Members Present:
Alexandria: Emily Chiles, Shirley Delgado, Margaret Emblom-Callahan, Matt Todd, Angela Terry
Annandale: Laura Albert, Felicia Blakeney, Jill Caporale, Celeste Dubeck-Smith, JoAnn Short, DeQuan Smith
Loudoun: Hashem Anwari, Radina Mileva, Diane Mucci, Scott Matthews, Bridget Pool
Manassas: Lynn Bowers, Corey Esparza, Susannah Givens, Barbara Lash, Marcie Schreibman
Medical Education: Marion Devoe, Cherelle Faust, Karen Gordon, Mary Moseley, Paula Smith
Woodbridge: Cynthia Alvarado, Margaret Davies, Lori Leeker, Alice Reagan, Al Ross,
College Staff: Steve Bennett
ELI: Michelle Franz

Call to Order
Chair Ross called the meeting to order at 1:30 p.m. and reviewed the election procedures with Senate members ahead of the election of Chair and Vice Chair.

Elections

• Nominees for Chair: Diane Mucci (LO) and Jo Ann Short (AN)

The nominees introduced themselves and briefly discussed their qualifications and goals for the Senate if elected. Chair Ross opened the floor for other nominations. There were no other nominations for the Chair position. A motion was made to close the nominations, seconded without objection and carried.

• Nominees for Vice Chair: Alice Reagan (WO) and Paula Smith (MEC)

Ms. Reagan introduced herself and briefly presented her qualifications for the position. Ms. Smith thanked the Senate members but declined the nomination.

Chair Ross opened the floor for other nominations. There were no other nominations for the Vice Chair position. A motion was made to close the nominations, seconded without objection and carried.

Ballots were passed to all Senate members and counted. Ms. Diane Mucci won the election for Senate Chair and Ms. Alice Reagan as the only candidate for Vice Chair secured the seat.
Mr. Ross reminded Senators about the role of alternates who, if a Senator is not able to attend, must attend in the Senator’s place.

Mr. Ross announced the next order of business to appoint members for the Steering Committee, the Committee on Committees and the Elections and Credentials Committee. The Steering Committee assists and advises the Chair and the Chair and Vice Chair are automatically appointed to the committee. The Committee on Committees assists in filling the at-large seats on the Senate standing committees. The Elections and Credentials Committee is responsible for conducting the elections which must be completed by March 31 each year.

Ms. Reagan reminded Senate members that they were not allowed to serve simultaneously on either the Personnel Services Committee or the Instructional and Student Service Committee.

The following Senate members expressed their interest in participating on the three committees as follows:

**Steering Committee:**
Karen Gordon (MEC)
Diane Mucci (LO)
Alice Reagan (WO)
Marcie Schreibman (MA)
Jo Ann Short (AN)
Matt Todd (AL)

**Committee on Committees:**
Laura Albert (AN)
Maggie Emblom-Callahan (AL)
Cherelle Faust (MEC)
Susan Givens (MA)
Diane Mucci (LO)
Alice Reagan (WO)

**Elections & Credentials:**
Lynn Bowers (MA)
Megan Davies (WO)
Radina Mileva (LO)
DeQuan Smith (AN)
Paula Smith (MEC)
Angela Terry (AL)

A motion was made to approve the committee nominees, seconded without objection, and carried.
No Smoking Policy

Chair Ross reported that he received a follow up from Legal Affairs to an item discussed in 2013-2014 on smoking, wording that faculty could use on a policy for e-cigarettes. The Senate originally approved a motion to ban smoking entirely but this could go no further because of the current state regulations. The issue was raised again this year and Senate members asked that a college-wide policy on e-cigarettes be crafted as this has become an issue of class disruption with no current policy.

Senate members thanked Mr. Ross for his leadership over the past two years.

A motion was made to adjourn the meeting at 2:30 p.m., seconded without objection, and carried.