman Pearson noted the following:**

**As a result of discussions in closed session, the College Board will be asking the Foundation Board to continue its tradition of supporting the College President with a discretionary housing allowance.**

## **E. ADJOURNMENT**

**Chairman Pearson requested a motion to adjourn. Ms. O'Neil motioned to adjourn, seconded by Ms. Steen. With no objection, the motion carried unanimously. The meeting adjourned at 6:28pm.**