Attendees:
Alexandria: Therese Aylward, Todd Bennett, Jean Hogan, Niki Neal, Frances Villagran-Glover, David Williams
Annandale: Athos Brewer (Ray Jones), Nancy Chamberlin, Renee Kesner, Kevin Simons, Ellen Wertman
ELI: Mary Kot-Jansen, Jayne Townend, Nan Wongtanasivikul,
Loudoun: Laura Jacyna, Michael Polcen, Dana Roggenbaum
Manassas: Raymond Bailey, Ann-Danae Erickson, Pat Gary (Chair), Alicia Tucker
Medical: Kathleen Odige, Patricia Ottavio
Woodbridge: Julie Combs, Celestine Cool, Barbara Gershman, Dan Lewis, Douglas Rhoney
CS: Julie Dyer, David Mastropaolo, Kimberly Monti
Guests: Alison Thimblin, Charlie Errico, Sheri Robertson

1:30 Senate called to order- Senate Chair Pat Gary welcomed the Senators and guests.

1:35 Approval of previous minutes. The Senate approved the minutes from the previous meeting with minor changes.

1:40 Introduction of guests- Alison Thimblin, Special Assistant for the Quality Enhancement Plan & Dr. Charlie Errico, Chair of the Personnel Services Committee

1:40 Dr. Charlie Errico provided an update on the summer pay issue.
Dr. Errico emphasized that the College has not determined the number of credit hours that full-time faculty can teach at prorated rates. Dr. Errico proposed a resolution: after the budget crisis the College shall return to the previous policy of 10 credit hours of summer prorated pay with three additional hours at the overload rate. He also proposed that the College reconsider the recent policy allowing only 6 credit hours at prorated rates, and instead requested 8 hours (prorated) for this upcoming summer session. Additionally, Dr. Errico emphasized that the faculty would like to look for solutions that would allow professors to earn reasonable pay for the summer session, while assisting the school in addressing the current financial challenges. It was also emphasized that making a policy decision early helps teaching in planning and allocating personal resources.

Senate members discussed the ideas presented by Dr. Errico. There were strong feelings that the objective needs to include seeking 10 of prorated summer pay, not 8. Additionally, members felt that the Budget Ad Hoc Committee should provide an explanation/rationale for the summer pay limitations (details about costs).
The Senate Chair indicated that she would send the final Senate proposal to members of the Senate for feedback, suggestions, proposed modifications, and ultimate approval. Senate Chair, Pat Gary and PSC Chair, Dr. Errico will collaborate on the resolutions from the Senate and PSC and then send forth to the Budget Ad Hoc Committee for consideration and to Dr. Templin. *(Resolutions attached)*

**2:15 Ad Hoc Constituency Committee**
There was a proposal to organize an Ad Hoc Constituency Committee. The committee could explore and share information with the college related to financial matters that impact the state, college, state employees. The committee could disseminate information between the community and the college community. It may also keep the college updated on activities that have the potential to impact the college. To discharge such other duties as may be delegated to it by the Senate. The committee may also discharge other duties as delegated to it by the Senate. A group of four college senators will initiate the Ad Hoc Committee meeting -Kevin Simmons, Kathleen Odige, David Mastropaolo and David Williams.

**2:30 Campus Council Reports**-the following are brief updates from the Campus Councils
**AL**-concerns related to parking policies and enforcement, **AN**-concerns with smoking-no ability to enforce regulations, more training for floor wardens, recommendation to create student copy center, **LO**-no update, **MA**-focus on safety and security, the council also discussed the degree to which our classified staff is being overwhelmed, the campus is looking at ways that everyone can help. **MEC**-safety, summer pay. **WO**- Planning for phase III food services-how can we offer quality food choices, parking services does not enforce faculty parking zones at the beginning of services, restroom facilities broken fixtures etc., questions about local discretion in snow closing decisions.

**2:45-Quality Enhancement Proposal Briefing-Allison Thimblin**
NOVA will identify one broad-based institutional topic that will be addressed in a comprehensive quality enhancement plan. There will be data collected at the beginning and at the end of the QEP’s implementation process. Currently there are several topic proposals: 1. experiential learning (service learning), 2. Citizenship across the curriculum 3. Enhanced academic advising 4. The first-year experience 5. Science across the curriculum. There is a QEP blog with information about each of the proposals: [http://novaqep1.blogspot.com/](http://novaqep1.blogspot.com/)

**2:55 Senate Chair Report**
The Faculty Emeritus Committee recommended 14 nominations to the College Board. All 14 were accepted by the College Board and will be announced soon.
Campus snow closing policy (Pat Gary explored this issue with VP Garcia in response to faculty/staff concerns)-The Administrative Council has explored the possibility of closing individual campuses on many occasions; however, due to media constraints and concerns on communication the College will continue to make decisions that will apply to the whole college.
Committee on Committees—William Mallon is resigning from the Senate and his role as Chair of Committee on Committees. He will be replaced by Julie Dyer. The Committee on Committees will need to elect a new chair.

A role of the College Senate is to review the consolidated working calendar. There is one primary change this year: the policy regarding changing to audit after enrolling for a course. The new calendar states that the last day to change to audit has been changed from the 60% date to the 15% (census date). Senate chair will send the 40 page working calendar to Senate members for review and approval.

3:00 Elections & Credentials Committee/Commission on Safety & Security Report - Dr. Ray Bailey

Presidential Commission on Safety and Security - A 10 person commission is exploring what can be done to make NOVA a safer place for our students and staff. Dr. Bailey asked that each Campus Council explore a way to seek thoughts, concerns & ideas from their campus on this topic. Each Campus Council was asked to forward responses for their campus to Pat Gary who will send them to the Presidential Commission. Pat Gary indicated that she would contact Campus Council Chairs and ask that they gather information from their perspective campuses. She will request a report from each Campus Council.

Elections & Credentials Committee Report- The committee will be holding elections for 2011-2012 College Senate via an electronic voting process which will take place by late March. Thanks to Dr. Steve Sachs and Cathy Simpson for their assistance.

3:15 Committee Calendars/schedule- Dr. Sheri Robertson

Dr. Robertson proposed asking many of the leadership teams and large committees to identify a ‘typical’ meeting time. This would allow for the development of a calendar with meeting times of major organizations within the college which would much it much easier for groups who are setting up meetings to avoid major conflicts. The Senate members expressed general support for this concept.

3:25 Other business -There were some concerns relating to timeliness of weather closing messages on the local cable stations-particular problems/delays were noted on channel 19.

3:30 Motion to adjourn.
College Senate Resolution – Summer Pay

The College Senate proposes that:

1. The College will return to the original formula of allowing faculty to teach 10 hours at full pay during summer session effective 2010.

2. If (1) is not feasible for summer 2010, that the College will reconsider allowing faculty to teach 8 hours at full pay with 12 credit maximum work load summer 2010.

3. The College will exhaust alternative measures to the reduced summer pay for faculty with the intent to return faculty to the original 10 hour summer load (e.g. reducing number of sections- larger class size to improve faculty/student ratio to a Cost Effective Model).

4. The College will consider compensation for additional responsibilities during the summer such as academic advising, assistant division deans’ responsibilities, major committee responsibilities and other administrative responsibilities. (Compensation would be reflected in faculty’s base pay where applicable.)

5. The report of the Budget Ad Hoc Committee will provide the rationale for any reduction to summer pay and that potential cost savings are identified.

Senators expressed concern that while faculty are awaiting information on summer pay, faculty and division deans are in the precarious position of planning for a summer session with no definitive information about summer pay.

COLLEGE SENATE – PERSONNEL SERVICES COMMITTEE

JOINT RESOLUTION

The College Senate and Personnel Services Committee jointly propose that:

1. The College will return to the original formula of allowing faculty to teach 10 hours at full pay during summer session when the budget crisis abates.

2. The College will reconsider allowing faculty to teach 8 hours at full pay with 12 credit maximum work load summer 2010.

3. The College will exhaust alternative measures to the reduced summer pay for faculty with the intent to return faculty to the original 10 hour summer load (e.g. reducing number of sections- larger class size to improve faculty/student ratio to a Cost Effective Model).

4. The College will consider compensation for additional responsibilities during the summer such as academic advising, assistant division deans’ responsibilities, major committee responsibilities and other administrative responsibilities. (Compensation would be reflected in faculty’s base pay where applicable.)

5. The report of the Budget Ad Hoc Committee will provide the rationale for any reduction to summer pay and that potential cost savings are identified.