I. Call to Order

II. Approval of meeting minutes
   Ashlie will do roll call

III. Old business

   Update- Rewards and Recognition Programs- Nominations will end, unless we have to extend again March 25, 2020?

   Senator Kat Hitchcock ADC to discuss questions on student evaluations

   **Changes in amendment/constitution:**

   **Change 2:**
   Page H-8
   Currently Reads:
   v) Senate members absent from regular meeting three times without a designated alternate forfeit membership and will be replaced by their respective Forum Council.

   Change to:
   v) Senate members absent from regular meeting three times without a designated and appropriate alternate forfeit membership and will be replaced by their
respective Forum Council or in the case of a presidential appointee presidential appointment.

**Reason:** this change provides parody between appointed and elected Senate members

**Change 3:**

1) Separating the chair from forum councils as currently seen as a conflict of interest that the chair also sits on a forum council as they are meant to represent the entire college not just one campus.

Page H-9 section e) i)

Add Section e) i) a) upon election The Chair of the College Senate will become a representative of the entire college community and as such will be removed as a campus forum council member and will be an ex-officio member of all campus forum councils and the College staff forum council. The chair’s former campus council shall replace them in the manner of a resigned campus council member.

**Reason:** This change makes the Senate Chair a true college-wide representative

**Notes:**

Additionally, the committee would ask that the constitution be further reviewed next year after consultation with the President’s office and upper administrative positions as to how to replace references in the document to the Executive Vice President if that position will not be filled.
IV. New business

Reaffirmation of Personnel Services Committee and Instructional Student Services Committee

This motion is calling for the reaffirmation of Instructional and Student Services and Personnel Services Committee in light of trying to maintain a clear communication chain the senate would like to remind both committees that they cannot make recommendations or send recommendations to the College President without prior Senate approval.

According to the Constitution and ByLaws:

Instructional and Student Services

i) The Instructional and Student Services Committee shall have the following duties: (1) To receive proposals from the College Senate, Forum Councils, working groups, and the College community and to make recommendations concerning matters pertaining to the quality of education in the College. (2) To receive proposals from the College community and to make recommendations concerning matters pertaining to student life and the welfare of the student body of the College. (3) To study, gather information, conduct discussions, and otherwise survey the intellectual and/or student environment, academic standards, and teaching-learning conditions in the College. (4) To discharge such other duties as may be assigned to it by the College. ii) Recommendations will be sent to the College Senate for approval. Recommendations which are approved shall be forwarded by the chair of the Senate for immediate and direct transmission to the president of the College. At the discretion of the Senate, recommendations may be forwarded to the Forum Councils for further consideration.

Personnel Services

i) The Personnel Services Committee shall have the following duties: (1) To receive proposals from the College Senate, Forum Councils, working groups, and the College community and to make recommendations concerning matters pertaining to the welfare of the faculty (teaching, professional and administrative) and classified staff of the College. (2) To study, gather information, conduct discussions, and otherwise survey the environment relating to this charge. (3) To
discharge such other duties as may be delegated to it by the College. ii) Recommendations will be sent to the College Senate for approval. Recommendations which are approved shall be forwarded by the chair of the Senate for immediate and direct transmission to the president of the College. At the discretion of the Senate, recommendations may be forwarded to the Forum Councils for further consideration.

Graduation 2020

Has been canceled/social distancing COVID-19

Motions from Personnel Services

1. The first motion concerns the 3 different plans for Senate Membership. The PSC is also reviewing classified staff membership on the other college committees.

Motion - that Senate post the most current version of by-laws on their website and provide PSC with the final draft of the membership plan.

2. The second motion concerns the problems with the timely reporting of campus forums and college committee minutes and the need for a college-wide, easily accessible system for posting and accessing this information.

Motion – that Senate take up a file management system accessible to the whole College.

V. Adjournment