Northern Virginia Community College  
College Senate Meeting  
Minutes  
January 21, 2010  
Large Board Room – Brault

Attendees:  
Alexandria: Therese Aylward, Todd Bennett, Jean Hogan, Frances Villagran-Glover, David Williams  
Annandale: Ray Jones for Athos Brewer, Nancy Chamberlin, Renee Kesner, Kevin Simons, Ellen Wertman  
ELI: Jayne Townend, Nan Wongtanasirikul, Kim Monti  
Loudoun: Laura Jacyna, Michael Polcen, Dana Roggenbaum  
Manassas: Raymond Bailey, Pat Gary (Chair), Alicia Tucker, Ann-Danae Erickson  
Medical: Kathleen Odige, Patricia Ottavio  
Woodbridge: Julie Combs, Celestine Cool, Barbara Gershman, Dan Lewis, Douglas Rhoney  
CS: Julie Dyer, David Mastropaolo, Kimberly Monti,

1:30 Meeting called to order/Introductions

1:35 Replacement for Joyce Samuel, Vice Chair of Senate. Ms. Samuel is now acting Provost at Loudoun campus and will no longer be able to serve as vice chair. Todd Bennett nominated Bobbie Gershman for Vice Chair, Frances Villigran-Glover seconded the motion. Ms. Gershman was unanimously elected to the position of Vice Chair of the College Senate. Kathleen Odige nominated Laura Jacyna for at-large member of Steering Committee (the election of Ms. Gershman to Senate Vice Chair created a vacancy on the Steering Committee). Senate voted unanimously to elect Laura Jacyna to the Steering Committee.

1:40 Senate Chair Report  
Status of Classified Staff Handbook.-Senate Chair Pat Gary checked the status of classified staff handbook as requested by the Senate. The handbook has not been updated since 2005. According to Human Resources it will be updated in the next year. Campus Council websites: web pages can be found under “Campuses and Centers” on the College website. College Senate meeting schedule: The College Senate will be meeting on the following dates: 2/18, 3/18, 4/15, organizational meeting will be held on 4/29. The Professor Emeritus Committee met and sent recommendations to the College Board. They will be reviewed at the College Board’s February meeting.

1:50 Woodbridge Shooting Update  
Dr. Sam Hill-Provost Woodbridge Campus, Will Flagler-Director of Emergency Services, Dr. Pat Lunt-Special Assistant for Student Mental Health and Behavior, Cheryl Creed-Acting Police Chief.  
Dr. Hill commended the actions of the professor involved in the incident, the NOVA Police, and the Prince William County Police. Town hall meetings were held with faculty/staff and students. The College Board would like to recognize those involved and will hold next meeting at Woodbridge campus.
Lessons learned: Communication can and will be improved, security improvements-(door locks) are needed and Town Halls should include adjuncts. Dr. Hill said that another lesson learned was the importance of having community connection, establishing relationships with area police and other community services.

There will be workshops on the subjects of first response, emergency, class room management and how do you react in first 20 seconds.

Dr. Pat Lunt highlighted the response process, including actions taken by the Dean of Students, Dr. Michael Turner & WO Provost, Dr. Sam Hill. Dr Lunt highlighted the functions of the CARE teams in addressing student mental health concerns. Will Flagler explained the layered approach to communicating with students, faculty and staff. The process involves using TV’s, pop ups on computers, phones, NOVA Alert texts messages, facebook/twitter etc. Cheryl Creed reported that the perpetrator of the crime is incarcerated and his next court date is scheduled for 3/15. She felt that is was unlikely that the individual would have the option of posting bail given the nature of the charges.

**2:25 Elections and Credentials Committee**- The Senate approved a plan proposed by the Elections and Credentials Committee to facilitate the transition from one year Senate terms to two-year Senate terms. The change in Senate term length was approved by the Senate last year; however, the Elections and Credentials Committee was tasked with finding a way to implement this change. The challenge was to create a process in which the new two year terms would be staggered. Staggered terms will maintain a measure of continuity in the Senate because half of the members will be up for election each year. The approved plan meets the fundamental objective though there will be one transitory year (2010-2011) in which half of the Senate will be elected to a one year term and the other half will be elected to a two year term. After next year (the one year of transition) all terms will be two years long, with half of the Senate elected each year.

**2:35 Constituency Committee**- an exploratory committee. Last fall there was some interest and discussion surrounding the possibility of reconstituting this committee. Kevin Simmons made a motion to reconstitute the Constituency Committee with a streamlined election process for members. Dr. Ray Bailey moved that the motion move forward without changing the election process because that would require a change in the bylaws. The Senate voted unanimously to approve the motion as modified by Dr. Bailey.

**2:45 President’s Briefing**

Dr. Templin Briefed the Senate- Dr. Templin appointed a group to a special commission to address safety and security. The commission will explore the college’s response to the Woodbridge shootings, indentifying changes that could improve safety and security and identifying how these changes can be implemented. Dr. Dever will lead this commission and will have the committee’s report by late April -the college is moving quickly. A complete listing of the Commission members and the fundamental objectives can be found on the college website ([http://www.nvcc.edu/about-nova/emergency/commission/index.html](http://www.nvcc.edu/about-nova/emergency/commission/index.html)). Dr Templin reported that some improvements are already underway. The college is in the process of ordering and installing locks to ensure that classrooms can be easily locked from the inside. This process will take at least a semester.
Budget Update—Economic improvement has not been significant—the State budget remains severely strained. There is currently a 4 billion dollar deficit in the State’s biannual budget. Former Governor Kaine’s budget included tax increases which were not approved by the State house which means there will need to be additional cuts in State programs (which is likely to include colleges). The Ad hoc budget committee will continue to meet and explore possibilities.

Dr. Templin emphasized that NOVA is in better shape than the other VCCS schools but the whole system is at risk. To illustrate the magnitude of the Challenge Dr. Templin cited figures showing how the average state subsidy per student that NOVA receives has dropped from approximately $4800 per student to less than $2500. As a whole the VCCS has responded by shifting more instruction from full-time staff to part-time staff. On a positive note, NOVA has a significantly higher percentage of courses taught by the full-time faculty than the VCCS does as a whole. Dr. Templin is going to be chairman of a reengineering taskforce, to explore how the VCCS can better structure itself given the budget reality. The group is seeking strategies to save a significant amount of money. The task force will explore all options other than eliminating schools within the VCCS. Dr. Templin emphasized that his work on this taskforce will benefit both the VCCS and NOVA. This task force will be making its recommendations at the end of the summer. Specific goals include: increasing the academic preparation of students coming into NOVA, increasing the success rate of people in developmental work, increasing the % of people who leave NOVA with an academic credential while reducing costs.

A member of the Senate asked Dr. Templin: What can we do to help? Dr. Templin responded: Finding ways to be more productive/efficient—will allow us to earn raises. We need to seek ways to produce more with the same input. College staff has increased productivity by 25%. A Senate member asked about summer pay. Dr. Templin stated that for summer, there will be reduced hours at prorated pay, which was recommended by the adhoc committee last year. He stated that the AdHoc Committee may rethink this, but this was their recommendation.

Dr. Templin thanked everyone for their hard work which is responsible for the fact that NOVA is in better shape than other community colleges in Virginia.

3:45 Campus Council Reports. Alexandria—Issues related to faculty/staff with multiple cars—parking stickers do not indicate which sticker goes on which car. Annandale—(will send report) Loudoun—students want discounted yearly parking passes, recycling—exploring single stream, looking to improve/expand food service, seeking ways to move smoking away from building entrances, Manassas—Concerns about heavy handed approach involving parking issues and exploring campus safety, Medical - campus-holiday tea morale booster, parking, smoking, Woodbridge—LCD TVs—concerns about limited offerings such as Fox news. Their Campus Council has met with IT to explore better offerings.

4:00 Motion to adjourn.