
1. Meeting called to order at 1:30 P.M.


   a. Beth appointed Alice Reagan to convene the committee.
   b. Committee must meet before spring break.
   c. Motion to approve the recommendation that the committee convene
   d. Motion carried at 1:33.

4. Motion made to accept the appointment of Joann Credle to the Commencement committee.
   a. Recommendation made by Ed Banas – Committee on Committees.

5. Dr. Templin addressed the Senate concerning the Budget Reduction Planning for 2008-2010 at 1:40.
   a. Admin Council and College Senate (Budget Crisis Comm) have been planning with two goals.
      i. Trying to see the needs of the surrounding community.
      ii. Those who have committed themselves to NOVA are taken care of.
   b. Provided an update to the Senate so that they can ask questions and take info back to the campuses.
   c. General Assembly requested the carry forward money (6.6 million) back, but that issue is not yet resolved.
   d. 5% cut coming at the start of the 09-10 year (3.8 million), and another 5-7% mid year (3.8 – 5.3 mill). (Dr. Templin wanting to prepare for the second one).
   e. 80 frozen positions right now. 45 (non-teaching faculty) of these vacancies are going to be eliminated completely.
      i. Next year may require staff cuts.
   f. The Budget Crisis Committee has been broken into work groups to address various areas of concern.
      i. Increasing revenues – areas that will receive investment even while cuts are made in other areas.
      ii. Reducing expenses in centrally funded accounts.
      iii. Increasing administrative efficiency/productivity.
      iv. Increasing instructional efficiency/productivity.
      v. Reducing summer session expenses.
      vi. Leaves without Pay/Reductions in Force
   g. A question was raised regarding the continuation of guaranteed transfer programs.
      i. Dr. Templin advised that the participating colleges are planning to honor these agreements.
6. Faculty Emeritus issues
   a. Faculty Handbook revisions for the Selection Process of Professor Emeritus
      i. Attachment A
   b. Revision of Nomination Form
      i. Attachment B
         1. Motion made to send this forward to Dr. Dever.
         2. Motion carried at 3:14.

7. ISSC proposals
   a. Student Complaints and Grievances policy change proposal
      i. Problems with grade appeals and grievances.
         1. These two processes should be separated.
         2. Documents propose two separate policies.
            a. Motion made to approve grievance policy.
   b. Proposal 2 - Schedule Adjustment with Permission proposal
      i. Motion made to send this proposal forward to Dr. Dever.
         1. Motion carried at 3:24.
   c. Proposal 2 - Financial aid deadlines will be adjusted so that students will receive
      award notification in time to register before classes begin.
      i. Discussion in the Senate about financial aid brought to light many issues.
         ii. Motion made to table this proposal pending further discussion.
   d. Proposal 3 – A “late fee” will be assessed for registration for any course that has
      already met at least once.
      i. A question was raised about the “late fee” amount.
      ii. Does this policy apply to course adjustment?
         iii. Motion made to accept this proposal.
            1. Motion carried at 3:42.

8. PSC proposal concerning 12 month employees, faculty and staff that would prefer a 10 month
   contract.
   a. Motion made to approve the policy in principal, and to send the proposal on to
      Admin Council for further clarification.
      i. Motion carried at 3:46.

9. Issue of furloughs was raised.
   a. Any Ad Hoc Senate committee appointed to look at RIF would consider this idea.

10. A proposal was put forth to change the term of office for the Senate from one year to a
    staggered two years.
    a. Senate approved, in principal, the idea of changing the Forum Constitution to reflect
       these changes.
    b. Motion made and carried at 3:54.

Meeting adjourned at 3:55 PM.