Members Present

Alexandria: Emily Chiles, Shirley Delgado, Angela Terry
Annandale: Felicia Blakeney, Jill Caporale, JoAnn Short
Loudoun: Hashem Anwari, Radina Mileva, Diane Mucci, Laura Siko
Manassas: Lynn Bowers, Sheri David, Corey Esparza, Barbara Lash
Medical Education: Cherelle Faust, Mary Moseley, Paula Smith
Woodbridge: Lori Leeker, Alice Reagan, Al Ross, Karen Williams
College Staff: Kerin Hilker
ELI: Sue Picard
Presidential Appointments: DeShaun Davis, Marleen McCabe, Roger Ramsammy, Ruth Stanton

Students: Aaron Latta (AL), Hadeel Shadid (AN), Lyons Sanchezconcha (LO)

Members Absent: Steve Bennett, Marion Devoe, Celeste Dubeck-Smith, Ellen Fancher-Ruiz, Michelle Franz, Edward Perry, Myndi Pruett, Charles Pumpuni, Marc Sirkus, Michael Turner

Guests: Dr. Jerry Barrett, NOVA Board Chair, Mr. Dana Kauffman, Director of Government and Community Affairs, Dr. Barbara Saperstone, Annandale Provost, Ms. Carolyn Lorente (TF/AL), and Ms. Beth Harrison (TF/AL).

College Recorder: Norie Flowers

Chair Al Ross called the meeting to order at 1:30 p.m. and welcomed guests.

Approval of January 16 Minutes

A motion was made to approve the January minutes, seconded without objection and carried.

Chair’s Report

- **Elections Update**: Mr. Ross reported that there is now a functioning Elections and Credentials Committee. He reiterated that the Bylaws state that elections must take place in March and be fully completed by the end of the month. Each campus election representative leads the election process and then forwards the results to the Senate Chair. Mr. Ross asked that Campus Council Chairs forward their names to him via e-mail.
Committee on Committees Chair Alice Reagan offered to prepare a list of Senate vacancies for the coming year and asked Senate members to think about volunteers to help with committee recruiting.

**Approval of Environmental and Sustainability Committee Mission Statement**

A motion was made to accept the draft mission statement as amended, seconded without objection and carried.

**Presentation of Report of the Parking Task Force—Dana Kauffman**

Chair Ross invited Mr. Kauffman to present the draft parking task force recommendations. He presented them as follows:

**Fee Related Changes:**

1. The Northern Virginia Community College should significantly “roll back” the price of the FY 2015 parking permit/decal from $105.00 to $90.00 and include a $10.00 discount (for registering online / by the first day of class) resulting in a total semester permit cost of $80.00.

2. The Northern Virginia Community College should provide students free parking on all campuses after 4:00pm, Monday through Friday and on weekends (at any open student, faculty or staff parking space). An effort to look at demand shift – to provide free parking at some times.

3. The Northern Virginia Community College should establish a “Graduation Incentive” whereby every NOVA student receives a return of their final semester online payment parking permit fee if they successfully graduate.

4. The Northern Virginia Community College should institute a new $0.95 per-credit-hour Infrastructure Fee. The fee would be used to support (but not be strictly limited to) non-general fund supported requirements for maintenance and repair and construction for street, sidewalk, walkways and surface lots as well as exterior lighting, signage and safety improvements.

**Non-Fee Related Changes:**

1. The Northern Virginia Community College should identify funding for a transportation demand study and transportation master plan for each campus. This would include an analysis of the impact of various parking and vehicle circulation strategies conducted by a firm or firms with experience in college and university transportation planning and
parking analysis. On an on-going basis, these plans would help guide college parking and transportation decisions.

2. The Northern Virginia Community College should transition from a system of issuing physical parking permits to a system of issuing virtual parking permits in which more than one vehicle can be registered to a permit holder and utilizing license plate recognition technology for enforcement.

3. The Northern Virginia Community College should create a Parking and Transportation Department (at the college level) to allow coordinated planning and administration of parking assets and transportation operations and the utilization of traffic demand management strategies.

4. The Northern Virginia Community College should use Campus Police or associated services to further educate the college community on safety issues in moving to and from parked vehicles.

5. The Northern Virginia Community College should continue the trend of adjusting course schedules to spread out the demand for parking at each campus.

Possible Future Changes:

6. Subject to further review, the Northern Virginia Community College should consider establishing:
   a. Continued semester parking permit price rollbacks in successive years.
   b. A Comprehensive per credit hour Support Fee to fund:
      i. Student Service Centers
      ii. Incorporation of the Student Activity Fee
      iii. Expansion of shuttle services and other carpool/transit oriented uses
      iv. Video proctoring of tests
   c. The provision to students of free parking on all campuses, all day on Fridays (at any open student, faculty or staff parking space).
   d. Session Parking Permits (Allowing students an alternative to purchasing a full semester long permit).
   e. A reduction in the cost of the Summer Semester Permit (option for a twelve week summer semester only permit in lieu of the normal sixteen week Fall or Spring permit).
   f. The availability, at-cost or discounted, of public transit access cards for NOVA Students.
   g. Additional opportunities for demand-based parking.
Vice Chair Jill Caporale reported that two points discussed at the Annandale Campus Council were: under the Fee Related changes in which parking would be free to students that students might park in faculty or staff parking spaces; and, the parking permit should be embedded in the tuition fees so that students could pay for the permit when their financial aid is actually received.

Other Senate suggestions included:
- Annual passes at a discount – with free parking in the summer.
- Creating a special fund at the state level for students who cannot afford to pay for parking.

Mr. Kauffman stated that the time frame for making final decisions was short and needed to be approved at the March NOVA Board meeting in order for the VCCS to approve them and then to put them into place by the Fall. Secondly, Virginia Delegate Vivian Watts, who has been a strong supporter, submitted a budget amendment for a formula based system – a direct per credit hour significant increase of $8.25. NOVA does not support this for four reasons: 1) it is perceived as being unfair, 2) it encourages even more students to park, 3) it is counter-productive to getting people out of single occupancy vehicles; and, 4) a future tuition differential will as a result be off the table for consideration.

Mr. Kauffman summarized the presentation by stating that the intent of the recommendation is to provide a choice-based system and added that most colleges in Virginia do not offer any parking choices. The task force is also looking into good environmentally conscious alternatives such as Zimride that connects drivers and passengers through social networking. The task force will be meeting with the Campus Councils and Student Government Associations to solicit their input on the draft recommendations. He asked that all input or any other concerns or issues be directed either to him or to Mr. Ross and that attention be specifically directed to the fee-related proposals.

Senator members asked what topics had come before the legislature and Mr. Kauffman reported that student mental health was a major focus; as well as additional funding for state employees; more funding for transportation; and, transfer grant programs to help students pay the same rate at a four-year institution as the former community college where they graduated.

**New Business**

Mr. Ross mentioned that President Templin would be presenting at the March meeting and that Dr. Elizabeth Harper was also on the agenda to discuss mental health issues.

A motion was made to adjourn the meeting at 3:15 p.m., seconded without objection and carried. The next College Senate meeting is scheduled for Thursday, March 20, at 1:30 p.m. in the Ernst Cultural Center Seminar rooms. Lunch will be served beginning at 12:30 p.m.