

**Northern Virginia Community College  
Board Meeting**

**January 30, 2017**

**Minutes**

**CALL TO ORDER:** Chairman of the Board

Chairman Rowley called the meeting to order at 6:30 p.m.

**ROLL CALL:** Ms. Lindsay Mills

**WELCOME:** Ms. Elizabeth Weatherly  
Vice President of Institutional Advancement

**Present from the Board:** Mr. Todd Rowley, Chair, Mr. Alvie Johnson, Ms. Susan Kearney, Dr. Kerstin Carlson Le Floch, Ms. Jennifer McGarey, Mr. Jason Middough, Mr. Bruce Neilson, Ms. Rosle O'Neill, Mr. Rick Pearson, Dr. Scott Ralls, and Ms. Zuzana Steen and Student Liaison Mr. Darwin Lovos Vanegas.

**Present from the College:** Dr. Scott Ralls, Ms. Charlotte Calobrisi, Ms. Diana Cline, Ms. Ina Dimkova, Dr. George Gabriel, Mr. John Guszak, Dr. Annette Haggray, Dr. Sam Hill, Dr. Pamela Hilbert, Ms. Corinne Hurst, Mr. Dana Kauffman, Mr. Steve Patterson, Dr. Julie Leidig, Dr. Anne Loochtan, Dr. Molly Lynch, Ms. Lindsay Mills, Mr. Steve Partridge, Dr. Sharon Robertson, Dr. Steve Sachs, Ms. Robyn Seabrook, Mr. Cory Thompson, Ms. Kathy Thompson, Mr. Rick Tittmann, and Ms. Elizabeth Weatherly.

President Ralls welcomed NOVA's new Vice President for Institutional Advancement Elizabeth Weatherly.

Dr. Ralls announced the departure in a few months of Dr. Anne Loochtan, Provost at the Medical Education Campus and reported that a transition plan will be put into place.

**A. CONSENT AGENDA**

Chair Rowley called for a motion to approve the Consent Agenda. Mr. Neilson made a motion to approve the Consent Agenda as presented, seconded by Dr. Carlson Le Floch. All were in favor and the motion carried.

1. Approval of the November 14, 2016, NOVA Board Minutes

**RECOMMENDATION:** *The Northern Virginia Community College Board approves the November 14, 2016 meeting minutes as presented.*

**Finance, Building and Sites Advisory Committee**

2. **Quarterly Report, Local Funds Budget – July 1, 2016 through December 31, 2016**

RECOMMENDATION: *The Northern Virginia Community College Board has reviewed the quarterly report of the Local Funds Budget for the period of July 1, 2016 through December 31, 2016 and approves it for record purposes.*

3. **Quarterly Report, Non-State Funded Investments as of December 31, 2016**

RECOMMENDATION: *The Northern Virginia Community College Board has reviewed the quarterly report of the Non-State Funded Investments for the period July 1, 2016 through December 31, 2016 and approves it for record purposes.*

4. **Quarterly Report, Local M&O Budget July 1, 2016 – December 31, 2016**

RECOMMENDATION: *The Northern Virginia Community College Board has reviewed the Quarterly Report of the Local M&O Budget for the period July 1, 2016 through December 31, 2016 and approves it for record purposes.*

5. **FY2017 State E&G Operating Budget Mid-Year Report**

RECOMMENDATION: *The Northern Virginia Community College Board has reviewed the State E&G Operating Budget Report for the first six months of the fiscal year 2017 and approves it for record purposes.*

6. **FY2017 Workforce Development Operating Budget Mid-Year Report**

RECOMMENDATION: *The Northern Virginia Community College Board has reviewed the Workforce Development Operating Budget Report for the first six months of fiscal year 2017 and approves it for record purposes.*

7. **Facilities Project Status Report**

RECOMMENDATION: *The Northern Virginia Community College Board has reviewed the Facility Project Status Report dated January 30, 2017 and approves it for record purposes.*

**Academic Curriculum and Workforce Development Committee**

8. **Advisory Committee Recommendations**

**RECOMMENDATION:** *The Northern Virginia Community College Board has reviewed and approves the following recommendations for members of the Advisory Committees:*

**Architecture Technology**

Brian Vella  
Christian Jahring  
Marcia Feuerstein

**Cybersecurity**

Carlo Espiritu

**Information Systems Technology**

Adam Benware  
Matthew Monte  
Michael Rudinsky

**B. ACTION ITEMS**

**Academic Curriculum and Workforce Development Committee**

**1. 2016-2017 Professor Emeritus Nominations**

**RECOMMENDATION:** *The Northern Virginia Community College Board, through the Academic Curriculum and Workforce Development Committee, approves these 10 individuals to be awarded the 2017 distinction of Professor Emeritus.*

Mr. Robert Loser, ELI  
Ms. Deborah Mottsmann Rosen, CS  
Dr. Walerian Majewski, AN  
Ms. Alice Hedley, AL  
Ms. Maryam Zamani, LO  
Ms. Cathy Simpson, CS  
Ms. Mary Hanrahan, AL  
Dr. Charles Scarborough, AN  
Ms. Gillie Campbell, AL  
Dr. Rodwell Catoe, AN

**Dr. Carlson Le Floch made a motion to approve the 10 individuals recommended for the 2017 award for distinction of Professor Emeritus, seconded by Mr. Neilson. All were in favor and the motion carried.**

**2. Proposed Criminology and Criminal Justice Associate of Science Degree Program**

*RECOMMENDATION: The Northern Virginia Community College Board has reviewed and approves the proposal to initiate a new Criminology and Criminal Justice Associate of Science Degree program, to be effective Fall 2017 at the Annandale, Manassas and Woodbridge campuses and through the Extended Learning Institute.*

**Dr. Carlson Le Floch made a motion to approve the proposal to initiate a new Criminology and Criminal Justice Associate of Science Degree program, to be effective Fall 2017 at the Annandale, Manassas and Woodbridge campuses and through the Extended Learning Institute, seconded by Ms. O'Neil. All were in favor and the motion carried.**

**3. Proposal to offer New Degree Type, The Associate of Fine Arts**

*RECOMMENDATION: The Northern Virginia Community College Board has reviewed and approves the proposal to offer the Associate of Fine Arts degree, to be effective Fall 2017.*

**Dr. Carlson Le Floch made a motion to approve the proposal to offer the Associate of Fine Arts degree, to be effective Fall 2017, seconded by Mr. Pearson. All were in favor and the motion carried.**

**4. Proposed Visual Art Associate of Fine Arts Degree Program**

*RECOMMENDATION: The Northern Virginia Community College Board has reviewed and approves the proposal to offer the Associate of Fine Arts in Visual Art, to be effective Fall 2017.*

**Dr. Carlson Le Floch made a motion to approve the proposal to offer the Associate of Fine Arts in Visual Art, to be effective Fall 2017, seconded by Ms. O'Neil. All were in favor and the motion carried.**

**5. Proposed Cinema Associate of Fine Arts Degree Program**

*RECOMMENDATION: The Northern Virginia Community College Board has reviewed and approves the proposal to offer the Associate of Fine Arts in Cinema, to be effective Fall 2017.*

**Dr. Carlson Le Floch made a motion to approve the proposal to offer the Associate of Fine Arts in Cinema, to be effective Fall 2017, seconded by Ms. Steen. All were in favor and the motion carried.**

**6. Proposed Discontinuance of the Associate of Arts in Fine Arts Degree Program and the Associate of Applied Arts in Fine Arts and its Photography Specialization.**

*RECOMMENDATION: The Northern Virginia Community College Board has reviewed and approves the proposal to discontinue the Associate of Arts in Fine Arts, to be effective Fall 2017. The Board also has reviewed and approves the proposal to discontinue the Associate of Applied Arts in Fine Arts and its Photography specialization, to be effective Fall 2017.*

**Dr. Carlson Le Floch made a motion to approve the proposal to discontinue the Associate of Arts in Fine Arts and the proposal to discontinue the Associate of Applied Arts in Fine Arts and its Photography specialization, both to be effective Fall 2017, seconded by Ms. Steen. All were in favor and the motion carried.**

**Finance, Building and Sites Advisory Committee**

Mr. Tittmann provided background information on the Six-Year Capital Plan that is included in the Governor's Budget to the General Assembly. The Six-Year Capital Outlay Plan is revised on an annual basis and only projects justified for the first biennium, 2018-2020, after review by the State Board, are submitted to the Governor for funding consideration.

At this time, two capital projects were recommended for inclusion in the biennium 2018-2020 by NOVA: the renovation of the Godwin Building (CG) at the Annandale Campus and the renovation of the Engineering Building (AE) at the Alexandria Campus.

The Godwin Building at Annandale is a four level 80,241 GSF building which houses administration and faculty/staff offices, the campus library, and various academic support learning centers, all of which require significant expansion and upgrade. The College plans to designate a significant portion of the building for use by the Annandale Campus fast growing Cyber-Security (CS) and Network Engineering programs, including the upcoming Cybersecurity Engineering degree for transfer currently in development between NOVA and NASA. The building in its entirety requires major upgrades to the mechanical, electrical infrastructure and IT support services. The projected cost is estimated at approximately \$43,000,000.

The Engineering Building at Alexandria currently houses the Alexandria Campus Engineering and Automotive Sciences programs. It is a two level 41,000 GSF Instructional building constructed in 1980. The proposed renovation project is planned to support the rapidly expanding Cyber Security (CS) program by constructing four new dedicated CS labs with highly stringent security and redundant, conditioned power requirements. The project includes major upgrades and much needed improvements to the HVAC, electrical, and IT infrastructure. The projected cost is estimated at approximately \$21,000,000.

President Ralls pointed out that fully 17% of all the cyber security job openings advertised in the country last year are in the NOVA region, with one of the largest and perhaps fastest growing cybersecurity programs in the nation, and we need to keep up with space to respond to employment demands by providing cyber centers on both campuses and essential renovations.

**7. Proposed Capital Projects for Inclusion in the VCCS Capital Outlay Plan for the Biennium 2018-2020 of the Six Year Capital Plan**

*RECOMMENDATION: The Northern Virginia Community College Board has reviewed and approves the plan to submit the following two renovation projects in the VCCS Capital Outlay Plan for the Biennium 2018-2020 of the Six Year Capital Plan: 1) The Godwin Building (CG) on the Annandale Campus and 2) the Engineering Building (AE) on the Alexandria Campus.*

**Mr. Neilson made a motion to approve the plan to submit the Godwin Building on the Annandale Campus and the Engineering Building on the Alexandria Campus renovation projects in the VCCS Capital Outlay Plan for the Biennium 2018-2020 of the Six Year Capital Plan, seconded by Ms. Kearney. All were in favor and the motion carried.**

**8. Proposed Lease at 1821 Michael Faraday Drive for the Continuation of the Reston Center (Lease Expiration December 2017)**

*RECOMMENDATION: The Northern Virginia Community College Board has reviewed and approves the proposal to provide for the continuation of the Reston Center, (whose lease expires in December 2017), by leasing space at the facility located at 1821 Michael Faraday Drive and recommends approval of this action by the State Board of Community Colleges.*

**Mr. Tittmann reported that Northern Virginia Community College currently leases classroom/office space at 1831 Wiehle Ave in Reston, Virginia, for NOVA's Reston**

Center. Due to planned area development, there is no opportunity for lease renewal/extension beyond December 2017.

The proposed replacement is a four-story office building located at 1821 Michael Faraday Drive, Reston Virginia, within walking distance of the current Metro Stop. The lease term recommended is 120 months and provides 6 months of abated rent (total cost per annum is \$1,196,699). The test fit of programmed space in the facility at 1821 Michael Faraday Drive provides 18 to 20 classrooms and computer labs, including a wet lab, at least one dozen faculty offices and a student lounge.

Chair Rowley asked for additional information on when the building was originally built. Mr. Tittmann will forward that information.

In response to a question on how many classes are offered at the site, Dr. Leidig explained that NOVA serves between 1500 credit students and many noncredit students, with heavier enrollment in the evenings. There is a cyber lab there and we're trying to increase the cyber student enrollment with the potential down the road of completing an entire degree program at this location. Also under consideration is a partnership with Marymount University.

**Mr. Neilson made a motion to approve the proposal to provide for the continuation of the Reston Center, (whose lease expires in December 2017), by leasing space at the facility located at 1821 Michael Faraday Drive, and recommended approval of this action by the State Board of Community Colleges, seconded by Ms. O'Neil. All were in favor and the motion carried.**

#### **9. Proposed Statement of Support for Certain General Assembly Bills**

**RECOMMENDATION:** *The Northern Virginia Community College Board has reviewed and wishes to go on record in support of certain State Senate and House of Delegates bills proposed to:*

- 1) *Establish a Temporary Assistance for Needy Families (TANF) Scholarship Pilot Program for the purpose of providing access to postsecondary educational opportunities to students living in poverty. The Board also wishes to go on record in support of having Northern Virginia Community College serve as one of the locations where the pilot program would be implemented.*
- 2) *Permit the State Board for Community Colleges to charge reduced rate tuition and mandatory fee charges to certain students who are active duty members of the Armed Forces of the United States.*
- 3) *Establish a Computer Science for All Virginia Students Advisory Committee and a Computer Science for All Virginia Students Public-Private Partnership.*

**Ms. O'Neil made a motion to go on record in support of the State Senate and House of Delegates bills proposed to establish a Temporary Assistance for Needy Families (TANF) Scholarship Pilot Program for the purpose of providing access to**

postsecondary educational opportunities to students living in poverty; go on record in support of having Northern Virginia Community College serve as one of the locations where the pilot program would be implemented; permit the State Board for Community Colleges to charge reduced rate tuition and mandatory fee charges to certain students who are active duty members of the Armed Forces of the United States; and, establish a Computer Science for All Virginia Students Advisory Committee and a Computer Science for All Virginia Students Public-Private Partnership. The motion was seconded by Ms. Kearney. All were in favor and the motion carried.

#### **C. PRESIDENT/CHAIRMAN UPDATES**

President Ralls reported that college enrollment was down by 3.6 percent for the Spring when compared to the same time period last year, but highlighted that this was actually positive news given where we could have been. He added that the headcount decline is one percent because of students taking fewer classes rather than fewer students enrolled.

Dr. Ralls announced upcoming meetings with Amazon Web Services. Amazon has taken the lead with new "cloud jobs" and is collaborating with select community colleges and other four-year institutions on new networking initiatives. He explained the unique opportunity for the college as we work closely with Amazon to move down the path toward cloud networking opportunities for students at NOVA.

Chair Rowley called for an update from Mr. Kauffman.

Mr. Kauffman reported that they were able to meet with senior leaders in the legislature and that the college was well positioned at this juncture. A strong pitch is being made by them for support for the college's workforce agenda with an increase of 11 new programs, a 215 percent increase.

Mr. Rowley added for the record his appreciation of Mr. Kauffman for his ability to "take the baton" at every meeting, get the attention of the speakers for the well-being of our students, and be the engine to move our agenda forward.

#### **D. NEW/OTHER BUSINESS/PRESENTATIONS**

##### **Guided Pathways: Dr. Molly Lynch, Provost, Manassas Campus**

Dr. Lynch explained the philosophy behind the Guided Pathway initiative and presented transfer data. Many students who transfer from community colleges "lose credits" when



they transfer as some course credits that they accumulated at their community college are not accepted by their post-transfer 4-year college. At the other extreme, only 58% of community college transfers were able to bring over 90% or more of their college credits to the 4-year institution. The remaining 28% of transfers lost between 10% and 89% of their credits.

This widespread loss of credits associated with transfer from a community college to a 4-year institution is consequential: Students who lose credits have significantly lowered chances of graduation. Students who have all or almost all their credits transferred have more than 2.5 times greater chance of graduating than students with less than half their credits transferred.

In Guided Pathway colleges, faculty clearly map out academic programs to create educationally coherent pathways that are aligned with requirements for further education and career advancement. The guided pathways structure is intended to help students make better decisions without limiting their options.

We are trying to find the "just right" amount of choice at NOVA, not overwhelming students with too many choices but also not giving too few. Dr. Lynch gave the example from the Liberal Arts and Social Science Learning Council. She explained that currently there are over 130 courses students can pick for a Humanities/Fine Arts elective. Many of these courses have not been offered in years. The Learning Council developed a list of 36 recommended courses that are commonly offered and transfer well to fulfill this elective in the pathways. She also noted that we also plan to use the term "informed" pathways. She gave the analogy that the pathways are like roads with rumble strips. If a student veers off the recommended road or path, a warning (the rumble strip) should tell them they are off the path. They may have a reason to go off the road but the warning should tell them they need to meet with an advisor before they choose to do so. Students still have choice, but informed choice and not numerous and unconnected course options. She also gave examples of how the learning councils' work as part of the strategic planning process has already made recommendations to improve student pathways. For instance, she noted that the AS in Science currently requires 6 lab science courses. George Mason will only accept 4 courses. This creates a scenario where it is in the students' interest not to graduate as it requires taking extra courses. The recommendation has been made to change the degree requirement to only be 4 courses.

#### **E. CLOSED SESSION**

Discussion or consideration of honorary degrees or special awards.

**Mr. Rowley motioned for the Board to enter into a closed session. Ms. O'Neil seconded the motion and the decision carried unanimously. The Board entered into closed session at 7:33pm.**

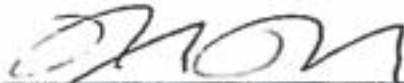
**F. ADJOURNMENT**

**Mr. Rowley motioned to reconvene concluding the closed session at 7:44pm. Chairman Rowley polled the Board to confirm the topic of discussion in closed session with a unanimous affirmation given.**

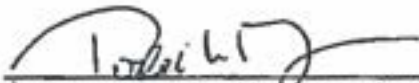
**Mr. Neilson motioned to adjourn. Ms. O'Neil seconded the motion and it carried unanimously. Meeting adjourned at 7:45pm.**

**College Recorder: Norie Flowers**

Respectfully Submitted By:



Dr. R. Scott Ralls, Secretary to the Board  
Northern Virginia Community College



Mr. Todd Rowley, Chairman of the Board  
Northern Virginia Community College