

Northern Virginia Community College Board Meeting

May 18, 2015

Fairfax Administrative Center
3922 Pender Drive - Room 121
Pender 4
Fairfax, VA

4:00 - 6:00 p.m.

1. CALL TO ORDER

Chairman Wooten called the meeting to order at 4:10 p.m.

Roll Call

Board members present: Dr. Michael Wooten; Mr. Hong Xu; Dr. Kerstin Carlson LeFloch; Mr. Bruce Neilson; Ms. Jennifer McGarey; Mr. Todd Rowley; Dr. Mark Stavish; Dr. James White; and Dr. Mel Schiavelli, Interim President

Present from the College: Vice Presidents Gabriel, Sachs and Dimkova; Provosts Hill, Leidig, Buchanan, Calobrisi, Ramsammy, and Loochtan; Mr. Foxworth; Mr. Tittmann; Mr. Thompson; Ms. Cline; Mr. Patterson; Chief Dusseau; Mr. Flagler; Mr. Markon; Ms. Hurst; Ms. Dolan; and Mr. Kauffman

2. SPECIAL RECOGNITION (3 Guests)

TAB 2

First, Chairman Wooten recognized the presence of Dr. Robert G. Templin, Jr., immediate past NOVA President, and began the Board's thanks and recognition for Templin's service to the College. Chairman Wooten noted that Dr. Templin began his tenure as president of NOVA in 2002 and that under Templin's leadership, NOVA has served over half a million credit and noncredit students. Chairman Wooten highlighted Dr. Templin's work to establish the Pathway to the Baccalaureate and SySTEMic Solutions programs. Wooten concluded by saying that thanks to Templin's dedication, the Board can say with pride that NOVA is indeed "America's Community College."

Chairman Wooten then turned to Board Members for additional comments.

Vice Chair Xu noted that, thanks to Dr. Templin's efforts, he was very proud to be associated with the institution. Xu also noted that he has been inspired to run for the Manassas Park School Board in part because of Templin's example of service to lower income students.

Mr. Neilson shared a photo taken on Saturday of George Mason graduates who stood-up at their commencement when asked how many graduates had taken classes at NOVA. He indicated that he could not have been more proud of the resultant image.

Mr. Rowley recognized his association with Dr. Templin going back to Templin's leadership of the Center for Innovative Technology (CIT). He expressed admiration for Dr. Templin's innovation and commitment to equity.

Dr. Stavish also noted his ties to Templin going back to the CIT. He commended Dr. Templin's development of a strategic plan and his execution against that plan; even during the economic downturn of '08-'09. He has seen Dr. Templin as more of a businessman/entrepreneur than as an academician.

Dr. White noted his service on the Board and work with Dr. Templin going back to 2004. White said that "he learned from the master" and gave special credit to Dr. Templin for his development of the Pathway program.

Ms. McGarey thanked Dr. Templin and noted how impressed she was with his service over the course of her two years of service on the Board.

Chairman Wooten presented Dr. Templin with a gift and card on behalf of the Board.

Dr. Templin thanked the Board; noting that it had been a privilege to serve such a great community. He said that NOVA was a great school when he came here and that together they had accomplished many things. He told two stories to make his point; first, going back to his work with America on Line (AOL) while President of the CIT. He noted that at the time NOVA was not seen as a strategic asset by Steve Chase. Second, he recounted a conversation with then Fairfax County Board Chairman Connelly who had not considered what role NOVA should play in the community's strategic future. Templin stated that such views prompted his "audacious" plan for the college's growth. He acknowledged that (thanks to Board support for the plan and its execution) the College's enrollment had subsequently gone from being flat for a decade to growing by 25,000 students. He also said that the Board's work with local governments had helped to ensure that the pace of new and renovated facilities kept pace with this growth.

Finally, the Chairman, Board and all in attendance rose to applaud Dr. Templin for his service.

Second, *Chairman Wooten recognized the presence of Mr. Nick Pesce, an area Boy Scout leader. Pesce thanked the Board for the College's work in assisting over 350 Boy and Girl Scouts who participated in a major STEM event over Spring Break at the Annandale Campus. The Chairman differed to Mr. Rowley to comment. Rowley noted his ties to Mr. Pesce and the scout troop and highlighted the success of the undertaking. Mr. Pesce thanked staff and the Board for hosting the event and presented the Board with a framed photo montage of scouts at the event. He also presented a plaque to Ms. Geri Dolan, College Events Manager, in gratitude for her assistance. The Chairman led the Board in applauding.*

Third, the Chairman called Mr. Chris Chen (a NOVA student who graduated the day before) forward to be acknowledged for his recognition as a Cooke Scholar. Chairman Wooten noted that the Jack Kent Cooke Foundation Undergraduate Transfer Scholarship is the nation's largest private scholarship awarded to community college students transferring to a four-year college or university. Dr. Schiavelli pointed to the large number of advance placement credit hours (52) Chen had earned. Chen thanked the Board and said that he will be a finance major and had recently been accepted by Georgetown, Columbia and the University of Virginia. The Chairman led the Board in applauding.

3. CONSENT AGENDA

**TAB 3
(a-h)**

Chairman Wooten requested a motion to move the Consent Agenda. Mr. Stavish made the motion and Mr. Neilson seconded the motion. The motion carried unanimously.

a. Approval of the NOVA Board Minutes for March 9, 2015

RECOMMENDATION: Approval of the Northern Virginia Community College Board March 9, 2015 minutes as presented.

b. Approval of the NOVA Board Minutes for April 8, 2015

RECOMMENDATION: Approval of the Northern Virginia Community College Board April 8, 2015 minutes as presented.

Budget Committee:

c. Quarterly Report, Parking Fund Budget Report - July 1, 2014 through March 31, 2015

RECOMMENDATION: The Northern Virginia Community College Board has reviewed the Quarterly Statement of the Parking Fund Budget for the period July 1, 2014 through March 31, 2015 and approves it for record purposes.

d. Quarterly Report, College Enterprises Fund Budget Report - July 1, 2014 through March 31, 2015

RECOMMENDATION: The Northern Virginia Community College Board has reviewed the quarterly report of the College Enterprises Fund Budget for the period July 1, 2014 through March 31, 2015 and approves it for record purposes.

e. Quarterly Report, Local M&O Budget - July 1, 2014 through March 31, 2015

RECOMMENDATION: The Northern Virginia Community College Board has reviewed and approves the Quarterly Statement of the Local M&O Budget for the period July 1, 2014 through March 31, 2015. Further, the

Board directs that the administration provide copies of this statement to the executive officers of each of the cooperating political jurisdictions.

f. Quarterly Report - Non-State Funded Investments as of March 31, 2015

RECOMMENDATION: The Northern Virginia Community College Board has reviewed and approves the Quarterly Report of Non-State Funded Investments of Northern Virginia Community College as of March 31, 2015.

Building and Sites Committee:

g. Facility Project Status Report

RECOMMENDATION: The Northern Virginia Community College Board approves the Project Status Report as presented for record purposes.

Curriculum Committee:

h. Approval of the Advisory Committee Recommendations

RECOMMENDATION: The Northern Virginia Community College Board has reviewed and approves the following recommendations for members of the Advisory Committee. (Names to be provided)

4. ACTION ITEMS

**TAB 4
(a-c)**

Chairman Wooten recognized Mr. Neilson in his role as Chair of the Board's Budget Committee to move the Budget Action Items. Mr. Neilson summarized the deliberations of the Budget committee and moved the recommendation for item 4(a). After discussion, it was noted that the budget amount for the item should be \$12,189,000 not \$11,689,000. The initial motion was withdrawn and Neilson moved the item with the revised amount. The motion was seconded by Mr. Xu and passed unanimously. Next, Mr. Neilson moved Item 4(b) as it had been passed in committee. The motion passed unanimously. Turning to Item "c" (Proposed Calendar) Dr. Wooten moved the proposed schedule. It was seconded by Mr. Neilson. The motion acknowledged that the September meeting should be held on September 14th rather than on Labor Day, September 7th. The motion passed unanimously.

Budget Committee:

a. Proposed Auxiliary Fund Budget, Fiscal Year 2016

RECOMMENDATION: The Northern Virginia Community College Board has reviewed and approved the Auxiliary Services Fund Budget for fiscal year 2016, in the amount of \$11,689,000. The Board authorizes the administration to make adjustments between line items and budget categories that do not affect the total

budget, with the stipulation that such adjustments will be reflected in subsequent Quarterly Reports submitted to the Board.

b. Parking Fees and Fines, Fiscal Year 2016

RECOMMENDATION: The Northern Virginia Community College Board has reviewed and approves the attached schedule of parking fees and fines for Fiscal Year 2016.

c. College Board Meeting Calendar for 2015-2016

5. SPECIAL REPORTS

**TAB 5
(a-b)**

- a. College Safety and Security Update
1. NOVA Board Presentation
 2. PowerPoint (Title IX)
 3. Title IX Policy
 4. New Victim's Rights Document

Action Item

- b. Resolution to Adopt Title IX Policy

Chairman Wooten introduced the subject matter and the speakers:

- *NOVA Police Chief Dan Dusseau, who was appointed by the Chancellor to serve on the Governor's Task Force on Combating Sexual Violence;*
- *Mr. Will Flagler, NOVA's Director of Emergency Management and Safety; and*
- *Mr. Therman Coles, Legal Assistant for the Office of the President and Title 9 Coordinator for NOVA*

Mr. Flagler began the report by using a PowerPoint to update the Board on initiatives staff has implemented to improve college safety. This included information on Emergency Management and Environmental Health and Safety.

Chief Dusseau followed with reports on the growth of his department from 35 officers to 50 full-time sworn officers, two part-time traffic officers and the use of unarmed security contractors. He noted that the role of officers goes beyond enforcement to helping develop a sense of trust. He concluded by saying that there are (and will remain) many reporting requirements and challenges the College and other institutions will face in responding to sexual assaults.

Finally, Mr. Coles asked the Board to support the VCCS Board's policy efforts on Sexual Misconduct in keeping with Title IX. He offered three scenarios depicting the type of challenges the College has faced in responding to sexual assaults. He then noted that the

College's Administrative Council has already gone on record in support of the new VCCS policy.

Chairman Wooten focused the Board on the staff proposed resolution. Mr. Stavish moved the resolution and Mr. White seconded. Mr. Xu and Dr. Carlson LeFloch expressed concern over the wording of the final "Resolved." After much discussion, the final "Resolved" was amended to read:

RESOLVED, That subsequent amendments and updates to the said Title IX Policy, be made to keep the policy current with changing Federal and Commonwealth requirements without further deliberation of this Board with the understanding that staff will report to the Board periodically on substantive changes.

The resolution, as revised, was approved unanimously.

6. ACTING PRESIDENT'S REPORT

- a. Highlights of the 2014-2015 Academic Year
- b. Outlook and challenges for 2015-2016 Academic Year
- c. Review of 2015 Commencements

Chairman Wooten turned to Dr. Schiavelli to provide the Board with his report. In his presentation, Dr. Schiavelli updated the Board on numerous accomplishments of the College, students and faculty/staff. He used a recently released national benchmarking report to highlight areas where the College is excelling and where it has room to improve. Dr. Schiavelli also shared a report prepared by Dr. Gabriel's Office on NOVA Successes over the 2014-2015 Period.

Turning to his review of the 2015 Commencement ceremonies, Dr. Schiavelli happily noted that he "got lost in the students." He shared that he asked each graduate with red, white and blue cording what branch of the military they served in. He also mentioned congratulating two sets of twins.

At the close of Dr. Schiavelli's presentation, Chairman Wooten thanked the Interim President for his ongoing, active leadership of the College.

7. CHAIRMAN'S REPORT

Chairman Wooten provided an update on the anticipated arrival of Dr. Ralls in September. Chairman Wooten next mentioned the importance of following parliamentary procedures; including seeking recognition before speaking. He also stated that beginning in the fall the location of College Board meetings would once again rotate among various campus locations.

8. NOMINATING COMMITTEE REPORT AND ELECTION OF NEW OFFICERS

Chairman Wooten noted that Vice Chair Hong Xu, Ms. O'Neil and Ms. Kearney formed the Board's Nominating Committee; with Vice Chair Hu serving as Chair. Wooten then turned to Vice Chair Xu for a report from the Nominating Committee.

Vice Chair Xu reported that only one Board Member expressed a desire to serve as Vice Chair; Mr. Rowley. Vice Chair Xu moved the appointment of Mr. Rowley to serve a two-year term as Vice Chair beginning July 1. The motion was seconded by (inaudible). The motion passed unanimously with Mr. Rowley abstaining.

Chair Wooten congratulated Mr. Rowley and commended Vice Chair Xu for his "Impeccable judgment and integrity." Wooten thanked Xu for his work to improve the functioning of the Board and noted his work to refine the Board's Policies and Procedures Manual; ensuring its update for the first time in nearly a decade.

9. FAREWELL AND RECOGNITION OF BOARD MEMBER AND STUDENT REPRESENTATIVE

Dr. Mark Stavish and Mr. Aaron Latta

Chairman Wooten recognized and thanked Dr. Stavish for his 8 years of service on the College Board, especially for his leadership in the planning and development of NOVA's new facilities. During Stavish's term, Chairman Wooten said, NOVA has come close to realizing a million gross square feet of new construction and long-needed renovations. Wooten also praised Stavish's work to convince Loudoun leaders to financially support NOVA's capital plan.

Chairman Wooten turned to Dr. Stavish for comments. Dr. Stavish thanked Chairman Wooten and his colleagues. Stavish said that it had been a privilege to serve and shared the positive experience of participating in commencements; especially as an opportunity to see the diversity of NOVA's students and the talent of faculty and staff. Stavish particularly mentioned the status of NOVA as a "school of opportunity." He cited conversations with former Loudoun Campus Provost Tony Tardd where Dr. Tardd had noted that for some students, NOVA was their first opportunity; for other students, their only opportunity; and finally for still others it could be their last opportunity to pursue higher education. Stavish concluded by observing that he sees NOVA as being central to economic growth for the region over future years.

Chairman Wooten led his colleagues in a standing ovation for Dr. Stavish.

Chairman Wooten then said that Mr. Aaron Latta, the Student Representative to the College Board, had unfortunately taken ill and could not be present for the meeting and to be recognized for his service.

10. ADJOURNMENT

Chairman Wooten asked for a motion to adjourn. Dr. Stavish so moved and the motion was seconded by Vice Chair Xu. The motion carried unanimously and the meeting was adjourned at 6:15 p.m.

Respectfully submitted,



*Mel Schiavelli
Acting Secretary to the Board*



*Michael Wooten
Board Chairman*