Attendees:
Alexandria: Therese Aylward, Todd Bennett, Jean Hogan, Niki Neal
Annandale: Marilyn Deppe for Athos Brewer, Renee Kesner, Barbara Saperstone (Admin. Council), Kevin Simons, Kimberly Wright
ELI Campus: Mary Jansen, Maureen Madden, Kim Monti, Jayne Townend
Loudoun: Mike Polcen, Dana Ruggenbaum, Joyce Samuels, Will Straight
Manassas: Ray Bailey, Rob Como, Linda Pinkard
Medical: Kathleen Odige, Beatrice Veney, Mary Frances Vito,
Woodbridge: Julie Combs, Sally Cool, Bobbie Gershman, Doug Rhoney
CS: Will Mallon

Welcome and Introduction:
Meeting was called to order at 1:30pm.
Pat Gary thanked everyone for approving the minutes via email and noted that they are posted on the Senate’s website. There was discussion and clarification of recommendation 5 from the October meeting.

Chairman’s Report:
Budget Ad Hoc Committee – Met last week, prior to Dr. Templin meetings, separated into working groups, administrative efficiency, instructional efficiency, summer pay and reduction of force. Primary focus identifying plans as an institution dependent on our budget and what actions we have to take. Increase in tuition for Spring 2010 approved by State Board.

Faculty Senate of Virginia – Ms. Gary attended the FSVA meeting George Mason University on 10/17/09 with more than 15 colleges represented. The FSVA addressed Black board competency issues, continuity of instruction, proposed changes in employees’ contributions to the state retirement plan, summer workload and pay and the overall impact of the budget crisis across the state. Ms. Gary indicated that colleges and universities are dealing with the crisis using vastly different approaches and that at some colleges the news of budget cuts and their impact is being disseminated by Provosts, VP’s and administrators other than the President as is the case at NOVA. Some colleges represented at the meeting have reduced the size of their labor force as a response to the crisis. She stated that NOVA has taken a more proactive and more collaborative approach than many other colleges in attendance.

Professor Emeritus – There are 16 nominations. The Ad Hoc Committee will convene on Dec. 5 and will send recommendations to Dr. Templin by Dec. 15. Ms. Gary thanked the Senate, the members of the
Professor Emeritus Ad Hoc Committee, and Corinne Hurst, for their leadership in the nomination process.

**Green Committee Report: Dr. Ray Bailey**
The Committee for Environmental Concerns, often called the Green Committee, was originally formed to push for development of environmentally friendly buildings.

1. Gov. Kaine’s Executive Order 82 indicates that state operations will take serious steps to become more sustainable. Recent construction has reflected the emphasis on more environmentally friendly buildings.
2. A VCCS task force recently made recommendations to make the system as environmentally friendly as possible. Plans for exploratory projects include solar panels, green roofs, and wind turbine exploration.
3. NOVA is currently in the process of exploring ways to address these issues and opportunities in our curriculum. Vice-President William Gary and a number of others are addressing green job training opportunities.
4. Recycling – NOVA is in a long-term process of improving our recycling services. New contracts provide recycling services at each campus through the county or private vendors. Dr. Bailey suggested that the Campus Councils explore the effectiveness of campus recycling programs and working on making recycling a more comprehensive program at the college. Senate members need to tune into how well we are offering recycling at our campuses and if it is not going well to get help from Green Committee. Senate members can help Campus Councils by identifying who are committee members.

Pat Gary thanked Dr. Bailey for his contributions and the work of the committee. Pat asked about the cost associated with our green initiative. Dr. Bailey indicated that state funding is available for constructing more sustainable buildings. Silver Leed and VA Green Globes standards will be used on future construction and no construction will occur that does no meet these standards. NOVA is ahead of the curve.

**Committee on Committee Report: Will Mallon, Committee on Committees Chair**
Mr. Mallon reported that he, Dr. Dever, Dr. Ed Banas, Corinne Hurst and Pat Gary had met to discuss procedures for filling committee vacancies and for committee review. The recommendation is that committee membership should be reviewed every two years starting 2010. They also discussed the procedure for filling vacancies that occur during the year. Dr. Banas provided recommendations for making this a more orderly process.

Committee vacancies still remain. Will shared individual needs.
Pat Gary thanked Will for his leadership as current CoC Chair. She also thanked Dr. Banas for his leadership as last year’s CoC Chair. She encouraged Senators to work with their campus councils and CoC representative to fill remaining positions. She suggested a target date of the end of November for filling vacancies and posting on the Web.
Staggered CC & Senate Terms: Bobbie Gershman
Bobbie Gershman, steering committee member, chaired the subcommittee of Elections and Credentials members to develop a plan for staggered Campus Council and Senate terms. Last year’s Senate voted to change terms to two but did not devise a plan for implementation. The subcommittee proposed a plan that would allow a transition to two year terms. It calls for a combination of and one and two year terms for the 2010 election and afterwards all positions would become two year terms starting with the 2011 election. Senators discussed the proposed plan. Some Senators inquired about the rationale for the staggered terms. Ms. Gary indicated that it was done to provide for better continuity of membership. The subcommittee asked that Senators review the proposed plan and prepare to vote on it at the January meeting.
Ms. Gary thanked Bobbie Gershman and the committee for their leadership in developing the plan.

Constituency Committee Exploratory Committee: Kevin Simmons
Kevin will contact members interested in exploring the possibility of reinstituting the Constituency Committee.

Campus Council Reports
Campus Council Chairs or their representative shared issues, concerns, and comments from their campuses.

Alexandria
Concerns relating to smoking areas-smoke in buildings, looking to make designated smoking areas to keep smoking away from entrances. Council also exploring road safety: speeding especially around crosswalks. The council has also explored the need of international students on campus by using student mentorship/peer mentors. The council has also been addressing student desire to bring back gaming room.

Annandale
The Council addressed noise complaints from campus neighbors, events past 9 must be approved by provost. Other issues: parking, book prices, staff parking issues, blackboard compliance issues with faculty, new construction on campus, smoking policy, desire for additional training for faculty advisors and summer pay.

Loudoun
Smoking- keeping smoke away from buildings, traffic safety issues-students crossing road to get to new building, meditation room -students want more space than is currently available, recycling-students not always properly using bins, TV’s- campus control of space on TV’s and students want prorated parking stickers for those taking 8 week courses

Manassas
Care Team and disturbing behavior on campus by individuals. Pat Lunt was invited to campus to address these issues. Campus found info helpful-encouraged others to invite Pat too. Other
concerns were the same as identified already, summer pay, janitorial services and control of campus TV’s.

**Medical Education Campus**
Faculty concerns over summer work load, dissatisfaction with new janitorial contract (students, faculty, staff) and concern relating to control of TV’s. Campus would like to use TV’s to highlight programs and staff on campus.

**Woodbridge**
Concerns: Unsupervised children on campus, textbook prices, ADA compliance, behavior on campus, gaming area behavioral issues, summer workload and frequency of pay. A faculty advisory committee formed to bring issues to campus council.

**Morale Boosters**-see attached sheet – handout from Pat Gary

**Other Business**
Invite Chancellor’s Advisory Committee representative to Senate meeting to provide update
Difficulty accessing Staff Handbook and Campus Council website. Ms. Gary will report back on both at the January meeting

Motion to adjourn at 3:12 P.M.