

Northern Virginia Community College Board Meeting

November 13, 2017

Minutes

CALL TO ORDER - Chairman of the Board

ROLL CALL - Lindsay Mills

Board: President Scott Ralls, Chair Todd Rowley, Ms. Susan Kearney, Ms. Kerstin Carlson Le Floch, Ms. Jennifer McGarey, Ms. Rosie O'Neil, Mr. Rick Pearson, Ms. Zuzana Steen, Mr. Hong Xu and Ms. Brenda Medrano-Frias.

College: Ms. Cline, Ms. Ina Dimkova, Dr. George Gabriel, Mr. John Guszack, Dr. Pamela Hilbert, Ms. Corinne Hurst, Mr. Dana Kauffman, Ms. Lindsay Mills, Ms. Kristina Ogburn, Mr. Steve Partridge, Dr. Sharon Robertson, Dr. Mel Schiavelli, Ms. Robyn Seabrook and Mr. Cory Thompson.

A. CONSENT AGENDA

1. Approval of the September 11, 2017 Board Meeting Minutes

RECOMMENDATION: The Northern Virginia Community College approves the Board minutes as presented.

A motion was made by Mr. Pearson, seconded by Ms. Steen, to approve the September 11, 2017 Minutes and the Consent Agenda. All were in favor and the motion passed unanimously.

Finance, Building and Sites Advisory Committee:

2. Quarterly Report, Local Funds Budget – July 1, 2017 through September 30, 2017

RECOMMENDATION: The Northern Virginia Community College Board has reviewed the quarterly report of the Local Funds Budget and approves it for record purposes.

3. Quarterly Report, Non-State Funded Investments as of September 30, 2017

RECOMMENDATION: *The Northern Virginia Community College Board has reviewed the quarterly report of the Non-State Funded Investments and approves it for record purposes.*

4. Quarterly Report, Local Board Budget – July 1, 2017 through September 30, 2017

RECOMMENDATION: *The Northern Virginia Community College Board has reviewed the quarterly report of the Local Board Budget and approves it for record purposes.*

5. Projects and Properties Status Report

RECOMMENDATION: *The Northern Virginia Community College Board has reviewed the Projects and Properties Status Report and approves it for record purposes.*

Academic Curriculum and Workforce Development Committee:

6. Advisory Committee Recommendations

RECOMMENDATION: *The Northern Virginia Community College Board has reviewed and approves the following recommendations for members of the Advisory Committee.*

Early Childhood Development

Silke Duke

Health Information Technology

Mark Mirsoltani

B. ACTION ITEMS

Finance, Building and Sites Advisory Committee:

1. **Investment Policy**

RECOMMENDATION: *The Northern Virginia Community College Board has reviewed and approves the Investment Policy of the College.*

A motion was made by Mr. Pearson, seconded by Ms. Steen, to approve the Investment Policy of the College. All were in favor and the motion passed unanimously.

2. **APA FY16 Report on Audit**

RECOMMENDATION: *The Northern Virginia Community College Board has reviewed the Audit of Public Accounts (APA) report for FY16.*

A motion was made by Mr. Xu, seconded by Ms. Kearney, to approve the review of the Audit of Public Accounts (APA) report for FY16. All were in favor and the motion passed unanimously.

3. **Approval for Annandale CF Building Renovation**

RECOMMENDATION: *The Northern Virginia Community College Board has reviewed the proposed plans to renovate the Annandale CF Building and approves it for forwarding to the State Board for Community Colleges for their approval.*

A motion was made by Ms. Steen, seconded by Ms. O'Neil, to approve the proposed plans to renovate the Annandale CF Building and to forward the plans to the State Board for Community Colleges for approval. All were in favor and the motion passed unanimously.

4. **Office of Emergency Management and College Signage**

RECOMMENDATION: *The NOVA Board has reviewed the proposal and approves it for forwarding to the State Board for Community Colleges for their approval.*

A motion was made by Ms. Steen, seconded by Ms. Kearney, to approve the proposal for the Office of Emergency Management and College Signage and to forward it to the State

Board for Community Colleges for final approval. All were in favor and the motion passed unanimously.

BOARD ACTION ITEM

5. Proposal to name a room on the Alexandria Campus for Dr. Barbara Ann Wyles

RECOMMENDATION: The Northern Virginia Community College Board, in recognition of the thirty-five years of inspired and dedicated service to the Alexandria Campus, the College, and the Virginia Community College System, does hereby approve the naming of Room 196 in the Bisdorf Building of the Alexandria Campus in honor of Professor Emeritus Barbara Ann Wyles. The room will henceforth be officially known as the Dr. Barbara A. Wyles Auditorium.

A motion was made by Ms. Steen, seconded by Ms. O'Neil, to approve the naming of Room 196 in the Bisdorf Building of the Alexandria Campus in honor of Professor Emeritus Barbara Ann Wyles. The room will henceforth be officially known as the Dr. Barbara A. Wyles Auditorium. All were in favor and the motion passed unanimously.

A. PRESIDENT'S REPORT – *tabled in lieu of Joint Boards Working Session*

B. CHAIRMAN'S REPORT - *tabled in lieu of Joint Boards Working Session*

C. NEW/OTHER BUSINESS

Dr. Ralls introduced the issue of resource prioritization for NOVA renovations, due to take place in the coming five years. He asked that Mr. Cory Thompson, Acting Associate Vice President for Operations, explain the reasoning behind the decision to move forward first on a plan for the Annandale CF Building renovation.

Mr. Thompson reported that many of NOVA's campuses lack dedicated space for student activities, areas where students may engage in campus-life functions that ultimately lead to improved student success and retention. NOVA has dedicated a portion of the Student Activity Fees to help fund the construction of Student Centers. The Annandale Campus is NOVA's largest campus and has the most immediate need for student activity space. A renovation to the centrally located CF (Campus Food) building was identified as the best option for creating a Student Center on campus. Converting CF to the Annandale Student Center should not change the intended use of the facility as the building currently provides many student activity, student life, and food service functions that would be located in most student centers.

Dr. Hilbert, Mr. Thompson, and Student Life leaders were integrally involved in the planning stage to ensure the renovations would be student-friendly. While funding for the project would come from NOVA's local capital reserves, it is still considered a state capital project which requires approval by the State Board. If the project is approved, a design firm will be hired to develop a plan that must then conform to all state regulations. This stage will likely take a year to complete. The Bureau of Capital Outlay Management (BCOM) in Richmond approves the construction project, and VCCS oversees the project. Construction is planned for 2021.

Ms. O'Neil raised the issue of mental health and the manner in which NOVA should address this national issue. The nation has experienced much trauma in recent months, particularly over DACA and numerous incidents of violence and this is a topic that NOVA should be leaning into as a matter of priority, and in the "front and center" of our thinking. She asked Board members about what we should do this year to "put a stake in the ground" to respond to these challenges given that we are a regional influence.

Dr. Ralls explained that with the components of the strategic plan, we are hoping to better address the stressors along the way for students, not so much mental health, but the stressors that many students face because of financial insecurity. The college is prohibited by the state from providing direct mental health counseling to students. The College Senate however recommended, and the Administrative Council approved, hosted mental health services and they began their work last month at NOVA.

Dr. Ralls raised the issue of advocacy regarding the upcoming legislative session. Ms. O'Neil mentioned a committee meeting discussion that took place earlier in the day about opportunities to reach out and engage new delegates and put NOVA's story in front of them.

Dr. Ralls highlighted the workforce credential grant request – a major legislative focus. During the 2016 session, the General Assembly passed HB 66 which established the New Economy Workforce Grant Program. This grant program, the first of its kind, provides a pay-for-performance model for funding noncredit workforce training that leads to a credential in a high demand field. Funds may be provided to eligible institutions for non-credit training that leads to a workforce credential in those high demand fields.

Vice President for Workforce Development Steve Partridge reported on the "Go Virginia" proposal that was submitted last week to help NOVA build out the regions IT talent pipeline, starting with K-12 and going all the way through post-secondary education. This initiative was launched by the Virginia Business Higher Education Council in 2015 to provide leadership and a framework to help diversify and strengthen private sector job creation in Virginia.

Other legislative efforts include the likely possibility that VCCS will implement a state-wide fee for Dual Enrollment. This might be a challenge for NOVA as the college has not charged any Dual Enrollment fees for the past two years.

Regional requests include funding requests for cyber labs, including one at the Manassas campus, and some companies have agreed to match and/or support the state-wide funding.

Chair Rowley brought up the issue with the Battlevue Building, contiguous to the Manassas campus which NOVA acted to purchase in November of 2016 to expand its STEM programs. Because the building houses a Probation Office, the Manassas campus holds evening classes after the Probation office closes. Based on the anticipated relocation of the Probation Office, NOVA moved forward with plans to expand class offerings to include daytime classes and to create new classroom and lab space. When VCCS purchased the building, it was with the clear understanding that the Probation Office would relocate from the Battlevue Building on or before their lease expired in September 2017.

On June 9 of this year, NOVA was told that the Probation Office occupancy would continue nine months after their lease expires – until June 2018. This puts added burden on the Manassas Campus with their expanding enrollment and campus leaders do not want to begin another Fall semester with restrictions on class offerings as a result of the loss of this critical classroom space.

A letter was crafted and sent on June 30 to the VCCS Chancellor and state legislators as well as Senator Tim Kaine.

D. ADJOURNMENT

The Chairman asked for a motion to adjourn. Mr. Pearson motioned while Ms. Steen seconded the motion. Meeting adjourned at 1:49 p.m.

College Recorder: Norie Flowers

Submitted by:



**Mr. Todd Rowley
Chairman
Northern Virginia Community College Board**



**Dr. Scott Ralls
Secretary
Northern Virginia Community College Board**