

# **NORTHERN VIRGINIA COMMUNITY COLLEGE**

## **BOARD MEETING**

**January 28, 2019**

**5:15-6:30pm**

**Brault Building**

**Room 321**

**Annandale Campus**

**4001 Wakefield Chapel Rd**

**Annandale, VA 22003**

### **Committee Meetings held at the Brault Building:**

#### **Finance, Building and Sites Advisory Committee Meeting:**

**Mr. Todd Rowley (Chair), Mr. Alvie Johnson, Mr. Bruce Neilson**

**4:00-5:00pm – Room 322**

*Staffed by Ina Dimkova and Cory Thompson*

#### **Community Engagement, Governance and Marketing Advisory Committee Meeting:**

**Mr. Hong Xu (Chair), Ms. Jennifer McGarey, Ms. Julie Felgar**

**4:00-5:00pm – 274**

*Staffed by Elizabeth Weatherly and Dana Kauffman*

#### **Academic Curriculum and Workforce Development Advisory Committee Meeting:**

**Dr. Kerstin Carlson Le Floch (Chair), Ms. Zuzana Steen, Mr. John Porter**

**4:00-5:00pm – Room 219**

*Staffed by Sheri Robertson and Steve Partridge*

# **Northern Virginia Community College Board Meeting**

**January 28, 2019 AGENDA**

**CALL TO ORDER-** Chairman of the Board

**Chairman Pearson called the meeting to order at 5:18p.m.**

**ROLL CALL-** Lindsay Mills

**Board Members Present:** Mr. Bruce Nielson, Mr. Caldin Pletschke, Mr. Hong Xu, Ms. Jennifer McGarey, Mr. John Porter, Ms. Julie Felgar, Dr. Kerstin Carlson Le Floch, Mr. Rick Pearson, Ms. Rosie O'Neil, Dr. Scott Ralls, Mr. Todd Rowley, Ms. Zuzana Steen

**College Staff Present:** Ms. Alexandra Bauer, Dr. Annette Haggray, Dr. Chad Knights, Dr. Charles Errico, Ms. Charlotte Calobrisi, Ms. Corinne Hurst, Mr. Cory Thompson, Mr. Dana Kauffman, Dr. Frances Villagran-Glover, Dr. George Gabriel, Ms. Ina Dimkova, Mr. John Guszak, Dr. Julie Leidig, Ms. Lara Wade, Ms. Lindsay Mills, Ms. Lisa Stelle, Dr. Mel Schiavelli, Dr. Molly Lynch, Dr. Nicole Reaves, Dr. Pamela Hilbert, Ms. Robyn Seabrook, Dr. Sharon Robertson, Mr. Steve Partridge, Mr. Steve Patterson, Dr. Steve Sachs

**VCCS Guests Present:** Chancellor DuBois, via phone, Dr. Christopher Lee, Ms. Jennifer James

**NEW BOARD MEMBER WELCOME** – Julie-Ann Felgar, City of Falls Church  
*bio enclosed*

**Chairman Pearson welcomed the newest Board member, Ms. Julie Felgar, who represents the City of Falls Church. Ms. Felgar stated she is looking forward to serving on the Board. She has been a longtime fan and advocate of the community college world and looks forward to representing her jurisdiction.**

**STAFF WELCOME** – Dr. Frances Villagran-Glover, VP of Student Success

**President Ralls was happy to introduce, or reintroduce, Dr. Frances Villagran-Glover, who had been with NOVA for 10 years and returns as Vice President of Student Success. Dr. Villagran-Glover was working previously as Associate Vice-Chancellor for Special Programs and Success at Houston Community College before returning to NOVA. Dr. Villagran-Glover thanked Dr. Ralls for his introduction and commented on how happy she is to be back and is very much looking forward to working with everyone.**

## **WELCOME SPECIAL GUESTS-**

Chancellor Glenn DuBois  
Virginia Community College System

Christopher D. Lee, Ph.D., SPHR  
Associate Vice Chancellor for Human Resource Services  
Virginia Community College System

Jennifer James, SPHR, SHRM-SCP  
Human Resources Consultant  
Virginia Community College System

**Chairman Pearson welcomed special guests Chancellor DuBois, participating by phone, Dr. Christopher Lee and Ms. Jennifer James of the VCCS.**

**Chancellor DuBois began the discussion by outlining the search process NOVA will become engaged in the coming months as it searches for its next President. He asked Chairman Pearson to share his cell phone with anyone on the Board who wishes to use it if any questions or concerns should arise during the process. He noted the search and interview process will be the most important job the Board will encounter during their time served.**

**The Chancellor stated one of the most important things that needs to be approached the correctly would be to ask the right questions. NOVA and VCCS want to approach faculty and staff, the community and business leaders alike to obtain feedback on a few basic questions such as:**

- **What should be the priorities moving forward in the next 3-5 years?**
- **What are some of the initiatives that we have going that can be expanded or that we must maintain at all costs?**

**The idea is to find someone who will take on these priorities and initiatives and continue the expansion NOVA has already built upon. For example, an area to continue to pursue and build upon would be the tech community, such as Amazon that President Ralls has worked diligently on fostering, while there is a lot of opportunity in the philanthropic and events areas. In addition to receiving this feedback and building a profile for national advertising with this information, a search committee will be created which will be chaired and co-chaired by VCCS presidents and to include 4 members of the College Board.**

**With these in place, a national search will be conducted which creates large pools of candidates strong with talent. It will be the search committee's responsibility to screen these candidates down to a reasonable number and to bring them to Richmond for a confidential interview. For members of the Board who will be participating on this committee, this is essentially a three day requirement in Richmond. A screening interview, interview with the Chancellor and senior staff will all take place.**

In order to narrow in on the strongest candidates, VCCS will engage a firm who will handle the vetting of each potential finalist. This will include items such as background checks, finance checks, referral checks and so on. Should any candidate restrict information purposefully, VCCS will simply part company. The Chancellor indicated we must have access to this person's history in order for him or her to move forward.

Once final candidates are chosen, a subcommittee will then be asked to certify the finalists. Once this is done, these individuals are now part of the public domain as their names will be formally published as front-runners for the presidency. He noted this final headcount has never been one. Typically there will be three or even four finalists that will reach certification. The list of finalists will come from him directly and NOVA will spend at least two days with these finalists. The Chancellor recommends bringing in as many people as possible to one or two open sessions in order to obtain as much feedback as possible not only from the college community but from university partners and business leaders as well. When the last candidate cycles through, he will enter into closed session with the Board in order to receive the name of the preferred candidate as well as the name of the runner-up candidate.

Dr. Lee noted there will likely be State Board Members who would like to participate in one or more pieces of this process. The Chancellor confirmed State Board Members may choose to participate in any area of the process; some members may join the search committee while others who live here locally may choose to participate at the very end. The Chancellor stated the process should take anywhere between 6-9 months for the process to run its course before the next president will be named.

The Chancellor stated he wanted to make it very clear that it is vital for the members of the Board to be extremely involved and to make every effort to participate in all of the interviews conducted. One of the interviews scheduled should be specifically with the Board.

Dr. Lee reiterated the interview process once more and noted the significance of diversity throughout. The Chancellor confirmed it is important to aggressively reach out to minority organizations, the Aspen Institute (Leadership Program), and others contacts in order to diversify and strengthen our candidate pool.

Before turning it over for questions, Dr. Lee noted it's important to understand not all candidates will come from large entities and asked the Chancellor for his input. Chancellor DuBois confirmed NOVA will narrow its pool if it only looks for candidates from large schools. He warns NOVA to be careful when taking size into consideration in such a way. NOVA is one of a kind in that regard. Rather, he recommends, find someone who has the skill set and intuition to take on NOVA's priorities and initiatives regardless of school size history.

The Chancellor opened it up for questions.

Chairman Pearson reiterated the importance this process is and even more so how involved the Board needs to be throughout. The Board is a dynamic group and he knows each member will engage as each understand this is the most important decision they face together.

## **Questions**

**Chairman Pearson:** As we go through this process, we want it to be very thorough. We're a complex institution in that we deal with 7 jurisdictions, we're heavily engrained with big companies such as AWS, Northrop Grumman and Micron. We want to hire the right person. So when we look at the time-line, and even throwing up the time-line given for the moment, when we take into consideration we have Commencement coming up in May, summer break and so on, I'd really like to get your feedback on how you see this playing out.

**Chancellor DuBois:** The first mistake we can make would be to turn this into a horserace. We are going to start this with the visioning process by sending out the survey with priority questions shortly after this Board meeting. It typically takes 6-8 months if things work well. We will not make the decision if we end up with a slate of finalists that we are not certain about or cannot agree upon. We will continue on until we all agree upon who the best person is that will take over for Scott. It's over when it's over, not just because there's a timeline of six months. If we're not satisfied at the end of 6 months, we're going to keep going.

**Vice Chair Rosie O'Neil:** I really enjoyed the process during the previous search. What I heard today was an outline not too dissimilar to what we engaged in a few years ago, but what I'm experiencing now as a prospect of this search as vice-chair, is this is something that does *feel* different. The articulation of the search isn't going to be much different as much as the depth of the search. That is in large part as to what Rick pointed out, our Board is different, our general region looks and feels different than it did even four years ago and so I'm curious about whether this will take the time it will need to take. I did feel in that last search that while we were moving forward that there were elements of it that felt a little more rushed. I wanted to ask about the process being different this time with different really meaning needing more time especially with respect to the fact that we have a more complex set of stakeholders involved who may not align with a calendar.

**Chancellor DuBois:** Yes, we're not going to do this search with any calendar. We are going to take as long and as much time as we need to ensure we do it right. If at any time there are any Board members who feel like this is a rush, pick up the phone and give me a call. I do not want this to be a rush, at all. I have been criticized because some have said their process has taken too long. "Why does it need to take 8 months?" I've heard. That is how you start making mistakes – by rushing. This is has been my business. You are too big and too important to Virginia and to our system and I take it very seriously.

**Vice Chair O'Neil:** Chancellor, can you speak a little to the type of firm that we engage in the system to actually perform the national search? How do we actually identify that group?

**Chancellor DuBois:** We can do a big part of the middle that any firm can do. Where we engage the firm is to help diversify our pool of candidates, a firm that specializes in finding excellent minority candidates as well as to do due diligence at the end of the process. Reference, criminal, bankruptcy checks and so on. We've been largely successful in my tenure here in this process, but we do engage professional help but not from A to Z.

**Board Member Mr. Hong Xu:** Chancellor, I was involved with the search last time around and I truly enjoyed the process. This time, I don't intend to be as actively involved because I am retiring this coming June. You mentioned we can send you names of candidates if we have someone in mind and this didn't happen last time. I don't know if the people around the table will ask this question but I wanted to ask the question for them. If they join the search, I know this is intended to be a national search, if we have candidates in-house who want to be promoted to that position, would that be treated with advantage or disadvantage? What is your comment?

**Chancellor DuBois:** Just for clarification, you are not talking about Board Members you are speaking about someone already working at NOVA?

**Board Member Mr. Xu: Correct.**

**Chancellor DuBois: We encourage people who already work within the organization to apply. We have a pretty good track record of moving folks up into a presidency and we also look out of state. I would argue that you do have some who measure up. Some committees feel that all internal candidates should be given the opportunity to interview as a courtesy. I do not share that belief. If I were an internal candidate, I would not want to be treated to a courtesy interview. I would want to have a real shot for that position. We encourage internal candidates to the organization and internal candidates within our system to apply if they think they are qualified, we encourage it. We do also search around the nation. In the last few search conducted, I believe half of the candidates were internal and half were external of Virginia. Hong, even though you are retiring, you are welcome to come back to those interviews for the finalists most likely occurring in the fall.**

**Chairman Pearson: As far as the candidate pools that come in and the search committee appointed from the Board, will we see all applicants?**

**Chancellor DuBois: Yes.**

**Chairman Pearson: There's not a filtering process that occurs prior?**

**Chancellor DuBois: Yes we do go through the applicant pool and pull out the ones that are not qualified, do not have the credentials we are looking for and there will be a stack of those and we can share those with you as well as the ones who remain in the running.**

**Chairman Pearson: Very good, thank you. For the four Board members who will serve on the search committee, can you talk a little bit about where this will be held in Richmond and when in the process?**

**Chancellor DuBois: Yes, it will take place in the Arboretum. The hotel is right next door. You will get together once in Richmond with the rest of the search committee. Then you will come back, not right away- you will have a break, you will come back to interview the semi-finalists over two days. So overall, it's a three day commitment to come to Richmond.**

**Vice Chair O'Neil: One of the very first things you mentioned when you opened your remarks was regarding asking the right questions. How do we work together to determine what those questions might be?**

**Chancellor DuBois: I believe I only have two questions that I believe are important to ask, Chris may have some others. My two questions would be, as mentioned, 1.) What should be the priorities moving forward over the next five years and 2.) What do we have going that we must maintain or expand? If you have additional questions that is fine. That is why Chris is there. This is what will help us find the next leader that has the passion to do the things we want to accomplish.**

**No further questions were asked. Chairman Pearson thanked the Chancellor, Dr. Lee and Ms. James for their time.**

**Before departing, Dr. Lee clarified the Chancellor's response to Ms. O'Neil's final question. He stated they will provide the template and the committee can draft a list of questions they feel are important or wish to ask during the interview process with the help of the Institutional Research point of contact.**

## A. CONSENT AGENDA

**Chairman Pearson requested a motion to approve the Consent Agenda in its entirety. Mr. John Porter motioned to approve and Mr. Hong Xu seconded the motion. Without objection, the motion carries unanimously.**

1. Approval of the November 14, 2018 NOVA Board Minutes TAB #1

*RECOMMENDATION: The Northern Virginia Community College Board approves the November 14, 2018 meeting minutes as presented.*

### **Finance, Building and Sites Advisory Committee:**

2. Quarterly Report, Local Funds Budget – July 1, 2018 through December 31, 2018 TAB #2

*RECOMMENDATION: The Northern Virginia Community College Board has reviewed the quarterly report of the Local Funds Budget for the period of July 1, 2018 through December 31, 2018 and approves it for record purposes.*

3. Quarterly Report, Non-State Funded Investments as of December 31, 2018 TAB #3

*RECOMMENDATION: The Northern Virginia Community College Board has reviewed the quarterly report of the Non-State Funded Investments for the period July 1, 2018 through December 31, 2018 and approves it for record purposes.*

4. Quarterly Report, Local Board Budget - July 1, 2018 – December 31, 2018 TAB #4

*RECOMMENDATION: The Northern Virginia Community College Board has reviewed the Quarterly Report of the Local Board Budget for the period July 1, 2018 through December 31, 2018 and approves it for record purposes.*

5. FY2019 State E&G Operating Budget Mid-Year Report TAB #5

*RECOMMENDATION: The Northern Virginia Community College Board has reviewed the State E&G Operating Budget Report for the first six months of the fiscal year 2019 and approves it for record purposes.*

6. FY2019 Workforce Development Operating Budget Mid-Year Report TAB #6

*RECOMMENDATION: The Northern Virginia Community College Board has reviewed the Workforce Development Operating Budget Report for the first six months of fiscal year 2019 and approves it for record purposes.*

7. Projects and Properties Status Report

TAB #7

RECOMMENDATION: *The Northern Virginia Community College Board has reviewed the Projects and Properties Status Report dated January 28, 2019 and approves it for record purposes.*

**Academic Curriculum and Workforce Development Committee:**

8. Advisory Committee Recommendations

TAB #8

(Copies of Resumes to Academic Curriculum and Workforce Development Committee only)

RECOMMENDATION: *The Northern Virginia Community College Board has reviewed and approves the following recommendations for members of the Advisory Committees:*

Diagnostic Medical Sonography

Laura Evans

Veterinary Technology

Natasha Walters

**B. ACTION ITEMS:**

**Academic Curriculum and Workforce Development Committee:**

**1. 2018-2019 Emeritus Nominations**

TAB #9

(Complete packets went to the Academic Curriculum and Workforce Development Committee only.)

RECOMMENDATION: *The Northern Virginia Community College Board, through the Academic Curriculum and Workforce Development Committee, approves these 22 individuals to be awarded the 2019 distinction of Professor or Classified Emeritus.*

Brenda Holmes, Alexandria Campus  
Charles Kellermann, Woodbridge Campus  
Connie Childress, Annandale Campus  
James Baer, Alexandria Campus  
Janet Sass, Annandale Campus  
Karen Gordon, Medical Education Campus  
Katherine Olsen, Annandale Campus  
Kathleen Lloyd, Annandale Campus  
Larry Harris, Annandale Campus  
Maria Nieto-Shahsavarian, Medical Education Campus  
Mary Aller, Loudoun Campus  
Mary Ann Schmitt, Manassas Campus  
Miriam St. Clair, Woodbridge Campus  
Mynora Joyce Bryant, Annandale Campus  
Nan Peck, Annandale Campus  
Pamella Stewart, Annandale Campus  
Raymond Bailey, Manassas Campus  
Richard Semmler, Annandale Campus  
Robert Bausch, Woodbridge Campus  
Steven Drasner, Annandale Campus  
Virginia Graves, Annandale Campus  
Xiaoli Lee, Annandale Campus

**Dr. Kerstin Carlson Le Floch presented the Action Items brought forth by the Academic Curriculum and Workforce Development Committee. After reviewing the 22 nominations for Emeritus, and thanking Dr. Robertson for the feedback she provided on each nominee, Dr. Carlson Le Floch motioned to approve all nominations as presented. Seconded by Ms Steen, and without any objection, the motion carried unanimously.**

2. **Discontinuance of the EMT-Basic, EMT-Intermediate and Paramedic Career Studies Certificates**

TAB #10

RECOMMENDATION: *The Northern Virginia Community College Board has reviewed and approves the proposal to discontinue the EMT-Basic, EMT-Intermediate and Paramedic Career Studies certificates, to be effective Summer 2019.*

Some discussion took place regarding Action Item #2. Mr. Bruce Neilson asked Dr. Robertson if a program was in place that will replace these certificates. Dr. Robertson reaffirmed NOVA would continue to offer the Emergency Medical Services degree program although will almost all new EMS courses. Ms. Jennifer McGarey asked for clarification amongst the certificates and degree and Dr. Robertson explained two of the industry certificates for which the career studies certificates prepared students are being discontinued by the industry and the third will require different coursework than is provided by our curriculum. With curriculum and industry changes, these certificates will not add value as a degree would moving forward. With no further discussion, Dr. Carlson Le Floch motioned to approve the Discontinuance of the EMT-Basic, EMT-Intermediate and Paramedic Career Studies Certificate. Mr. John Porter seconded the motion. With no objection, the motion carried unanimously.

**Finance, Building and Sites Advisory Committee:**

3. **Salt Storage Facilities – New Construction**

TAB #11

RECOMMENDATION: *The Northern Virginia Community College Board has reviewed the proposed plan to construct salt storage facilities on five campuses and recommends approval of this action by the State Board of Community Colleges.*

Mr. Todd Rowley presented Action Item #3 and explained NOVA can no longer obtain salt from VDOT. With an approximate budget of \$1.5 million over a 2 year span, NOVA would construct salt storage facilities on five of the six campuses. Mr. Rowley motioned to approve and Mr. Hong Xu seconded the motion. With no objection, the motion carries unanimously.

4. **Locally Funded Project – Manassas MBV Math Lab**

TAB #12

RECOMMENDATION: *The Northern Virginia Community College Board has reviewed and approves the proposed funding and plans to renovate the Manassas Battleview building.*

Mr. Rowley briefly explained the renovation plans for the MBV Math Lab with an approximate \$1 million budget, which would be locally funded. He motioned to approve the project. Seconded by Mr. Neilson, and with no objections, the motion carries unanimously.

5. **Annandale Campus Greenhouse Project**

TAB #13

RECOMMENDATION: *The Northern Virginia Community College Board has reviewed and approves the proposal to replace the greenhouse building on the Annandale Campus and recommends approval of this action by the State Board of Community Colleges.*

**With an approximate \$1 million budget to replace the greenhouse building, Mr. Rowley motioned to approve the project as proposed. Mr. Neilson seconded the motion and with no objection, the motion carried unanimously.**

6. **Proposed Lease at 3922, 3924, 3926, 3928 Pender Drive, Fairfax, VA for 91,088 Rentable Square Feet** TAB #14

RECOMMEDATION: *The Northern Virginia Community College Board has reviewed and approves the proposal for NOVA to enter into a 10 year lease for 91,088 RSF at the Pender Complex (3922, 3924, 3926, 3928 Pender Drive, Fairfax, VA) and recommends approval of this action by the State Board of Community Colleges.*

**Vice Chair O’Neil asked which offices are currently located at the Pender Complex. Mr. Cory Thompson explained the offices include IT and the IT Help Desk, NOVA Online, The Controller’s Office, Central Finance, Institutional Research, Human Resources, Financial Aid and others. Mr. Rowley motioned to approve this item which was seconded by Mr. Neilson. With no objection, the motion carried unanimously.**

**Community Engagement, Governance and Marketing Advisory Committee:**

7. **Update to College Board Policies and Procedures Manual**

TAB # 15

RECOMMENDATION: *The Northern Virginia Community College Board has reviewed and approves the recommended amendment of the Board Policies and Procedures Manual to reflect the requirement for an annual self-assessment.*

**Mr. Xu explained the language in the Policies and Procedures Manual needs to amended to state the self-assessment is a mandatory requirement. He motioned to approve this item and it was seconded by Ms. Steen. With no objection, the motion carries unanimously.**

## **Board Action Item:**

### **8. Naming of the Library Reading Room, Woodbridge Campus**

TAB #16

*RECOMMENDATION: The Northern Virginia Community College Board, in recognition of Professor Robert Bausch's tireless dedication to his students and college, does hereby approve the naming of the library reading room of the WAS Building at the Woodbridge Campus of Northern Virginia Community College in his honor. Henceforth, this facility will officially be known as the Robert Bausch Reading Room.*

**President Ralls presented this Action Item to the Board and referenced the closed session discussion which took place during the November 14 Board meeting. He provided a brief overview of Robert Bausch's legacy at NOVA and in life. The NOVA community and surrounding areas have rallied behind the decision to name the Library Reading Room after Professor Bausch.**

**Ms. Julie Felgar motioned to approve this item which was seconded by Ms. O'Neil. With no objection, the motion carried unanimously.**

## **C. PRESIDENT'S REPORT**

**President Ralls wished to quickly make mention of a few items he made note over the last week that confirm how remarkable things happen on a daily basis at NOVA.**

**Dr. Ralls stated last week NOVA received notification of the Jack Kent Cooke semifinalists. This scholarship is the most significant scholarship that can be awarded to community college graduates. The transfer scholarship is an incredible opportunity. There were approximately 80 names across America and 17 finalists are from NOVA. NOVA had more than almost any other state. Dr. Ralls describes this news as huge and that it says something remarkable about NOVA's students, NOVA's teachers and NOVA itself.**

**He also received notification that NOVA was also named in the Top 10 Military friendly colleges in the United States. He stated that accomplishment doesn't just happen by accident. It takes a lot of effort and is a result of all the hard work that has taken place here at NOVA over many years.**

**Dr. Ralls then highlighted an event he attending last Friday in Chantilly. One of the things NOVA's SySTEMic team is noted for is the VEX Robotics Competition. It is a major competition which was set to take place at the Smithsonian in Loudoun County which unfortunately closed due to the government shutdown. The SySTEMic team did an extraordinary job transforming the Dulles Expo Center into a venue that hosted one of six competitions that occur across the U.S. There were teams that came from all over the country to Northern Virginia at which Board Member Zuzana Steen presented the awards. Dr. Ralls commented on how this event is another example of the acknowledgement that things don't just happen without great teamwork and leadership. He recognized Dr. Chad Knights and his team for their efforts and flexibility they exhibited while recovering from the loss of the museum and creating such a remarkable event at a new facility.**

**Dr. Ralls stated NOVA is the first community college to venture into e-sports. The day following the VEX Robotics competition, he turned on Twitch.tv and watched the first inaugural competition against LSU. He acknowledged Chairman Pearson's son was actually a part of the broadcast.**

**Lastly, Dr. Ralls acknowledged Year Up's graduation was set to take place this evening at the Schlesinger Center on the Alexandria Campus. He congratulated the hundreds of 18 to 24 year olds who have completed their one year Year Up engagement. He also noted NOVA has opened a second Year Up site at the Alexandria Campus.**

**Dr. Ralls stated one of the most important words in our name, Northern Virginia Community College, is community. He stated how proud he was of the team, the community, who came together during the government shutdown when help was needed the most. He wished to recognize VP of Finance Ms. Ina Dimkova and VP of Workforce Mr. Steve Partridge and their respective teams as their assistance and effort would likely go unnoted unless he called attention to it publicly. He asked these individuals to close out his President's Report by telling the Board what their teams were able to do during the furlough issues many community members and students were facing.**

**VP Dimkova stated they were working to find a way to assist NOVA's students affected by the Government shutdown. She emphasized the size and the complexity of the institution when trying to reach the students and communicate the assistance the College was providing during challenging times. She reiterated the intricacy to cover such a large area and the effort of the team to connect and facilitate the process.**

**VP Partridge explained Workforce offered several dozen courses including our popular classes that also included the book and industry credentials exam fee. He stated WF opened the classes to any government employee or contractor furloughed regardless of where they lived so Maryland and District residents were included. So far 51 students have signed up for classes in such areas as information technology, project management, and business/management.**

#### **D. CHAIRMAN'S REPORT**

**Chairman Pearson wanted to reflect back to the mention of e-sports. He explained he does not believe most people are aware of how large this community is and how Twitch.tv has grown to hundreds of millions of users. He stated approximately four months ago, the venue at which the Brooklyn Nets play was completed sold out for the Esports Games. He is happy to see NOVA is involved in this now.**

**Ms. O'Neil stated it would be very nice to see what this looks like at NOVA. She explained the Board is familiar with NOVA's involvement in technology, but it would be nice to see something like this in action.**

**Chairman Pearson thanked Ms. Dimkova for mentioning her feeling on size in regards to the search and the college. He stated he does not believe anyone doubts how important that point is. The jurisdictions that we have to deal with and the numerous Chambers, it is a complex situation to be in. NOVA needs to reach out to these groups and ensure they are part of this process as this will help obtain the data they need to reach an informed decision. The Chairman wished to reiterate to the Board that a link to a survey as the beginning phase of this process will be distributed and he asked each member to forward that email to all stakeholders in their jurisdiction whether it be the Chamber, business leaders, economic development teams and so**

on. He asked the Board to anticipate receiving that email in the coming days and begin to distribute thereafter. The goal is to receive and compile the data confidentially and discuss during a closed session meeting which will likely occur at the end of February. The goal is to go through the data, fine tune it and create the exact profile we wish to see for the next president. This is critical.

The Chairman acknowledged how much the college has changed over the past four years. Thinking back, he stated Dr. Ralls' first Board meeting was his first Board meeting. NOVA has transformed itself. The college is extremely engaged in workforce, business partnerships have grown, cyber security, we're engaged in the ADVANCE program with GMU and much more. He thinks it's crucial to keep the momentum going. He urged the Board to stay engaged with key stakeholders and each one of their jurisdictions.

Chairman Pearson gave a brief overview of the joint Boards Visioning Day held in November which he believed was a great success. He believed the tour and discussion which took place was very beneficial for both Boards. He asked Ms. O'Neil to speak to the conversation which took place at the end of the day.

Vice Chair O'Neil noted highlights of the discussion included focusing on the Endowed Distinguished Faculty in an effort to be at the forefront amongst community colleges along with great interest in both models of the early college initiative at the Tyler Building on the Alexandria campus as well as early college with Fairfax County. She stated almost everyone who participated voted the emergency aid plan as their top priority and she would soon follow up with the Foundation to expand the discussion. She thanked everyone for making time on their calendars to participate. It was noted how impressive it was to observe the level of engagement exhibited by both the Boards and the staff throughout the day.

Chairman Pearson made note of the Give a Kids a Smile event which was scheduled to take place on February 1 at the Medical Education Campus. He asked Board Member Mr. Bruce Neilson to elaborate.

Mr. Neilson explained every year through the American Dental Association, the Northern Virginia Dental Society program offers free dental services for children in the region. Last year, children in the Head Start program in Arlington were brought in on buses and were served at this event which turned out to be approximately 500 children over the course of the day. Children were treated for cavities, extractions, root canals and things that involved more than one visit were then treated at the doctor's office at no charge following this event. These services were likely the first services these children have received. The February 1 event will take place from 9am to 1pm and will serve low income families from Fairfax County. Everyone is welcome to attend. In attendance this year will be Senators Kaine and Warner, Congressman Beyer and Congressman Connolly and Lee District County Supervisor Jeff McKay. Mr. Neilson stated he is very impressed with the quality of the equipment at the clinic and how it is available for teaching purposes at NOVA. He noted there are several students who graduate and go on to serve as dental technicians in the Northern Virginia region.

Board Member Mr. Todd Rowley brought attention to MCCP as they are part of this partnership and event. He believes this partnership is working well and he seconds the sentiments of Mr. Neilson in stating it's a well-organized and feel good event. He noted Governor Northam is a pediatrician so it was exciting to watch him engaged with the children at last year's event as they naturally gravitated toward him. He thanked NOVA for the work they do and support they provide to MCCP.

**Chairman Pearson wrapped up the discussion by identifying the search committee as himself, Ms. Rosie O’Neil, Mr. Todd Rowley and Ms. Zuzana Steen.**

**E. NEW/OTHER BUSINESS**

**F. CLOSED SESSION**

**Mr. Rick Pearson requested a motion to enter into closed session. Ms. O’Neil motioned to enter into closed session which was seconded by Mr. Todd Rowley. With no objection, the Board entered into closed session at 6:42pm.**

§ 2.2-3711 (A)(3) –

*Discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body*

**Chairman Pearson welcomed guests back. He called for a motion to open the meeting to the public. Ms. O’Neil motioned to enter into public session which was seconded by Mr. Neilson. With no objection, the meeting reopened at 6:58pm.**

**Each Board member certified the closed session discussion only centered on the aforementioned topic.**

**Chairman Pearson then motioned to approve the following item discussed during closed session at the November 14 Board meeting:**

*The Acquisition of Property at 10356-10376 Battleview Parkway, Manassas VA 20109*

***PROPOSED RESOLUTION***

*The Northern Virginia Community College Board has reviewed and approves the acquisition of property at 10356-10376 Battleview Parkway, Manassas VA 20109 and recommends approval of this action by the State Board of Community Colleges.*

**The motion was seconded by Mr. John Porter. With no objections, the motion carried unanimously.**

**G. ADJOURNMENT**

**Chairman Pearson called for a motion to adjourn. Mr. Neilson motioned which was seconded by Ms. O’Neil. The meeting adjourned at 7:00pm.**