Minutes
College Senate
Nov 17, 2016

Present:
Michelle Gee (CS), Chad Knights (PA), Christina Hubbard (CS), Marlene Schulz (CS), Kerin Hilker (PA), Beatrice Veney (PA), Frances Villagran-Glover (AF), Kirstin Riddick (CS), Shannon Nieves (CS), Michael Polcen (LO), Rashmi Chilka (AN), Nelson Kofie (?), Heidi Adamson (MA), Marcie Shreibman (MA), Susan Givens (MA), Corey Esparza (MA), Alias Smith (MA), Bo Yang (WO), Alka Gandhi (AL), Howie Treichler (TF ??), Jennifer Horton (CS), Rob Johnson (CS), Joan Zanders (PA), Patrick Dawes (WO), Maggie Emblom-Callahan (AL), Jill Caporale (AN), John Sound (AL), Hemchand Gossai (AN), Lisa Stelle (LO), Patty Ottavio (MEC), La’Tonia White (AN), Mary Moseley (MEC)
Students: Jennifer Lyon (AN), Sabrina Medina (?), Marin Blaisdell

1. Call to order.
2. Motion made to approve minutes from the Oct 2016, motion was seconded, and no opposition so motion passed.
   a. Ignite presentations – TED Talks on speed.
   b. A “social” from 4 – 5:30 with baked goods.
   c. Register by Dec 9th.
   d. Jan 4 – cluster meetings at Woodbridge campus; Maggie & Charlie Errico’s panel; Dr. Ralls address.
   e. Jan 5 – campus convocations.
   f. PUP website: https://www.nvcc.edu/cetl/powerup.html
4. Maggie discussing the additional 7.5% budget cuts.
   a. Suggesting that faculty, staff, or students write letters to our legislators to save our higher education money.
   b. Jill added that community colleges suffer the brunt because we don’t get donations like 4-year colleges.
   c. Maggie would like us to mobilize our efforts and wants volunteers for a committee that can work on this.
   d. Joan Zanders suggests we should look at any budgets we have control over to see if there are cuts that can be made.
   e. Kerin suggested that this go down to the forum council level.
   f. Committee: Jill C., Kerin H., Joan Z.
   g. The Annandale students will work on a student statement to send to the legislature.
   h. If forum councils get more to volunteer they should send those names to Jill Caporale.
5. Jill discussed a new student-level committee to be involved in the strategic planning process which came from the AN Campus Council.
   a. Integrate with SGA, but SGA doesn’t have many of the non-traditional students.
   b. Chad Knights feels that we should make sure to get a representative cross-section of students – older students, night students, (non-traditional) etc.
   c. Marcie Shreibman discussed the senate-like SGA structure that a group has been working on for over three years.
   d. Senate decided to support Marcie’s group instead of trying to come-up with an alternative.
   e. Formal motion to approve the concept of the currently-proposed permanent recognition/support of the college-wide SGA (chartering) – to Dr. Ralls. Motion passed.

6. Dana Kauffman, Geri Dolan – Commencement Committee report.
   a. Minutes from their meeting distributed.
   b. Next graduation: May 13, 2017 @ around 6:30 at the latest. (Hoping for 2:00pm.)
   c. About $75K for Jiffy Lube Live.
   d. $5K for speaker, Wes Moore.
   e. Voting for a theme for the commencement.
   f. Need to develop our own ticketing system because the one used last year did not work.
   g. Going to try to have a processional.
   h. $16-18K for the programs; looking to have a smaller version for the day of the ceremony and distributing a fuller, correct version afterward. Patrick D. suggested adding “want a program” to the cap/gown ordering process.

7. Breaking news from the Chancellor via Dr. Ralls: A one-time 1.5% bonus to all (assumption) full-time employees that will be included in the December 16th paychecks. Part-time employees not included.

8. Maggie would like a small committee to discuss those lingering issues that do not get resolved: parking, mental health services, calendar issues.
   a. Michael Polcen put forward a motion to stop parking enforcement beginning after 3:45pm. Passed.
   b. No parking enforcement evenings and weekends as of two years ago according to Rob Johnson.
   c. Rob Johnson will be on committee, student Sabrina Medina (sem20540@email.vccs.edu), Heidi Adamson, Maggie Emblom.
   d. Many other proposals being floated around - half-semester parking passes.
   e. Student health issues committee: Shannon Nieves, Alka Gandhi, Kerin Hilker, Mary Moseley.
   f. Forum councils should send information on already-existing efforts to committee.
   g. Kerin says that the VCCS prohibits some of these efforts. Nova Cares refers but cannot provide counseling.
Calendar committee (ad-hoc) – currently Sheri Robertson. Motion to get a report from SR on the status of the current calendar committee. Passed.

9. Charlotte Calobrisi was detained. She will speak to Senate in January instead.

10. Forum Councils Reports
   a. WO – Got new lighting installed in parts of parking lots. Other outstanding parking issues.
   b. MEC – Questioning calendar changes. Learning council reports. Clinical education requirements being reviewed (roundtable).
   c. MA – Parking. Usage of Common Drive or Sharepoint. Discussed increasing expectations on faculty. Discussed campus morale.
   d. CS – CS professional development solutions. (No money available.) Name and membership questions; library/tech group at LO forming a group for their classified staff. Charlie Errico joined our meeting for a while to provide info and ask a couple of questions about our involvement in the strategic planning process. New website for CSFC. Passing along the updates about the strategic planning process to CS. Anonymous suggestion/comments “box” possibility.
   e. LO – Parking. Resources, such as tutors and a shortage. Staffing of IT folks for weekends and weekend evening, particularly at Signal Hill. Shredding day planned because of upcoming temporary relocation due to a building renovation. One irate faculty member discussed how the learning councils are biased and some disciplines are being left out.
   f. AN – Charlie Errico presented and listened-in. Faculty advising discussion. SGA involvement in strategic planning proposed (see above motion). Buy-in by all discussed. Students: Guided Pathways vs. Structured Pathways vs regular advising discrepancies. Expanding transfer discussions to more than the top transfer institutions.
   g. AL – Helping Hands advisory committee – proposing some minor changes. Campus signage and bulletin board improvements. Establishing a campus-wide awards committee. Cancellation policy of courses proposal – not consistent throughout the college (?). Council proposed consistency in the course keep and cancel policy across all campuses. Kerin would like to add late registration language to the motion. Seconded by Kristin R. Some say the late reg. policy is really separate to the keep/cancel policy. Discussed the dilution of the Senate by non-teaching faculty members and council did not have a problem with that afterall. (Alka) Motion to table this policy discussion until January. Chad will have more information for us until then. Passed.

11. Motion made to adjourn, seconded, no objections. Motion passed. Meeting adjourned.

Next meeting: January 19, 2017