Requirements and Prerequisites

This program demands a high level of English proficiency, extensive reading and writing is to be expected in this course.

**NOTE:** All students enrolled in any course with a clinical component must have a current Basic Cardiac Life Support for the Healthcare Provider proficiency (adult, child, and infant) or equivalent course through the American Red Cross PRIOR to clinical externship placement.

Students will need to complete the following requirements:

1. Basic Cardiac Life Support Certification
2. Background Check
3. Immunizations
4. Drug screening

(If student are choosing an opt out clinical externship option, you will not be required to obtain these requirements, please see Clinical Externship Information for more details)

Immunization Waiver Policy

Students who are requesting to be waived for a certain immunization will submit an affidavit to NVCC Healthcare Programs Director stating that the administration of immunizing agents’ conflicts with the student's religious tenets or practices, conflicts with current immunity levels or disease and/or conflicts with pregnancy or any other medical condition. Please contact (703) 450-2551 and request a COMMONWEALTH OF VIRGINIA CERTIFICATE OF RELIGIOUS EXEMPTION FORM OR COMMONWEALTH OF VIRGINIA CERTIFICATE OF MEDICAL EXCEPTION FORM. These forms must be signed in front of a Notary Public.

**Disclaimer, our clinical affiliation agreements state that clinical sites, healthcare providers and pharmacy retailers have the authority to turn away and not accept any student that does not obtain the mandatory immunizations. During flu season our clinical sites have the right to have you obtain an Influenza Vaccine. Not complying with these rules put you at risk for an incompletion of the clinical component of the course. There will be no refunds given for the course.**

Students will obtain their criminal background check at: www.CertifiedBackground.com and enter package code: NV00 – Background Check, Drug Test & Medical Document Manager
NOTE: DO NOT OBTAIN YOUR DRUG SCREENING AND BACKGROUND PROFILE UNTIL YOU KNOW FOR SURE THAT THE CLASS HAS NOT BEEN CANCELLED. IT IS SUGGESTED YOU START THE PROCESS THE FIRST WEEK OF CLASSES.

1. After entering your package code NV00, a screen will appear that details the level of service (background check, drug test, immunizations) that you will order as well as the price $114.

2. The fee is $114 and payment is the student’s responsibility. This fee is not included in tuition and is not covered by third party payers.

3. Continue your order after checking off on the disclaimers and the online system will walk you through the rest of the order process through the student portal.

4. You will be asked to create a free CertifiedProfile account during the submission process. Your CertifiedProfile account is where you will login to view the results of any of the services CertifiedBackground.com performs on you. To view the status of any service you ordered, simply login to your CertifiedProfile account.

5. What documents do I need to upload?

IMMUNIZATION REQUIREMENTS  
NOTE: Take this document to your provider to properly ensure that you obtain the correct immunizations. You must obtain the paper results from your provider to upload to your portal.

**Measles, Mumps & Rubella (MMR)**

There must be documentation of one of the following:

- 2 vaccinations
- Positive antibody titers for all 3 components (lab reports required)

**Varicella (Chicken Pox)**

There must be documentation of one of the following:

- 2 vaccinations
- Positive antibody titer (lab report required)
- History of disease

**Hepatitis B**

There must be documentation of one of the following:

- 3 vaccinations
- Positive antibody titer (lab report required)

**TB Skin Test**

There must be documentation of one of the following:

- 1 step TB Skin test

*If the results are positive, a clear Chest X-Ray (with lab report) is required*

** - If your medical provider is out of TUBERSOL®, the following are acceptable:

Substitute APLISOL® for TUBERSOL® for skin testing if APLISOL® is available.
Substitute IGRA blood tests for TSTs.

**Tetanus, Diphtheria & Pertussis (Tdap)**

There must be documentation of a Tdap booster within the past 10 years.

**CPR Certification Card**

Must be the American Heart Association Healthcare Provider course OR Red Cross CPR. Copy must be front and back of the card, it has to be signed. **Card must be current.**

1. How do you do the drug test?

   **Drug Test (LabCorp)** - Within 24-48 hours after you place your order, the electronic chain of custody form (echain) will be placed directly into your CertifiedProfile account. This echain will explain where you need to go to complete your drug test.

2. How do you upload documents to your portal?
**iPhone App**

The iPhone app allows you to take pictures of your documents and upload them to your account. You may also scan forms to pdf and email them or you may fax them to CertifiedProfile. Please utilize the web site to obtain the contact info.

If you need assistance please contact CertifiedProfile at 888-666-7788 or studentservices@certifiedprofile.com and a Student Support Representative will be available Monday -Thursday 8am -8pm, Friday 8am -6pm & Sunday 10am - 6:30pm EST The school and the teacher cannot assist you.